

## NSLHD Board

### MEETING DETAILS

**Date:** Tuesday 22 October 2019 commencing 4:15pm

**Venue:** Boardroom, Executive Unit, Lvl 5 Douglas Building RNSH

**Present:**

Mr Trevor Danos AM	Board Chair
Adjunct A/Professor Annette Schmiede	Deputy Board Chair
Prof Mary Chiarella AM	Board Member
Ms Karen Filocamo	Board Member
Mr Andrew Goodsall	Board Member – teleconference
Mr Brad Goodwin	Board Member
Mr Anthony Hollis	Board Member
Dr Donna Lynch	Board Member
Mr Don Marples	Board Member – teleconference
Dr Michelle Mulligan	Board Member
Mr Keith Skinner	Board Member – teleconference

**In attendance:**

Mr Anthony Dombkins	A/Executive Director Operations, NSLHD
Ms Jacqueline Ferguson	Director Finance & Corporate Services, NSLHD
Ms Deb Willcox	Chief Executive, NSLHD (CE)
Ms Bonnie Yates	Secretariat

**Apologies:**

Dr Dianne Ball	Board Member
Dr Bruce Cooper	Chair Medical Staff Executive Council, NSLHD
Dr Harry Nespolon	Board Member

### BOARD MEETING DETAILS – commencing at 4:15pm

The Board held an initial 15 minute in camera session.

The Board Chair welcomed the Board members and attendees to the meeting.

## 1. Presentations

### 1.1 Introduction – Director Clinical Governance NSLHD

The Chair welcomed Mr Mark Zacka, recently appointed Director of Clinical Governance NSLHD. Mr Zacka provided an overview of his professional experience and shared his vision on clinical governance within the District.

### 1.2 Women in Healthcare

Dr Katrina Hutchinson Macquarie University, presented on credibility deficits and micro-inequalities in surgery and findings from a qualitative study with women

surgeons and trainees. The study identified that there are four areas of subtle gender bias including workplace climate, credibility, stereotyped care roles and objectification. The research provided by Dr Hutchinson complements current NSLHD initiatives including the establishment of the Diversity and Inclusion Council, and staff participation in Male Champions of Change.

**Action:** Director Workforce & Culture to update the Board on Diversity & Inclusion Council.

**Action:** CE to circulate summary notes prepared by Director Workforce & Culture from workshop held at Macquarie Hospital.

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## 2. Patient Story

The patient story from the Beachside Rehabilitation Unit Mona Vale Hospital was **noted** and taken as read.

**Action:** CE to explore opportunities to share patient stories with the community.

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## 3. Attendance / Apologies / Quorum / Conflict of Interest

Attendance and apologies were **noted**.

The Board Chair requested all attendees to declare any conflicts of interest at this meeting. There were no conflicts of interest declared.

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## 4. Confirmation of Minutes

Minutes of the meeting held 17 September 2019 were confirmed as a true and accurate record of the meeting.

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## 5. Ongoing Business/Action Items (in conjunction with Action List)

The Board **noted** the Action List.

### 5.1 RNSH Traffic Management Assessment

The paper was **noted** and taken as read.

Queries raised:

- Undertake a safety consultation in conjunction with the traffic management assessment
- Possible opportunities to establish a pedestrian crossing at the ASB main entrance roundabout
- Possible opportunities to streamline taxi drop off and queuing arrangements

**Action:** CE to provide a further update to the Board in November 2019.

### 5.2 Development of Telehealth in NSLHD

The paper was **noted** and taken as read.

**Action:** CE to provide an update on capturing NWAU to track telehealth consultation.

### **5.3 2019/20 Audit Plan & Objectives**

The paper was **noted** and taken as read.

### **5.4 Alcohol Related Harm Among Older Women in NSLHD**

The paper was **noted** and taken as read.

**Action:** Director Health Promotion NSLHD to present the findings of the work of reducing alcohol-related harm among older women in NSLHD in March 2020.

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## **6. Strategic Matters**

### **6.1 Memo: JMO Wellbeing**

The memo was **noted** and taken as read.

### **6.2 MQ Health – NSLHD Collaboration Options**

The paper was **noted** and taken as read.

**Action:** Board Chair and CE to meet with Macquarie University Vice Chancellor and report findings to Board in December 2019.

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## **7. Standing Business**

### Board Reporting

#### **7.1 Board Chair Report**

The Board Chair gave an update on key matters including:

- The Board & CE joined the Ryde Executive Leaders for breakfast on 10 October.
- Establishment of the NSLHD Diversity and Inclusion Council
- Board assessment to be completed by December 2019
- 2019 Boards' Conference theme – leading effective engagement
- CE & Chair attended meetings regarding RNSH campus
- Establishment of the Planetary Health Committee in NSLHD
- CE & Chair attended a meeting with CEO of PHN
- External review completed of Sydney health Partners

**Action:** Secretariat to invite Board members to attend SNPHN AGM.

#### **7.2 Sub Committee Update – FRAP, HCQC, CC, JMO Board Wellbeing**

FRAP: Adj A/Prof Annette Schmiede, Chair FRAP, discussed the October 2019 FRAP meeting and the September 2019 Flash report. NSLHD remains on Performance Level 0. Director Performance & Analytics presented to the FRAP Committee on the relationship between activity and financial performance.

HCQC: Prof Mary Chiarella, Chair HCQC, discussed the October meeting, including the STRA<sup>2</sup>P Report and the Safety and Quality Report September 2019. Key activities and alerts included:

- *DETECT Delirium* – a proposed Delirium Recognition and Intervention Program
- Proposed *Enhancing Complaint Management* project to enhance the consumer, carer, family and staff experiences in complaint handling.

CC: Ms Karen Filocamo, member of the Consumer Committee, provided an update on the progress of current initiatives from the Consumer Committee.

JMO Board Wellbeing Committee: Deferred to next meeting as representative not present at Board meeting.

MSEC: Deferred to next meeting as representative not present at Board meeting.

### District Reporting

#### **7.3 Chief Executive Report**

The report was **noted** and taken as read. The CE gave details on the establishment of the District Research Committee that will report to the CE.

#### **7.4 Finance, Risk and Performance Report – September 2019**

The report was **noted** and taken as read.

#### **7.5 NSW LHD Selected Performance Indicators**

Nil.

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### **8. NSLHD Committee Reports (*taken as read*)**

#### **8.1 Board Audit & Risk Committee (BARC)**

The minutes were **noted** and taken as read.

#### **8.2 Clinical Council**

The minutes were **noted** and taken as read.

#### **8.3 Consumer Committee**

The minutes were **noted** and taken as read.

#### **8.4 Finance, Risk & Performance (FRAP) Committee**

The minutes were **noted** and taken as read.

#### **8.5 Health Care Quality Committee (HCQC)**

The minutes were **noted** and taken as read.

#### **8.6 Medical Staff Executive Council (MSEC)**

Nil.

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### **9. Additional Reading Material**

Nil.

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### **10. Other Business**

Nil.

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## **11. Date, Time & Venue for Next Meeting**

Tuesday, 19 November 2019, commencing at 4.15pm, Boardroom, Douglas Building  
RNSH

**Meeting Closed:** 6.45pm

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**CERTIFIED A CORRECT RECORD**

**By Mr Trevor Danos AM, Chair  
On 19 November 2019**