

NSLHD Board

MEETING DETAILS

Date: Tuesday 21 June 2022, commencing 4:00pm

Venue: Garrigarrang Room, Level 14, Kolling Building or via MS Teams

Present:

Mr Trevor Danos AM	Board Chair
Mr Andrew Goodsall	Board Member
Mr Anthony Hollis	Board Member
Mr Brad Goodwin	Board Member
Mr Chris Greatrex	Board Member
Dr Donna Lynch	Board Member
Ms Karen Filocamo	Board Member
Ms Kimberley Reynolds	Board Member (via video)
Dr Michelle Mulligan OAM	Board Member (via video)
Ms Nadia Levin	Board Member (via video)
Dr Stephanie Teoh	Board Member (via video)

In attendance:

Ms Deb Willcox	Chief Executive, NSLHD
Dr Cesar Uy	Chair MSEC, NSLHD (via video)
Mr Lee Gregory	Executive Director Operations, NSLHD
Ms Jacqueline Ferguson	Director Finance and Corporate Services, NSLHD
Ms Brooke Barnett	Board Secretariat
Ms Paula Williscroft	Director People and Culture NSLHD (item 3.4)
Ms Jenny Holman	Clinical Nurse Consultant, Intensive Care RNSH (item 3.3)
Ms Alyce Robinson	Clinical Nurse Consultant, Intensive Care RNSH (item 3.3)
Dr Roger Harris	Senior Staff Specialist, Intensive Care RNSH (item 3.3)
Dr Oliver Flower	Staff Specialist, Intensive Care RNSH (item 3.3)
Mr Peter Shine	Director Aboriginal and Torres Strait Islander Health NSLHD (item 3.1)
Mr Gilbert Lorquet	Chief Executive Officer, NORTH Foundation (item 3.2)

Apologies:

Professor Emerita Mary Chiarella AM Deputy Board Chair

AGENDA ITEMS

The Board Chair welcomed the Board members and attendees to the meeting and opened the meeting with an acknowledgement of country.

The Board Chair warmly congratulated Dr Michelle Mulligan for receiving an Order of Australia Medal (OAM) in the recent Queen's Birthday Honours. Michelle was recognised for her service to medicine and in particular anaesthesia.

1. Attendance / Apologies / Conflict of Interest

Attendance and apologies were **noted**.

The Board Chair asked those present to declare any additional or new conflicts of interest. None was declared.

2. Confirmation of Minutes

2.1. Minutes of meeting held 17 May 2022

Minutes of the meeting held 17 May 2022 were confirmed as a true and accurate record of the meeting.

3. Presentations

3.1. Aboriginal and Torres Strait Islander Health Service Update

The Director Aboriginal and Torres Strait Islander Health Service (ATSIHS), Northern Sydney Local Health District (NSLHD) provided an update. The presentation included highlights of the service including an overview of the Ryde Hospital Aboriginal and Torres Strait Islander Health Action Plan 2020/21. The Director ATSIHS also advised the outcomes of the Aboriginal and Torres Strait Islander Taskforce and the commitments of the service. The presentation also included positive feedback for the service and the 2022-2023 plans for the service.

The Board Chair noted the importance of these accomplishments and plans in the outcomes achieved at the most recent hospital accreditations.

3.2. NORTH Foundation Update

The Chief Executive Officer, NORTH Foundation provided an update. The presentation included an overview of the 2022 Tax Appeal, the trends being noticed in fundraising, an overview of Bequests, and Major Gifts. The NORTH Foundation currently has a focus on Grateful Patient Fundraising. This campaign includes collateral printed in each facility, grateful patient storytelling, and the creation of a bespoke maternity and Neonatal Intensive Care Unit (NICU) grateful patient program.

Recent NORTH Foundation marketing and communications projects include the 2021 Annual Report, 'About NORTH' video, creation of landing pages for fundraising priorities, and 'About NORTH' staff and community brochures.

3.3. Organ and Tissue Donation Update

The Organ and Tissue Donation team from RNSH presented to the Board. The presentation included an overview of the statistics of the unit in 2021. The barriers to donation were discussed and the process of the organ and tissue donation service.

The team presented an informative and moving patient story. The Board commended the service and the specialised work that is provided by the team. Board members were encouraged to register as organ donors.

3.4. People and Culture Quarterly Update

This item was **noted** and taken as read.

The Director of People and Culture NSLHD (P&C) provided an update. Organisational Development and Capability (ODaC) has seen a decline in Speaking Up for Safety (SUFS) training numbers largely due to staff turnover. The Safe Behaviours Together online reporting portal was launched at Ryde Hospital in December 2021. There will be training for RNSH in August with other facilities to follow with the intent of the service being District wide by the end of 2022.

The Diversity, Inclusion and Belonging networks are continuing to operate successfully. Achievements of the Diversity, Inclusion and Belonging strategy will be reviewed in the second half of this year in preparation for a new plan from 2023 onwards.

The leadership development and senior leadership development programs continue to operate. A cohort from the executive leadership team are undertaking a 360 degree feedback program.

There is a significant body of working from the Advancing Women in Medical Leadership group regarding the underrepresentation of women in senior medical positions.

In the Health, Safety and Wellbeing space, the Director P&C advised there has been an uplift in injury management claims, some of these COVID-19 related.

The Director P&C noted the NSLHD assault data against a recent benchmark estimate. The Director P&C discussed the strategies in place at a local level including risk management strategies and violence management and prevention training. The Board were advised there is a pilot being considered at HKH that focuses on admitted patients based on a program from the Hunter New England Local Health District (HNELHD) "Our Task, Their Need". A violence and aggression task force has been established that will look at other strategies and share learnings across the District. There is a project being undertaken by SafeWork at a system level to pull together resources that that will look at the system design and a range of behaviours, processes and policies and how they interact to provide a safer environment.

There was discussion regarding the excess leave liability of the District. The DPC advised a report has recently been provided to the NSLHD Finance Risk and Performance Committee. The Chief Executive (CE) advised the General Managers (GM) of the hospitals are working with their Human Resource Business Partner (HRBP) to identify the staff members with the highest levels and work on reducing these.

The DPC gave an overview of staff recruitment strategies. The Board encouraged those strategies to include the recent achievements of NSLHD in thee areas of DIB, planetary health, leadership development and research.

Action: DPC to present a Women in Medical Leadership program update at the next quarterly report, September 2022.

4. Patient Story

4.1. Clinic 16

This item was **noted** and taken as read.

5. Ongoing Business/Action Items

5.1. Action List – May 2022

The action list was reviewed and updated accordingly.

5.2. Outcomes of Shadowing an Intern

This item was **noted** and taken as read. The Board encouraged the CE to ensure the learnings are shared across all facilities and services.

6. Chief Executive update on COVID-19 activities

The CE provided a verbal update with the following highlights:

- Staff furloughing remains an issue
- The Ministry of Health (MoH) have advised the third COVID-19 vaccination is mandatory for all Category A staff members. The District is working to ensure compliance.
- NSLHD remains on Amber alert, however the visiting practices have changed to allow more visitors.

The Board agreed that this standing agenda item could be suspended, pending any changes in the COVID-19 threat.

7. Update on Accreditation

The CE provided a verbal update. Ryde Hospital, HKH and RNSH have all successfully completed their Australian Council of Healthcare Standards (ACHS) Accreditation Assessments. The Board noted the very positive feedback from the surveyors especially around culture and leadership. The Board congratulated all involved for these excellent outcomes, all the more remarkable given the pressures of COVID-19 during the preparation for the accreditations.

There has been no formal announcement from the Australian Commission on Safety and Quality in Health Care (ACSQHC) regarding unannounced assessments, the ACHS NSW/ACT State Advisory Committee advised that from 2024 the ACSQHC is proposing unannounced assessments for all Health Services.

Primary and Community Health (PACH) are preparing for their Accreditation Assessment in August 2022.

8. Ryde Redevelopment Update

8.1. Sustainability Referral Note

This item was **noted** and taken as read.

9. Matters for Decision/Approval

9.1. BARC Terms of Reference

The Board **approved** the terms of reference.

10. Strategic Discussion

10.1. NSLHD Strategic Plan Update

The CE provided a verbal update. The draft 2022-2027 NSLHD Strategic Plan is in progress and will be issued to Board members for review out of session. The draft plan will be released for broader consultation and feedback in July 2022 with the final version to be provided to the Board for endorsement in August 2022.

The CE advised that the 2022-2027 NSLHD Strategic Plan is consistent with the NSW Health 2022-2032 Future Health: Strategic Framework and has undergone broad consultation with a wide range of stakeholders.

10.2. NSLHD Board Letter of Priorities to CE 2022/23

This item was **noted** and taken as read.

10.3. MoH Board Members' Conference Presentation Pack

This item was **noted** and taken as read.

11. Standing Business

11.1. Board Chair Report

The Board Chair provided a verbal update with the following highlights:

- The July NSLHD Board meeting will be at HKH with a campus tour prior to the meeting.
- The Board Chair acknowledged NSLHD staff and researchers who received awards in the recent Queen's Birthday Honours including Professor Sarah Hilmer AM for significant service to clinical and geriatric pharmacology and Emeritus Professor Leigh Delbridge AM for significant service to endocrinology and medical education. The Board Chair also acknowledged honours awarded to Susan Rothwell AM and Garry Rothwell AM who have been long standing supporter of the NORTH Foundation.
- The NSLHD Board and the Sydney North Health Network (SNHN) Board will have the annual joint meeting in October 2022.
- The Board Chair and the Deputy Board Chair visited the rehabilitation engineering team at Macquarie Hospital.
- Professor Michael Nicholls has been announced as the new Chief Executive of the Clinical Excellence Commission.
- The Board Chair and the Deputy Board Chair visited the Adolescent and Young Adult Hospice at Manly that is due to open later this year.
- Professor Margaret Fry, Professor of Nursing and Midwifery has retired with a farewell function held in the District.
- The Board Chair met with Vicki Laing and colleagues at the Herbert Street Community Health Centre to learn about a pilot program involving NSLHD, SNHN and local GPs to better support children in the first 2000 days of life.
- The Board Chair attended the Kolling Institute Pain and Neuroscience showcase.
- There are garden work improvements being undertaken at RNSH.

11.2. Chief Executive Report June 2022

This item was **noted** and taken as read.

The CE provided a verbal update with the following highlights:

- NSLHD remains on performance watch level 0.
- Emergency Department (ED) performance remains a statewide focus for the MoH with daily monitoring.
- There is a large body of work being undertaken on patient flow across the District.
- The works on level 5 of the Douglas Building are underway.
- Professor Carolyn Sue AM steps down as Executive Director of the Kolling Institute at the end of June 2022. The Board Chair thanked Professor Sue for her leadership and the work she had done in reforming the Kolling including establishing the Kolling's Primary Research Areas.
- The 2022/23 Service Agreement is expected to be received in the next few days. A budget presentation will be given at the July 2022 Board meeting.

11.3. Finance Risk and Performance Report

This item was **noted** and taken as read.

The Director of Finance and Corporate Services (DoFCS) provided an update on year end financial performance.

11.4. Committee Updates

Board Audit and Risk Committee (BARC)

No further update provided.

Finance, Risk and Performance Committee (FRAP)

No further update provided.

Consumer Committee (CC)

The Chair of the Consumer Committee advised the Consumer Committee and the NSLHD Board will have a joint afternoon tea in August 2022.

Health Care Quality Committee (HCQC)

The CE advised that those metrics that are showing up as red in the exceptions report are being addressed.

JMO Board Wellbeing

No further update provided.

Clinical and Quality Council

No further update provided.

Medical Staff Executive Council (MSEC)

No further update provided.

NSLHD Research Advisory Committee

No further update provided.

Planetary Health Committee

No further update provided.

NSLHD Digital Health Steering Committee

No further update provided

11.5. NSW LHD Selected Performance Indicators – April 2022

This item was **noted** and taken as read.

11.6. Communications Calendar

This item was **noted** and taken as read.

12. NSLHD Committee Minutes and Reports (taken as read)

12.1. Board Audit and Risk Committee (BARC)

This item was **noted** and taken as read.

12.2. Finance Risk and Performance Committee (FRAP)

This item was **noted** and taken as read.

12.3. Consumer Committee

Not available.

12.3.1. Consumer Committee STRA2P Report

Not available.

12.4. Health Care Quality Committee (HCQC)

This item was **noted** and taken as read.

12.4.1. HCQC STRA2P

This item was **noted** and taken as read.

12.4.2. HCQC Safety and Quality Report

This item was **noted** and taken as read.

12.5. JMO Wellbeing Board Committee

Not available.

12.6. Clinical and Quality Council

This item was **noted** and taken as read.

12.7. Medical Staff Executive Council (MSEC)

Not available.

12.8. NSLHD Research Advisory Committee

This item was **noted** and taken as read.

12.9. Planetary Health Committee

Not available.

12.10. NSLHD Digital Health Steering Committee

This item was **noted** and taken as read.

13. Additional Reading Material

13.1. NSLHD Nursing and Midwifery Research Annual Report 2021

This item was **noted** and taken as read.

13.2. CEC Chief Executive Announcement

This item was **noted** and taken as read.

14. Other Business

Nil.

15. Date, Time & Venue for Next Meeting

Tuesday, 19 July 2022 commencing at 4:00pm, meeting room name and venue.

Meeting Closed: 7:26pm

CERTIFIED A CORRECT RECORD

Trevor Danos AM FTSE, Chair

19.07.2022