

Minutes

NSLHD Board

MEETING DETAILS

Date: Tuesday 20 August 2019 commencing 4:15pm

Venue: Boardroom, Executive Unit, Lvl 5 Douglas Building RNSH

Present:

Mr Trevor Danos AM	Board Chair
Adjunct A/Professor Annette Schmiede	Deputy Board Chair
Dr Dianne Ball	Board Member – teleconference
Prof Mary Chiarella AM	Board Member
Ms Karen Filocamo	Board Member
Mr Andrew Goodsall	Board Member – teleconference
Mr Brad Goodwin	Board Member
Mr Anthony Hollis	Board Member
Dr Donna Lynch	Board Member
Mr Don Marples	Board Member
Dr Michelle Mulligan	Board Member
Dr Harry Nespolon	Board Member
Mr Keith Skinner	Board Member

In attendance:

Dr Bruce Cooper	Chair Medical Staff Executive Council, NSLHD – teleconference
Ms Liz Curran	Executive Director Operations, NSLHD
Ms Deb Willcox	Chief Executive, NSLHD (CE)
Ms Bonnie Yates	Secretariat

Apologies:

Ms Jacqueline Ferguson	Director Finance & Corporate Services, NSLHD
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BOARD MEETING DETAILS – commencing at 4:15pm

The Board held an initial 15 minute in camera session.

The Board Chair welcomed the Board members and attendees to the meeting.

1. Presentations

1.1 The First 2000 Days Framework

Professor Elisabeth Murphy, Director Child Youth & Family NSLHD, presented on The First 2000 Days Framework. The Framework is a strategic policy which outlines the importance of the first 2000 days in a child's life and the services the NSW health system are to provide in order to promote health, wellbeing and development in the first 2000 days of a child's life.

Action: Invite Professor Elisabeth Murphy, Director Child Youth and Family, to present to the Board in late 2020 to provide an update on the Framework.

1.2 NSLHD Website Re-design

Mr Simon Hill, Director ICT and Mr Dennis Singh, Lead User Experience Architect, presented on the new, interactive NSLHD website. The new website will assist staff, consumers and carers with accessing data and finding information on hospital campuses, services, and specialist information.

2. Patient Story

Mr Anthony Dombkins, A/Director Clinical Governance, briefed the Board on the NSLHD Homelessness Project. NSLHD has partnered with a Non-Government Organisation to identify homeless youth of Sydney, and offer participants an opportunity to receive a scholarship funded by the Nursing and Midwifery Directorate, to undertake the Health Services Assistant (HAS) Certificate III through NSW TAFE, and receive 12 months free accommodation at the Macquarie Hospital Campus. The first intake will be offered to a maximum of four participants. A full evaluation of the initiative will be undertaken by the NSLHD Director Research and Practice Development, Nursing and Midwifery Directorate.

3. Attendance / Apologies / Quorum / Conflict of Interest

Attendance and apologies were **noted**.

The Board Chair requested all attendees to declare any conflicts of interest at this meeting. There were no conflicts of interest declared.

4. Confirmation of Minutes

Minutes of the meeting held 16 July 2019 were confirmed as a true and accurate record of the meeting.

5. Ongoing Business/Action Items (in conjunction with Action List)

The Board **noted** the Action List.

6. Strategic Matters

6.1 NSLHD Corporate Governance Attestation Statement

The Corporate Governance Attestation Statement was **noted** and taken as read. Suggested amendments to the statement were discussed. The Statement was approved by the Board subject to amendments discussed being made.

6.2 Letter to Deputy Secretary, Finance and Asset Management and Chief Finance Officer, NSW Health

The letter was **noted** and taken as read.

7. Standing Business

Board Reporting

7.1 Board Chair Report

The Board Chair gave an update on key matters including:

- Sydney Health Partners – Board Chair and CE continue to participate in discussions on governance of Sydney Health Partners
- Clinical Services Plan – endorsed plan finalised for publishing
- Official launch of the NORTH Foundation will be held on Tuesday 24 September 2019 at 12pm in the main foyer RNSH

7.2 Sub Committee Update – FRAP, HCQC, CC, JMO Board Wellbeing

FRAP: Adj A/Prof Annette Schmiede, Chair FRAP, discussed the August 2019 FRAP meeting. FRAP data was not reported to the Board this month due to the beginning of the FY.

HCQC: Prof Mary Chiarella, Chair Health Care Quality Committee, presented the August 2019 HCQC STRA2P report to the Board:

- NSLHD held a ‘Comprehensive Care’ Workshop on 5 June 2019 in preparation for accreditation against the Second Edition of the National Safety & Quality Health Service Standards.
- Royal North Shore Hospital and Hornsby Ku-ring-gai Hospital are participating in the National Women’s Healthcare Australasian Collaborative.
- Patient Reported Measures is to commence within NSLHD on 30 September 2019.
- Ryde Hospital has undertaken a program of work entitled Toward ZERO - Falls Reduction Program, which works towards achieving zero serious injuries relating to falls, reducing the overall harm caused by falls and the number of incidents, and educating staff on the impact of falls on the patient to prevent future falls.

CC: Dr Dianne Ball, Chair Consumer Committee, provided an update on projects from the Consumer Committee (CC). The CC team are currently developing the Consumer Partnering Framework. A draft framework will be complete for submission to the CE by the end of August 2019.

JMO Board Wellbeing Committee: Dr Harry Nespolon provided an update on the previous committee meeting. It was highlighted there is a need to develop a strategic plan and a communications plan for the committee.

MSEC: Deferred to next meeting. Quorum was not reached at the previous scheduled meeting.

District Reporting

7.3 Chief Executive Report

The report was **noted** and taken as read. The CE gave a verbal update on issues that had been identified at the June 2019 Council of Board Chairs meeting.

7.4 Finance, Risk and Performance Report

Nil.

7.5 NSW LHD Selected Performance Indicators – June 2019

The paper was **noted** and taken as read.

8. NSLHD Committee Reports (*taken as read*)

8.1 Board Audit & Risk Committee (BARC)

Nil.

8.2 Clinical Council

The minutes were **noted** and taken as read.

8.3 Consumer Committee

The minutes were **noted** and taken as read.

8.4 Finance, Risk & Performance (FRAP) Committee

The minutes were **noted** and taken as read.

8.5 Health Care Quality Committee (HCQC)

The minutes were **noted** and taken as read.

8.6 Medical Staff Executive Council (MSEC)

Nil.

9. Additional Reading Material

9.1 Northern Lights Musculoskeletal Showcase

The information booklet was **noted** and taken as read.

10. Other Business

Nil.

11. Date, Time & Venue for Next Meeting

Tuesday, 17 September 2019, commencing at 4.15pm, ELCA Ryde Hospital

Meeting Closed: 7.30pm

CERTIFIED A CORRECT RECORD

By Mr Trevor Danos AM, Chair

On 17 September 2019