

NSLHD Board

MEETING DETAILS

Date: Tuesday 15 March 2022 commencing 4:00pm

Venue: Dalwood Child and Family Health Centre or via MS Teams

Present:

Mr Trevor Danos AM	Board Chair
Professor Emerita Mary Chiarella AM	Deputy Board Chair (by video)
Mr Andrew Goodsall	Board Member (by video)
Mr Anthony Hollis	Board Member
Mr Chris Greatrex	Board Member (by video)
Dr Donna Lynch	Board Member (by video)
Ms Karen Filocamo	Board Member
Ms Kimberley Reynolds	Board Member (by video)
Dr Michelle Mulligan	Board Member (by video)
Ms Nadia Levin	Board Member (by video)
Dr Stephanie Teoh	Board Member (by video)

In attendance:

Ms Deb Willcox	Chief Executive, NSLHD (CE)
Dr Cesar Uy	Chair MSEC, NSLHD (by video)
Mr Lee Gregory	Executive Director Operations, NSLHD (by video)
Ms Jacqueline Ferguson	Director Finance and Corporate Services, NSLHD
Ms Brooke Barnett	Board Secretariat, NSLHD
Ms Paula Williscroft	Director People and Culture, NSLHD (Item 3.1)
Ms Christine Tait Lees	Director Organisational Development and Capability, NSLHD (Item 3.1) (by video)
Mr Paul Klarenaar	Director Health Promotion, NSLHD (Item 3.2) (by video)
Ms Julia Capper	Director Allied Health, NSLHD (Item 3.3)

Apologies:

Mr Brad Goodwin	Board Member
-----------------	--------------

AGENDA ITEMS

The Board held an initial 15 minute in-camera session.

The Board Chair welcomed the Board members and attendees to the meeting and opened the meeting with an acknowledgement of country.

The Board Chair advised that several Board Members had undertaken a tour of the Dalwood Child and Family Health Centre prior to the Board meeting and noted that the overall impression of the centre and its staff was consistent with it being a modern, high functioning centre making a significant contribution to community health and that the Board Members were warmly received by colleagues within the centre.

1. Attendance / Apologies / Conflict of Interest

Attendance and apologies were **noted**.

The Board Chair asked those present to declare any additional or new conflicts of interest. None was declared.

2. Confirmation of Minutes

2.1. Minutes of meeting held 15 February 2022

Minutes of the meeting held 15 February 2022 were confirmed as a true and accurate record of the meeting.

3. Presentations

3.1. People and Culture Quarterly Update

3.1.1. Health Safety and Wellbeing

The Director People and Culture, NSLHD (DPC) provided an update. The DPC highlighted the COVID-19 return to work numbers and the closure of any COVID-19 related claims. The injury management numbers remain consistent, the last few quarters have seen numbers similar to that of pre COVID-19.

There was discussion regarding the assault (of staff) numbers across NSLHD. These are continuing to be monitored.

The Work Health and Safety (WHS) team outputs and initiatives are continuing. An audit cycle is currently being undertaken, these are conducted every two years. The audit is being accommodated into the Accreditation timetable and will be completed in 2023 with Royal North Shore Hospital (RNSH) the final site to be audited.

The DPC noted the RNSH Security Services are now operated by NSLHD.

The WHS team continue to be involved with mask fit testing of staff members. High risk critical areas are prioritised, as well as managing supply and demand and re-testing where required.

The WHS team will be undertaking investigation and analysis of the results of the recent People Matter survey and the outcomes will be reported to the Board.

Staff vaccination records in VaxLink are also being managed to comply with Accreditation requirements.

The DPC also provided an overview of the 'Moments that Matter' digital wellbeing hub. It was launched in NSLHD in mid 2021 and provides resources, podcasts and education sessions for staff members. This was set up to provide additional wellbeing support to staff during COVID-19. The platform will be continually reviewed and updated.

There was discussion regarding the financial awareness sessions provided to staff by Aware Superannuation.

Action: DPC to provide an update on stress related claims in the next quarterly report. A further update on physical assault data to be provided in the next update.

Action: Board Chair to arrange CEO of Aware Super to present at a 2022 Board meeting.

Action: The Chief Executive, NSLHD (CE) to provide referral note regarding the restructure of the JMO Wellbeing committees within NSLHD at the April 2022 meeting.

3.1.2. Diversity, Inclusion and Belonging, Speaking up for Safety and Leadership and Talent

The Director of Organisational Development and Capability, NSLHD (DODaC) provided an update. The Leadership Advisory Board continues to meet. The pilot program of the Senior Leadership Development Program concludes at the end of March 2022 with excellent feedback and results to date. There are two new Leadership Development Program cohorts to commence in the first half of this year. The Emerging Leaders Program is currently being planned.

The Diversity, Inclusion and Belonging strategy is largely led by the employee networks within NSLHD. The LGBTQI+ network has submitted an application to the Australian Workplace Equality Index (AWEI), the results of this will be available in April 2022. The Employee Resource Network on Disability has engaged with the Australian Network on Disability for the Stepping Into internships program in mid 2022. There is also continued work on workplace adjustment procedures that will be finalised shortly. Maru Dali Gilli Gilli, the NSLHD Aboriginal and Torres Strait Islander Network have established a talent pool, updated employment practices and are conducting pre-employment work with those in the talent pool. The Culturally and Linguistically Diverse (CALD) Network is participating in a panel discussion in celebration of Harmony Day on Monday 21 March. The Women in Leadership network has recently produced a podcast for International Women's Day on 8 March. This podcast was incorporated into the Moments that Matter platform.

The DODaC provided an update on the Speaking Up For Safety (SUFS) initiative. The Safe Behaviours Together portal was launched at Ryde Hospital in December 2021, with a broader launch anticipated across NSLHD this year. As of the end of February 2022 NSLHD has trained 4,451 people, 40% of the NSLHD, in SUFS, with 65% of Ryde Hospital staff members trained, 55% of Mona Vale and 51% of RNSH.

3.1.3. Zero Tolerance

The DPC provided an update. Drafting of the statement started in 2021. A number of consultation exercises have been had with the Diversity Inclusion and Belonging Networks. There is one remaining group for consultation, General Managers and Service Directors.

There was discussion regarding the language used to preface the statement.

3.2. Director Health Promotion

The Director Health Promotion, NSLHD (DHP) presented to the Board. The DHP noted the mission of Health Promotion is to keep people healthy and the intent of Population Health Promotion is to create an environment that prevents the need for people to access health services. The most effective health promotion takes place outside of health services, where people live and work. Majority of the Health Promotion work is done in partnership with Councils, Schools and State Government Departments. Health Promotion initiatives are focussed on the priority areas of healthy eating and active living, social wellbeing, tobacco, and alcohol. The DHP advised the Board of current initiatives and programs as well as partnerships and collaborations in the NSLHD community and on the NSLHD campuses. The DHP noted particular concerns regarding VAPING.

3.3. Director Allied Health

The Director Allied Health, NSLHD (DAH) provided an update. The update included an overview of the directorate and the upcoming projects and initiatives being undertaken including an Allied Health Research Plan, Clinician Engagement and Wellbeing Project, Clinical Informatics Digital Health Priorities and the NSLHD Disability Inclusion Action Plan. The Allied Health directorate will again be holding their annual Allied Health Professions Day with accompanying Allied Health Professions Day awards.

4. Patient Story

4.1. MHDA – Assertive Outreach Team

The item was **noted** and taken as read.

The Board Chair asked the Chief Executive (CE) to convey to the Director of Mental Health Drug and Alcohol (MHDA) NSLHD how grateful the NSLHD Board is that every effort is being made to help vulnerable members of the community.

Action: CE to provide feedback to Director MHDA NSLHD on the Assertive Outreach Team patient story.

5. Ongoing Business/Action Items

5.1. Action List – February 2022

The action list was reviewed and updated accordingly.

5.2. Referral Note - STARTTS

This item was **noted** and taken as read. The Board expressed satisfaction and gratitude that such positive work is being taken to support refugees including members of the community who have experienced torture and trauma.

6. Chief Executive update on COVID-19 activities

The CE provided a verbal update on COVID-19 activities with the following highlights:

- The Ministry of Health (MoH) and NSLHD are closely monitoring the recent new sub-variant of COVID-19 and its impact on hospitalisation numbers.
- Staff furlough due to COVID-19 illness or isolation requirements has increased.
- NSLHD is preparing for the upcoming winter flu season.

7. Update on Accreditation

The Board Chair provided an update on the opening of the Ryde Hospital Accreditation earlier in the day. The Board Chair and Board Sub-Committee Chairs attended and spoke with the Assessors.

The CE provided an update, Hornsby Ku-ring-gai Hospital (HKH) will undergo their trial accreditation this week. The trial assessment is an opportunity to undertake a gap analysis in the preparations for the Accreditation Assessment scheduled for May 2022.

8. Matters for Decision/Approval

8.1. NSW Health By-laws and Compliance Review

This item was **noted** and taken as read.

The Board approved the By-laws. The Board agreed that the proposed amendment regarding the structure and composition of the Mental Health Medical Staff Council should be progressed separately. The Board noted the small changes required to finalise the compliance review.

The Board noted the new By-laws would be uploaded to the NSLHD web page.

Action: An update on the compliance review to be provided to the NSLHD Board at the September 2022 Board meeting.

8.2. NSLHD Consumer Framework

This item was **noted** and taken as read.

The Chair of the NSLHD Board Consumer Committee provided an overview of the process involved in the creation of the Framework and the work put in by the Clinical Governance and Patient Experience Directorate. The Board strongly endorsed the excellent work that had been undertaken and recommended that a copy be sent to the MoH. The Board noted that the Framework does not require Board approval or endorsement.

9. Strategic Discussion

9.1. NSLHD Strategic Plan Update

This item was **noted** and taken as read.

The CE provided an update. Preparations for the plan are progressing in line with the schedule.

The Chair of the NSLHD Board Consumer Committee advised there has been discussions on how to engage the consumers of NSLHD in the preparations of the plan.

9.2. MoH Future Health Strategy

This item was **noted** and taken as read.

10. Standing Business

10.1. Board Chair Report

The Board Chair provided a verbal report with the following highlights:

- The 2021 NSLHD Exceptional People Awards ceremony took place on Friday 25 February 2022. The Board Chair and a number of Board Members were in attendance.
- The Board Chair and a number of Board Members attended the Northern Clinical School Academic Showcase on Wednesday 9 March 2022.
- The Board Chair and a number of Board members attended the Senior Leadership Program presentations on 2 March 2022. The Board Chair noted this is an excellent opportunity for senior leaders, both clinical and non-clinical.
- The Board Chair and the CE visited Ryde Hospital recently to distribute the COVID-19 commemorative pins.
- The Board Chair noted the MoH Board Members Conference is to take place on Monday 28 March 2022.

10.2. Chief Executive Report March 2022

This item was **noted** and taken as read.

The CE provided a verbal update with the following highlights:

- The NSLHD remains on MoH performance level 0.
- NSLHD is focussing on improving Emergency Department (ED) performance and patient flow.
- NSLHD is working with the NORTH Foundation on a number of priority projects
- Staff have been deployed to Lismore to assist with the Northern NSW floods response and we are so appreciative of their generosity.
- NSLHD is working with PwC on a Virtual Care Framework.
- The quarterly NSLHD Executive Workshop was held last week to discuss upcoming plans and projects.

10.3. Finance Risk and Performance Report

This item was **noted** and taken as read.

The Director of Finance and Corporate Services, NSLHD (DoFCS) provided an update on the February 2022 financial position of NSLHD.

The Chair of the Finance Risk and Performance (FRAP) Committee provided an update on the recent meeting.

10.4. Committee Updates

Board Audit and Risk Committee (BARC)

No further update provided.

Finance, Risk and Performance Committee (FRAP)

No further update provided.

Consumer Committee (CC)

No further update provided.

Health Care Quality Committee (HCQC)

No further update provided.

JMO Board Wellbeing

No further update provided.

Clinical and Quality Council

No further update provided.

Medical Staff Executive Council (MSEC)

No further update provided.

NSLHD Research Advisory Committee

No further update provided.

Planetary Health Committee

No further update provided.

Health Education and Research Precinct

No further update provided.

NSLHD Digital Health Steering Committee

No further update provided

10.5. NSW LHD Selected Performance Indicators – January 2022

This item was **noted** and taken as read.

10.6. Communications Calendar

This item was **noted** and taken as read.

11. NSLHD Committee Minutes and Reports (taken as read)

11.1. Board Audit and Risk Committee (BARC)

This item was **noted** and taken as read.

11.2. Finance Risk and Performance Committee (FRAP)

This item was **noted** and taken as read.

11.3. Consumer Committee

This item was **noted** and taken as read.

11.3.1. Consumer Committee STRA2P Report

Not available.

11.4. Health Care Quality Committee (HCQC)

Not available.

11.4.1. HCQC STRA2P

Not available

11.4.2. HCQC Safety and Quality Report

Not available.

11.5. JMO Wellbeing Board Committee

Not available.

11.6. Clinical and Quality Council

This item was **noted** and taken as read.

11.7. Medical Staff Executive Council (MSEC)

Not available.

11.8. NSLHD Research Advisory Committee

Not available.

11.9. Planetary Health Committee

This item was **noted** and taken as read.

11.10. Health Education and Research Precinct

Not available.

11.11. NSLHD Digital Health Steering Committee

Not available.

12. Additional Reading Material

12.1. EAP Update Slides – February 2022

This item was **noted** and taken as read

12.2. Article – ‘The World’s Best Hospitals’ 2022

This item was **noted** and taken as read.

13. Other Business

Nil.

14. Date, Time & Venue for Next Meeting

Tuesday, 19 April 2022, commencing at 4:00pm, Garrigarrang room, Level 14 Kolling Building RNSH.

Meeting Closed: 6:57pm

CERTIFIED A CORRECT RECORD

Trevor Danos AM, Chair

19.04.2022