

## NSLHD Board

### MEETING DETAILS

**Date:** Tuesday 17 September 2019 commencing 4:15pm

**Venue:** Boardroom, Executive Unit, Lvl 5 Douglas Building RNSH

**Present:**

Mr Trevor Danos AM	Board Chair
Adjunct A/Professor Annette Schmiede	Deputy Board Chair
Prof Mary Chiarella AM	Board Member
Ms Karen Filocamo	Board Member
Mr Andrew Goodsall	Board Member
Mr Brad Goodwin	Board Member
Mr Anthony Hollis	Board Member
Dr Donna Lynch	Board Member
Mr Don Marples	Board Member
Dr Michelle Mulligan	Board Member
Dr Harry Nespolon	Board Member
Mr Keith Skinner	Board Member – teleconference

**In attendance:**

Dr Bruce Cooper	Chair Medical Staff Executive Council, NSLHD
Ms Liz Curran	Executive Director Operations, NSLHD
Ms Jacqueline Ferguson	Director Finance & Corporate Services, NSLHD
Ms Deb Willcox	Chief Executive, NSLHD (CE)
Ms Bonnie Yates	Secretariat

**Apologies:**

Dr Dianne Ball	Board Member
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### BOARD MEETING DETAILS – commencing at 4:15pm

The Board held an initial 15 minute in camera session.

The Board Chair welcomed the Board members and attendees to the meeting.

## 1. Presentations

### 1.1 The NORTH Foundation

Mr Gilbert Lorquet, CEO Kolling Foundation, presented on the launch of the rebranding to be known as the NORTH Foundation. Mr Lorquet outlined the vision and strategic direction of NORTH Foundation over the next 5 years. The business plan outlined included identification of market trends, funding opportunities and clinician engagement.

**Action:** Distribute NORTH Foundation Board details to the NSLHD Board

## **1.2 Statistical Thinking & Governance: The Power of Control Charts**

Ms Helen Ganley, Data Scientist RNSH and Dr Philip Hoyle, Director Medical Services RNSH, presented to the Board on statistical process control concepts and control charts to support quality and safety improvement.

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## **2. Patient Story**

The patient story from the Beachside Rehabilitation Unit Mona Vale Hospital was **noted** and taken as read.

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## **3. Attendance / Apologies / Quorum / Conflict of Interest**

Attendance and apologies were **noted**.

The Board Chair requested all attendees to declare any conflicts of interest at this meeting. There were no conflicts of interest declared.

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## **4. Confirmation of Minutes**

Minutes of the meeting held 20 August 2019 were confirmed as a true and accurate record of the meeting.

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## **5. Ongoing Business/Action Items (in conjunction with Action List)**

The Board **noted** the Action List.

### **5.1 NSLHD Support to Residential Aged Care Facilities**

The paper was **noted** and taken as read.

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## **6. Strategic Matters**

**Action:** CE to consider and report to Board on location of APM for 2019.

**Action:** CE to provide an update on telehealth opportunities.

### **6.1 RNSH Traffic Management Assessment – Opportunities and Constraints**

The report was **noted** and taken as read.

**Action:** CE to distribute RNSH Traffic Management Assessment report to the Board.

**Action:** CE to update the Board on possible improvements to RNSH Taxi services pick up/drop off location.

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## **7. Standing Business**

## Board Reporting

### **7.1 Board Chair Report**

The Board Chair gave an update on key matters including:

- NSLHD Clinical Services Plan has been published
- NSLHD Research Strategic Plan has been launched
- PHI changes to policy impact on single room rates
- Establishment of the Diversity and Inclusion Strategy
- NSLHD Safety and Quality Account process for Board endorsement
- RNSH campus health precinct planning

### **7.2 Sub Committee Update – FRAP, HCQC, CC, JMO Board Wellbeing**

FRAP: Adj A/Prof Annette Schmiede, Chair FRAP, discussed the September 2019 FRAP meeting and the August 2019 Flash report. NSLHD remains on Performance Level 0.

HCQC: Deferred to next Board meeting. Next scheduled HCQC meeting to occur on 8 October 2018.

CC: Ms Karen Filocamo, A/Chair Consumer Committee, provided an update from the September Consumer Committee meeting. The committee continues to progress with a number of projects. CGU are in the final stages of formalising the Consumer Participation Framework. Patient experience data collected from various LHD acute and sub-acute services has been analysed and indicated positive feedback from consumers and carers regarding services and staff.

JMO Board Wellbeing Committee: Deferred to next meeting due to diary conflicts. Quorum was not reached at the previous scheduled meeting.

MSEC: Deferred to next meeting due to diary conflicts. Quorum was not reached at the previous scheduled meeting.

## District Reporting

### **7.3 Chief Executive Report**

The report was **noted** and taken as read.

**Action:** CE to include facility updates in monthly Chief Executive Report.

### **7.4 Finance, Risk and Performance Report – August 2019**

The report was **noted** and taken as read.

**Action:** FRAP to be provided with additional detail on forecasting and NB impact.

**Action:** Details on trust account balances to be included in monthly reporting pack to Board.

### **7.5 NSW LHD Selected Performance Indicators**

Nil.

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## **8. NSLHD Committee Reports (*taken as read*)**

### **8.1 Board Audit & Risk Committee (BARC)**

The minutes were **noted** and taken as read.

**Action:** CE to distribute NSLHD Audit Plan to the Board for review and endorsement.

### **8.2 Clinical Council**

The minutes were **noted** and taken as read.

### **8.3 Consumer Committee**

The minutes were **noted** and taken as read.

### **8.4 Finance, Risk & Performance (FRAP) Committee**

The minutes were **noted** and taken as read.

### **8.5 Health Care Quality Committee (HCQC)**

The minutes were **noted** and taken as read.

### **8.6 Medical Staff Executive Council (MSEC)**

Nil.

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## **9. Additional Reading Material**

### **9.1 People Matter Survey Report 2019**

The report was **noted** and taken as read.

NSLHD performed well achieving the second highest performing LHD in the State and the LHD Culture Index score performing higher than the State score.

**Action:** CE to update the Board on impact on staff of aggressive behaviour by patients and families and strategy in plan to support.

### **9.2 The Business Imperative of Diversity**

The paper was **noted** and taken as read.

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## **10. Other Business**

Nil.

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## **11. Date, Time & Venue for Next Meeting**

Tuesday, 22 October 2019, commencing at 4.15pm, Boardroom, Douglas Building  
RNSH

**Meeting Closed:** 7.15pm

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## **CERTIFIED A CORRECT RECORD**

**By Mr Trevor Danos AM, Chair  
On 22 October 2019**