

# Minutes

## NSLHD Board

### MEETING DETAILS

**Date:** Tuesday 18 June 2019 commencing 4:15pm

**Venue:** Boardroom, Executive Unit, Douglas Building, RNSH

**Present:**

Mr Trevor Danos AM	Board Chair
Adjunct A/Professor Annette Schmiede	Deputy Board Chair
Dr Dianne Ball	Board Member - teleconference
Professor Mary Chiarella AM	Board Member
Mr Andrew Goodsall	Board Member - teleconference
Mr Brad Goodwin	Board Member
Dr Donna Lynch	Board Member
Mr Don Marples	Board Member – teleconference
Dr Michelle Mulligan	Board Member
Dr Harry Nespolon	Board Member – teleconference

**In attendance:**

Dr Bruce Cooper	Chair, Medical Staff Executive Council
Ms Liz Curran	Executive Director Operations, NSLHD
Ms Jacqueline Ferguson	Director Finance & Corporate Services, NSLHD
Dr Tamsin Waterhouse	A/Chief Executive, NSLHD (A/CE)
Ms Bonnie Yates	Secretariat

**Apologies:**

Ms Karen Filocamo	Board Member
Mr Anthony Hollis	Board Member
Ms Deb Willcox	Chief Executive, NSLHD

### BOARD MEETING DETAILS – commencing at 4:15pm

The Board held an initial 15 minute in camera session.

The Board Chair welcomed the Board members and attendees to the meeting.

The Board warmly congratulated Professor Mary Chiarella AM on her appointment as a Member in the Order of Australia in the Queen's Birthday Honours List.

The Board farewelled the A/Director Strategic Operations, Ms Rosemary Cullen and expressed its appreciation for her commitment to the District.

## 1. Presentations

### 1.1 Chronic & Complex Care

Professor Greg Fulcher, Clinical Network Director, Chronic & Complex Care NSLHD, presented to the Board on the key projects, highlights and achievements of the Network. The Network's key achievements are in the areas of diabetes, renal supportive care and leading better value care. The Chronic Medicine Research Steering committee has produced 170 publications during the previous 5 years including one nursing publication. The Network has the responsibility for implementing telehealth and development of strategies to optimise the telehealth framework. The Network continues to collaborate with GPs to create pathways to manage diabetes within the community rather than in the hospital.

### 1.2 Aged Care Rapid Response Team

Dr James Hardy, AART Geriatrician, Emma Floyd ARRT CNC and Therese Jepson ARRT CNC presented to the Board on the Aged Care Rapid Response Team Services within the District. The ARRT is an outreach geriatric assessment service for older patients at risk of hospitalisation from an acute or subacute decline in health or function. The aim is to reduce avoidable ED presentations and hospital admissions for older people. Future directions of ARRT include increased telehealth, an increase in allied health services, and working with integrated care.

**Action:** Director Operations to consult with NSLHD aged care services and provide a cost/benefit analysis on ARRT services provided within the District.

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## 2. Patient story

The referral prepared by the NSLHD Practice Development Nurse Manager regarding a patient journey at the Rehabilitation Unit, Ryde Hospital, was **noted** and taken as read.

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## 3. Attendance / Apologies / Quorum / Conflict of Interest

Attendance and apologies were **noted**.

The Board Chair requested all attendees to declare any conflicts of interest at this meeting. Mr Don Marples identified one matter that, whilst not relevant to this meeting, would be notified to the register. There were no conflicts of interest declared.

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## 4. Confirmation of Minutes

Minutes of the meeting held 21 May 2019 were confirmed as a true and accurate record of the meeting.

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## 5. Ongoing Business/Action Items (in conjunction with Action List)

The Board **noted** the Action List.

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## 6. Strategic Matters

Nil.

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## 7. Standing Business

### Board Reporting

#### 7.1 Board Chair Report

The Board Chair gave a verbal update on significant matters he had been involved in during the past month, including:

- CE's annual priorities – Board members to circulate feedback to Board Chair
- Male Champions of Change – Board Chair is on a working group whose focus is to develop strategies to deal with sexism
- Clinician engagement and staff development – Board Chair is participating in a process initiated by the Ministry Board annual evaluation – Board Chair and CE are working to identify an independent facilitator
- Clinical Services Plan – A subcommittee of the Board has provided detailed comments on the most recent draft
- Macquarie University – Board Chair and CE continue to work with the Vice Chancellor to identify opportunities of mutual benefit
- Sydney Health Partners – Board Chair and CE continue to participate in discussions on succession planning for the leadership of Sydney Health Partners
- Board Chair attended a dinner for the Secretary of Health and the Chairs of the metropolitan Local Health Districts
- Board Chair gave very positive feedback on recent attendances at the Innovation Pitch, the launch of a new spectrometer in Kolling Building in support of bowel cancer research and a Board-hosted breakfast with representatives from the Nursing & Midwifery Directorate
- Board Chair and CE have had meetings with Brookfield, the new owners of Healthscope (operator of the Northern Beaches Hospital)
- Board Chair has had meetings with the chair of the Kolling Institute
- Board Chair and CE continue to work to finalise the refreshed governance arrangements for the Kolling Institute and the preparation of a new strategic plan

**Action:** Gilbert Lorquet CE Kolling Foundation to present to Board on recently finalised strategic plan

**Action:** Paper on 'Initial steps after a death is reported to the Coroner' to be circulated to the Board for the July meeting

**Action:** Director Finance & Corporate Services, NSLHD to incorporate into monthly finance report details of money raised at Kolling Foundation

#### 7.2 Sub Committee Update – FRAP, HCQC, CC, JMO Board Wellbeing

FRAP: Adj A/Prof Annette Schmiede, Chair FRAP, discussed the May 2019 financial results and the May 2019 flash report. NSLHD remains on Performance Level 0. The Service Agreement will be presented at FRAP in July 2019.

HCQC: Professor Mary Chiarella AM, Chair HCQC, provided an update from the June meeting and highlighted key points from the June STRA2P Report. A cognitive bias workshop was held and strategies on how to further educate the District on cognitive bias will be developed. The STRA2P report and minutes will now be presented at Clinical Council for discussion and feedback from clinicians. The CEC patient experience template has been released.

**Action:** CE to work with Chair, HCQC to consider how better to disseminate learnings and recommendations from specific incidents across the entire District

CC: Dr Dianne Ball, Chair Consumer Committee, discussed the establishment of the District's Patient Experience Steering Group and work being done in conjunction with the CE to minimise duplication between the work of the two groups.

JMO Board Wellbeing Committee: The previous meeting received a presentation from Leonie Watterson, called 'flipside' regarding engaging principles of good behaviours in a medical model. Further discussion of working party to explore concept of civility.

**Action:** Dr Harry Nespolon and CE to provide a report to the Board in August or September 2019 on the JMO Board Wellbeing Committee's agenda and future goals

MSEC: Deferred to next meeting as previous scheduled meeting was not quorate.

## District Reporting

### **7.3 A/Chief Executive Report**

The report was **noted** and taken as read. The A/CE noted that funding for the redevelopment of Ryde was not contained in the NSW 2019 State Budget.

#### **7.3.1 NBH Inquiry**

The A/CE and Board Chair informed the Board that the Shadow Minister of Health has moved an inquiry into the operation and management of the Northern Beaches Hospital and that a report be prepared by the first sitting day in 2020.

### **7.4 Finance, Risk and Performance Report**

The report was **noted** and taken as read.

### **7.5 NSW LHD Selected Performance Indicators – April 2019**

The paper was **noted** and taken as read.

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## **8. NSLHD Committee Reports** (*taken as read*)

### **8.1 Board Audit & Risk Committee (BARC)**

The minutes were **noted** and taken as read.

### **8.2 Clinical Council**

The minutes were **noted** and taken as read.

**8.3 Consumer Committee**

The minutes were **noted** and taken as read.

**8.4 Finance, Risk & Performance (FRAP) Committee**

The minutes were **noted** and taken as read.

**8.5 Health Care Quality Committee (HCQC)**

The minutes were **noted** and taken as read.

**8.6 Medical Staff Executive Council (MSEC)**

Nil.

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**9. Additional Reading Material**

**9.1 Women in Healthcare**

**9.1.1 'Just a female doctor': women surgeons battle 'worthless' biases – The Sydney Morning Herald 20 May 2019**

The paper was **noted** and taken as read.

**9.1.2 Credibility deficits and micro-inequalities surgery: findings from a qualitative study with women surgeons and trainees**

The study was **noted** and taken as read.

**Action:** Invite Dr Katrina Hutchinson to present to the Board.

**9.2 Support for Employees Experiencing Domestic and Family Violence**

The report was **noted** and taken as read.

**9.3 Candida Auris**

The report was **noted** and taken as read.

**9.4 Recruitment and Onboarding (ROB)**

Deferred to next meeting.

**9.5 So what does the future hold for Aussie doctors?**

The report was **noted** and taken as read.

**9.6 Patient Symposium 2019**

Deferred to next meeting.

**9.7 Governance of Local Health Districts – Audit Office of NSW**

Deferred to next meeting.

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**10. Other Business**

Nil.

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**11. Date, Time & Venue for Next Meeting**

Tuesday, 16 July, commencing at 4.15pm, Blue Whale Room, Mona Vale Hospital.

**Meeting Closed:** 7.10 pm

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**CERTIFIED A CORRECT RECORD**

**By Mr Trevor Danos AM, Chair**

**On 16 July 2019**