Minutes

NSLHD Board

AGENDA ITEMS	

There was no in-camera session.

The Board Chair welcomed the Board members and attendees, to the meeting and opened the meeting with an acknowledgement of country.

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1. Attendance / Apologies / Conflict of Interest

Attendance and apologies were **noted**.

The Board Chair asked those present to declare any additional or new conflicts of interest. The following issues were declared:
Dr Michelle Mulligan OAM
Appointed to the role of Executive Medical Director, NSLHD on 5 February 2024.

Mr Adam Johnston
NSLHD, Artificial Intelligence Committee – NSLHD, Mental Health Drug and Alcohol representative.

The Acting Chair commented that it is not a conflict of interest per se for an employee to be on the Board, but she will need to recuse herself when (in broad terms) we might be dealing with employment matters relevant to the CE.

2. Confirmation of Minutes

2.1. Minutes of meeting held on 12 December 2023
Minutes of the meeting held on 12 December 2023 were confirmed as a true and accurate record of the meeting.

3. Presentations

3.1. AI in Healthcare and NSLHD
The presentation was **noted** and taken as read.

The Chief Digital Health Officer, NSLHD presented to the Board an overview of the National Policy Roadmap for AI in Healthcare, opportunities for use of AI in NSLHD, including aligning standards with the NSW AI Strategy, implementation of the NSW Health AI Taskforce 2024 and NSLHD next steps.

The Chief Digital Health Officer and the CE led a discussion on partnership, governance, and process efficiencies.

Consideration to be given to a learning Masterclass on AI governance and risk for NSLHD Board Members.

3.2. Single Digital Patient Record (SDPR) and Cyber Security
The CE, eHealth, NSW presented to the Board an update on SDPR. The following items were emphasised in the presentation:
- Scope of the SDPR
- Planning with EPIC systems
- Resourcing of the Program
- SDPR Implementation and Sequence and Timeline
- SDPR Governance model

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The Chief Information Security Officer, NSW Health presented an update on Cyber Security for NSLHD. The following items were emphasised in the presentation:

- Vision, collaboration, governance, and service delivery
- Key achievement roadmap
- Update on notifiable threats and security
- An overview on the key NSW Health cyber security initiative reducing risk
- Reviews, Audits, high-level changes and key impacts of the 2024 NSW Cyber Security Policy changes to NSW Health

Board members access to cyber security training was discussed. Links to training to be provided out of session.

4. Patient Story

4.1. PARVAN Patient Story
The referral note was **noted** and taken as read.

The CE and Acting Chair led a discussion on exploring opportunities to enhance the capacity of the I-CARE Clinic.

Action: CE to work with the Director PARVAN Services to consider exploring opportunities to enhance the capacity of the I-CARE Clinic.

The Acting Chair on behalf of the NSLHD Board commended the work of the I-CARE Clinic Team.

Action: Secretariat to draft congratulations correspondence.

5. Ongoing Business/Action Items

5.1. Action List – December 2023
The action list was reviewed and updated accordingly.

5.1.1 JMO Wellbeing Forums 2024
The CE provided a verbal update on:

- An open forum (informal setting) that was led by the CE and Executive Director People and Culture for all interns and residents that were finishing their year.
- It is anticipated that the first JMO Forum for 2024 will be scheduled to be held in April 2024
- His attendance at meeting to welcome the 2024 Year 1 medical student Interns from the Northern Clinical School of the University of Sydney to NSLHD

5.1.2 NBH Outcomes of the ACHS Short notice assessment
The referral note was **noted** and taken as read.

5.1.3 Consumer Advisors at NBH
The referral note was **noted** and taken as read.

5.1.4 Updated Chief Executive's 120 Day Plan
The referral note was **noted** and taken as read.

The Acting Board Chair congratulated the CE on behalf of the NSLHD Board.

5.1.5 Update RNSH Patient Story "Code Greg"
The referral note was **noted** and taken as read. Discussion ensued as to how to propagate the idea for Code Greg across other LHDs. The CE suggested it could be used for a presentation to the other LHD CEs.

5.1.6 Speaking up for Safety – progress report
The referral note was **noted** and taken as read.

The Executive Director of People and Culture provided a verbal overview on the Speaking Up for Safety (SUFS) methodology and the implementation progress for Safe Behaviours Together, including the changes in the service delivery model, the costs communicated by Cognitive Institute (CI) and the next step which is a focus on increasing SUFS training completions.

5.1.7 Mona Vale Hospital Patient Story
The referral note was **noted** and taken as read.

The CE provided a verbal overview on the learnings, highlights, improvements and outstanding challenges.

6. Strategic Discussion

6.1. Quarterly Board Key Performance Indicators July – September 2023
The briefing note was **noted** and taken as read.

The CE informed the meeting that the report only provides information about those indicators where NSLHD is underperforming or not performing, noting the actions that NSLHD is undertaking to address the underperforming or not performing areas.

6.2. Ryde Redevelopment
The referral note was **noted** and taken as read.

The Chief Executive highlighted the following:
- On 24 January 2024 Minister Park announced the successful tender for the Main Works Contract, AW Edwards
- The revised strategy has been announced to Ryde Hospital Stakeholders
- Formal consultation has occurred with impacted staff members

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- Consultation meetings held with unions and Staff Consultative Council
- An EOI process was undertaken, with staff given the option to move to the new rehabilitation ward at Hornsby Hospital, or to transfer to acute vacancies at Ryde Hospital. All staff were reallocated as per their EOI
- Communication and open forums – ongoing
- The expenditure, including the:
  - executive contingency approved by the Minister for Health
  - approved reallocation of capital health expenditure
  - savings mainly driven by technical works
  - shortfall remaining being reviewed as per the value engineering options

Action: Final recommendations on value engineering to be presented to the next meeting.

6.3   NSP Enhanced Data Collection 2023 Report - NSLHD
The referral note was **noted** and taken as read.

7. Standing Business

Board Reporting

7.1. Board Chair Report
The Acting Board Chair has liaised with the CE on a regular basis.

7.2. Chief Executive Report – February 2024
The Report was **noted** and taken as read.

The CE provided a verbal update on:
- The Acting NSLHD Board Chair, Executive Medical Director and Executive Director Office of the Chief Executive attended two meetings, one with the Mayor, CE and Head of Planning of Willoughby Council and a second meeting with the Mayor, CE and Willoughby Councillors to discuss the RNS Master Plan. Michelle Mulligan and Michelle de Vroome also attended the second meeting.
- An external review of healthcare delivery has been undertaken at Macquarie Hospital. The Board will receive a further update following the development of an action plan
- A notification received from the Environmental Protection Authority that it has identified some areas within NSLHD grounds where recycled mulch products may have been used. In the abundance of caution, precautionary testing is being carried out with results expected in the coming days. Despite, the EPA advising that they consider this low-risk, these areas have been fenced off while testing is underway. Health Infrastructure is working with its project partners to conduct a review of locations where landscaping work has been completed using mulch products, to identify any potential contaminated materials. All work is being carried out in strict accordance with EPA and SafeWork requirements. Staff have been notified

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7.3. Finance, Risk & Performance Report
The Report was **noted** and taken as read. NSLHD's current and projected financial performance was discussed including a discussion on factors that are increasing costs and how these are being addressed including through efficiency improvement plans.

7.4. Committee Updates
Board Audit & Risk Committee (BARC)
No further update provided.

Finance, Risk & Performance Committee (FRAP)
No further update provided.

Consumer Committee (CC)
The Chair of the CC provided an overview of the discussions that took place at the meeting of 20 February 2024, of particular interest was the Board Consumer Committee Evaluation Feedback 2023.

Health Care Quality Committee (HCQC)
The Chair of the HCQC provided an overview of the discussions that took place at the meeting of 6 February 2024, of particular interest was that on 30 January 2024, NSLHD recognised and celebrated the work of the 13 graduates of the 12-month NSLHD Applied Safety and Quality Program (adept level) and the presentation on the results of the RNSH National Stroke Audit – Acute Services.

Research Innovation & Technology Committee (RIT)
The Chair of the RIT advised that a STRAP report highlighting the discussions that were undertaken at the RIT Meeting of 31 January 2024 will be provided to the next Board Meeting.

JMO Wellbeing Board Committee
No further update provided.

Clinical & Quality Council
No further update provided.

MSEC
No further update provided.

Planetary Health Committee
The NSLHD Board representative on the Planetary Health Committee provided an overview of the discussions that took place at the last meeting, of particular interest was that the Launch of the Framework which is scheduled to occur in March 2024, World Asthma Day event in May 2024, and the upcoming Launch of the electronic vehicles. A copy of the minutes will be tabled for information at the next Board Meeting.

NSLHD Digital Health Steering Committee
No further update provided.

Artificial Intelligence Governance Committee
No further update provided.

7.5. NSW LHD Selected Performance Indicators – November 2023
The report was **noted** and taken as read.

8. NSLHD Committee Minutes and Reports (taken as read)
8.1. Board Audit and Risk Committee (BARC)
This item was **noted** and taken as read.

8.2. Finance Risk and Performance Committee (FRAP)
This item was **noted** and taken as read.

8.3. Consumer Committee
This item was **noted** and taken as read.

8.3.1. Consumer Committee STRA^{2}P Report
This item was **noted** and taken as read.

8.4. HealthCare Quality Committee (HCQC)
Not available.

8.4.1. HCQC STRA^{2}P Report
This item was **noted** and taken as read.

8.5. Research Innovation and Technology Committee (RIT)
Not available.

8.6. JMO Wellbeing Board Committee
Not available.

8.7. Clinical and Quality Council
Not available.

8.8. Medical Staff Executive Council (MSEC)
Not available.

8.9. NSLHD Planetary Health Committee
This item was **noted** and taken as read.

8.10. NSLHD Digital Health Steering Committee
Not available.

8.11. Artificial Intelligence Committee
Not available.

9. Other Business
Nil.

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10. Items for Noting

10.1. Journal of Public Health Article – The 3 Pillars of Patient Experience
The article was **noted** and taken as read.

10.2. Correspondence from Minister Jackson re Ryde Hospital Redevelopment and provision of acute mental health services
This correspondence was **noted** and taken as read.

11. Date, Time & Venue for Next Meeting

Tuesday, 19 March 2024, commencing at 4:00pm, Garrigarrang, Level 14 Kolling Building.

Meeting Closed: 7.04pm

CERTIFIED A CORRECT RECORD

Trevor Danos AM, Chair

19 March 2024