

NSLHD Board

MEETING DETAILS

Date: Tuesday 18 April 2023 commencing 4:00pm

Venue: Garrigarrang Room, Level 14, Kolling Building or via MS Teams

Present:

Mr Trevor Danos AM	Board Chair NSLHD
Professor Emerita Mary Chiarella AM	Deputy Board Chair NSLHD
Mr Adam Johnston	Board Member NSLHD
Mr Andrew Goodsall	Board Member NSLHD (via MS Teams)
Mr Brad Goodwin	Board Member NSLHD
Dr Donna Lynch	Board Member NSLHD
Ms Karen Filocamo	Board Member NSLHD
Ms Kimberley Reynolds	Board Member NSLHD
Dr Michelle Mulligan OAM	Board Member NSLHD
Ms Nadia Levin	Board Member NSLHD
The Hon Patricia Forsythe AM	Board Member NSLHD
Dr Stephanie Teoh	Board Member NSLHD (via MS Teams)

In attendance:

Mr Lee Gregory	A/Chief Executive NSLHD (A/CE)
Dr John Brereton	Chair MSEC NSLHD
Ms Heather Gough	A/Executive Director Operations NSLHD
Mr John Barnard-Richardson	A/Director Finance and Corporate Services NSLHD
Ms Tegan Mitchley	A/Board Secretariat NSLHD
Ms Julia Capper	Director Allied Health NSLHD (item 3.1)
Ms Alison Zecchin	General Manager RNSH (item 3.2)
Mr James Stormon	Director NBH Partnerships (item 3.3)
Dr Emma O'Lone	Nephrologist RNSH (Observer)
Associate Professor Margaret Schnitzler	Head of Northern Clinical School (Observer)

Apologies:

Ms Jacquie Ferguson	Director Finance and Corporate Services, NSLHD
Mr Chris Greatrex	Board Member NSLHD

AGENDA ITEMS

The Board Chair welcomed the Board members, attendees and observers to the meeting and opened the meeting with an acknowledgement of country.

There was no in-camera session.

1. Attendance / Apologies / Conflict of Interest

Attendance and apologies were **noted**.

The Board Chair asked those present to declare any additional or new conflicts of interest. None was declared.

2. Confirmation of Minutes

2.1. Minutes of the meeting held 20 March 2023

Minutes of the meeting held 20 March 2023 were confirmed as a true and accurate record of the meeting.

2.2. Minutes of out-of-session meeting held 31 March 2023

Minutes of the out-of-session meeting held 31 March 2023 were confirmed as a true and accurate record of the meeting.

3. Presentations

3.1. Allied Health Directorate Update

This item was **noted** and taken as read.

The Director Allied Health NSLHD provided an overview of the Allied Health Directorate.

It was noted that two NSLHD Allied Health clinicians were finalists for the NSW Health Excellence in Allied Health Awards 2023. Leigh Ambrose, Senior Radiation Therapist, Northern Sydney Cancer Centre was awarded “Allied Health Professional of the Year”. Katrina Travassaros, Student Unit Supervisor, Occupational Therapy Royal North Shore Hospital was awarded “Allied Health Educator of the Year”.

The Director Allied Health NSLHD provided an overview of the key initiatives for the directorate in 2023 including:

- Increasing the use of clinical analytics and digital health in clinical services
- Improving leadership and professional development pathways for future leaders
- Implementing leave relief strategies for allied health clinicians
- Strengthening university partnerships

An update on the progress of recruitment to key roles within the directorate was also provided to the Board.

3.2. Royal North Shore Hospital Update

This item was **noted** and taken as read.

The General Manager Royal North Shore Hospital (RNSH) provided an overview of the health services provided at the hospital. Key areas discussed included access performance, sustainable workforce, complex and long-stay patients, impact of COVID and year to date financial performance were discussed.

Action: Director Clinical Governance and Patient Experience to provide an overview on NSLHD achievements in submitting award nominations, and support provided to staff for submission preparation.

3.3. Northern Beaches Hospital (NBH) Project Deed Update

This item was **noted** and taken as read.

The Director Northern Beaches Hospital Partnerships provided a detailed presentation on the NBH Project Deed and on the history, performance, and governance of NBH.

4. Patient Story

4.1. Ryde Hospital Patient Story

This item was **noted** and taken as read. The patient story highlighted the importance and benefits of listening to and being willing to learn from health consumers.

5. Ongoing Business/Action Items

5.1. Action List – March 2023

The action list was reviewed and updated accordingly.

5.2. Nursing and Midwifery Recruitment Report

This item was **noted** and taken as read.

The Board commended Claire Harris, Director Nursing and Midwifery NSLHD, Samantha McCarthy Nurse Manager Nursing and Midwifery Workforce NSLHD, Michelle de Vroome Network Manager Midwifery Practice NSLHD, and Antoin Cullen HSM Northern Beaches Mental Health Services for their outstanding efforts and commitment in the successful overseas nursing recruitment campaign.

5.3. NSLHD Strategic and Operational Plans

This item was **noted** and taken as read.

Action: Update to be provided to the Board in August 2023.

5.4. Short Notice Accreditation Update

This item was **noted** and taken as read. The A/CE briefed the Board on the framework and arrangements for short notice accreditation. The A/CE outlined the preparations and various steps being taken to ensure an effective transition at both the district and facility/service levels.

5.5. NSLHD Nursing and Midwifery Workforce Report

This item was **noted** and taken as read.

6. Ryde Redevelopment Update

The A/CE provided a verbal update on the progress of the Ryde Redevelopment noting that detailed designs are now complete.

7. Voluntary Assisted Dying Update

The A/CE provided a verbal update to the Board on the progress of the Voluntary Assisted Dying Implementation project. The A/CE noted that NSLHD remains on track and has completed recruitment for a number of key roles to support the initiative.

8. Matters for Decision/Approval

8.1. NSLHD Planetary Health Committee Terms of Reference

This item was **noted** and taken as read.

The Board **endorsed** the NSLHD Planetary Health Committee Terms of Reference.

8.2. NSLHD Board Audit and Risk Committee Terms of Reference

This item was **noted** and taken as read.

The Board **endorsed** the NSLHD Board Audit and Risk Committee Terms of Reference.

9. Strategic Discussion

9.1. Sydney North Health Network CEO appointment

This item was **noted** and taken as read.

9.2. 2023 World's Best Hospitals Newsweek Article

This item was **noted** and taken as read.

9.3. Secretary's Message on Aboriginal and Torres Strait Islander Voice to Parliament

This item was **noted** and taken as read.

10. Standing Business

10.1. Board Chair Report

The Board Chair provided a verbal update with the following highlights:

- Consultation with NSLHD staff on flexible working for front-line clinicians is currently underway.
- The Board attended a breakfast with the Allied Health Directorate in early April.
- The Board Chair and Deputy Board Chair recently hosted a morning tea for the overseas nursing recruitment team.
- The Board Chair and other Board members recently attended an induction into NSLHD NAIDOC Wall of Fame ceremony hosted by the Aboriginal and Torres Strait Islander Health Service NSLHD.
- The Board Chair hopes to invite the Secretary NSW Health to tour Macquarie Hospital in the coming months.
- Potential improvements to parking at RNSH for patients and staff is being discussed.
- NSLHD is currently exploring ways to identify future leaders in medical, nursing and allied health disciplines.

Action: Committee Chair to present to the Board on the NSLHD Board Research Innovation and Technology Committee.

Action: A/CE to provide data on the Junior Medical Officer workforce to the Board at the May 2023 meeting.

Action: A/CE to present to the Board on Data Analytics at NSLHD.

Action: A/CE to provide an update to the Board on NSLHD Community Health facilities and infrastructure.

10.2. Chief Executive Report April 2023

This item was **noted** and taken as read.

The Chief Executive provided a verbal update with the following highlights:

- NSLHD are currently the highest-performing district in NSW for Transfer of Care KPIs.
- The A/Executive Director Operations is leading preparations for the impact of winter on NSLHD hospitals and services.
- Discussions are underway regarding a potential surge ward at RNSH in anticipation of increased flu and COVID-19 cases during winter.
- COVID-19 levels have increased across the District.
- Staff furlough numbers remain stable.
- NSLHD recently attended an exercise with Cyber Security NSW.
- A gap analysis on the Hornsby Village Hub is currently underway in collaboration with the Primary Health Network.
- Recently recruited Dr Pankaj Banga as the Director Medical Services, Hornsby Ku-ring-gai Hospital.
- Status and plans for overdue elective surgery.

Action: A/CE to provide a verbal update to the Board on the outcome of the cyber security exercise at May Board meeting.

10.3. Finance Risk and Performance Report

This item was **noted** and taken as read.

10.4. NSLHD Monthly Trends

This item was **noted** and taken as read.

10.5. Committee Updates

Board Audit and Risk Committee (BARC)

No further update provided.

Finance, Risk and Performance Committee (FRAP)

No further update provided.

Consumer Committee (CC)

The Committee received a presentation at the meeting on 18 April 2023 on the consultation process for the NSLHD Safety and Quality Account 2023. Consumer advisors will be involved throughout the development of the document.

The Committee also received a presentation on Carer Support at NSLHD.

The Committee has requested a consumer representative from Northern Beaches Hospital be appointed as a member the Consumer Committee.

Health Care Quality Committee (HCQC)

Significant Adverse Event numbers have decreased significantly. This is an excellent result, and the Committee Chair commended the work of staff who implement these recommendations.

NSLHD are currently underperforming on one KPI out of 16, with improvement strategies underway.

Dr Philip Hoyle, Director Medical Services RNSH is leading work to develop a model of care that proactively identifies patients at risk of hospital acquired complications.

JMO Board Wellbeing

No further update provided.

Clinical and Quality Council

No further update provided.

Medical Staff Executive Council (MSEC)

No further update provided.

NSLHD Research Advisory Committee

No further update provided.

Planetary Health Committee

No further update provided.

NSLHD Digital Health Steering Committee

No further update provided.

10.6. NSW LHD Selected Performance Indicators – February 2023

This item was **noted** and taken as read.

11. NSLHD Committee Minutes and Reports (taken as read)

11.1. Board Audit and Risk Committee (BARC)

This item was **noted** and taken as read.

11.2. Finance Risk and Performance Committee (FRAP)

This item was **noted** and taken as read.

11.3. Consumer Committee

Not available.

11.3.1. Consumer Committee STRA2P Report

This item was **noted** and taken as read.

11.4. Health Care Quality Committee (HCQC)

Not available.

11.4.1. HCQC STRA2P

This item was **noted** and taken as read.

11.4.2. HCQC Safety and Quality Report

This item was **noted** and taken as read.

11.5. JMO Wellbeing Board Committee

Not available.

11.6. Clinical and Quality Council

This item was **noted** and taken as read.

11.7. Medical Staff Executive Council (MSEC)

Not available.

11.8. NSLHD Research Advisory Committee

Not available.

11.9. Planetary Health Committee

This item was **noted** and taken as read.

11.10. NSLHD Digital Health Steering Committee

This item was **noted** and taken as read.

12. Additional Reading Material

12.1. AAHMS Vision Report

This item was **noted** and taken as read.

12.2. Internal Audit Letter

This item was **noted** and taken as read.

13. Other Business

13.1. Board Papers

The Board Chair provided a verbal update to the Board on options for the delivery of Board and Committee meeting papers.

14. Date, Time & Venue for Next Meeting

Tuesday 16 May 2023 commencing at 4:00pm, Ryde Hospital or via MS Teams

Meeting Closed: 7:08pm

CERTIFIED A CORRECT RECORD

Trevor Danos AM, Chair

16 May 2023