

NSLHD Board

MEETING DETAILS

Date: Tuesday 16 April 2019 commencing 4:15pm

Venue: Boardroom, Executive Unit, Douglas Building, RNSH

Present:

Mr Trevor Danos AM	Board Chair
Adjunct A/Professor Annette Schmiede	Deputy Board Chair
Dr Dianne Ball	Board Member
Prof Mary Chiarella	Board Member
Ms Karen Filocamo	Board Member
Mr Andrew Goodsall	Board Member
Mr Brad Goodwin	Board Member
Mr Anthony Hollis	Board Member
Dr Donna Lynch	Board Member
Dr Michelle Mulligan	Board Member
Mr Keith Skinner	Board Member

In attendance:

Dr Bruce Cooper	Chair, Medical Staff Executive Council
Ms Liz Curran	Executive Director Operations, NSLHD
Ms Jacqueline Ferguson	Director Finance & Corporate Services, NSLHD
Ms Deb Willcox	Chief Executive, NSLHD (CE)
Ms Elizabeth Wood	A/Executive Director Operations, NSLHD
Ms Bonnie Yates	Secretariat

Apologies:

Mr Don Marples	Board Member
Dr Harry Nespolon	Board Member

BOARD MEETING DETAILS – commencing at 4:15pm

The Board held an initial 15 minute in camera session.

The Board Chair welcomed the Board members and attendees to the meeting.

1. Presentations

1.1 Independent Commission Against Corruption

Lewis Ragnott, Executive Director, Corruption Prevention Division, Independent Commission Against Corruption, and Director Internal Audit NSLHD, presented to the Board on the prevention of corrupt conduct in the NSW public sector.

Action: CE to brief Board on fraud and corruption control policies and procedures within the District, including ongoing reporting to the BARC and the Board and coverage of such matters in annual audit programme.

Action: CE to develop Board briefing note and induction note dealing with (i) third party referrals made to the CE via Board members; and (ii) third party invitations and hospitality offered to Board members.

1.2 RNSH Masterplan

CE led a discussion on master planning of RNSH campus and needs of campus including future health services.

2. Patient story

The referral prepared by the NSLHD Nursing & Midwifery Practice Development Facilitator was **noted** and taken as read.

3. Attendance / Apologies / Quorum / Conflict of Interest

Attendance and apologies were **noted**.

The Board Chair requested all attendees to declare any conflicts of interest at this meeting. There were no conflicts of interest declared.

4. Confirmation of Minutes

Minutes of the meeting held 19 March 2019 were confirmed as a true and accurate record of the meeting.

5. Standing Business

5.1 Sub Committee Update – FRAP, HCQC, CC, JMO Board Wellbeing

FRAP: Adj A/Prof Annette Schmiede, Chair FRAP, discussed the March 2019 financial results and the March 2019 flash report. Related issues discussed included current diagnostic being run over RNSH finances and roll out of that diagnostic to other facilities and services; 2019/20 budget development status and methodology; and current staffing levels at NSLHD. NSLHD remains on Performance Level 0.

HCQC: Prof Mary Chiarella, Chair HCQC, provided an update on the April 2019 HCQC meeting. Outlined analysis inpatient falls and work to further identify the root cause of patient falls. Plans for a cognitive bias workshop are in process. Related issues discussed included creation of a District Safety and Quality operations committee; reporting on trends; and process for developing 2018/19 Safety and Quality Account.

CC: Deferred to next meeting.

JMO Board Wellbeing: The report from the Medical Executive Director, NSLHD and the JMO Board Wellbeing Terms of Reference were noted and taken as read. Related issues of transparency and resourcing were discussed. Subject to a few minor changes, the Terms of Reference were approved.

MSEC: Deferred to next meeting.

5.2 Board Chair Report

The Board Chair gave a verbal update on significant matters he had been involved in during the past month, including:

- Meeting with the JMOs who are chair and deputy chair of the Board JMO Wellbeing Committee
- Meeting (with CE) with the Vice Chancellor of Macquarie University
- Meeting (with CE) with chair and CEO of SNPHN
- Attending first meeting of Male Champions of Change (Health Chapter)
- Board breakfast with the Pain Management Research Centre team

Action: CE to brief Board on District's bio preparedness.

5.3 Chief Executive Report

The report was **noted** and taken as read.

The CE announced the departure of the Director of Clinical Governance, Paul Russell. The CE and the Board noted the significant contribution Paul had made striving to the highest quality care for our patients and the consumers.

Action: CE to update Board on capital works at Hornsby and Mona Vale Hospital.

Action: CE to arrange a brief to the Board on the First 2000 Days Initiative.

5.4 Finance, Risk and Performance Report

The report was **noted** and taken as read.

5.5 NSW LHD Selected Performance Indicators – February 2019

The paper was **noted** and taken as read.

5.6 PHN Northern Sydney Strategy

The paper was **noted** and taken as read.

Action: CE to investigate whether qualifying wording about impact of NBH on NSLHD numbers can be improved, and report to Board.

5.7 Cyber Security Risks

The report was **noted** and taken as read.

5.8 Value Based Care

The report was **noted** and taken as read.

5.9 Council of Board Chairs

The papers were **noted** and taken as read.

5.10 Health and Climate Change

The paper was **noted** and taken as read.

5.11 Pain Management & Research Centre Dashboard

The paper was **noted** and taken as read.

6. Ongoing Business (in conjunction with Action List)

The Board **noted** the Action List.

7. New Business

Nil.

8. NSLHD Committee Reports (*taken as read*)

8.1 Board Audit & Risk Committee (BARC)

The minutes were **noted** and taken as read.

8.2 Clinical Council

The minutes were **noted** and taken as read.

8.3 Consumer Committee

The minutes were **noted** and taken as read.

8.4 Finance, Risk & Performance (FRAP) Committee

The minutes were **noted** and taken as read.

8.5 Health Care Quality Committee (HCQC)

The minutes were **noted** and taken as read.

8.5.1 STRA²P Report

The report was **noted** and taken as read.

8.6 Medical Staff Executive Council (MSEC)

The minutes were **noted** and taken as read.

9 Date, Time & Venue for Next Meeting

Tuesday, 21 May, commencing at 4.15pm, Boardroom, Executive Unit, Douglas Building
RNS

Meeting Closed: 7.27 pm

CERTIFIED A CORRECT RECORD

By Mr Trevor Danos AM, Board Chair
On 21 May 2019