

NSLHD Board

MEETING DETAILS

Date: Tuesday 19 February 2019 commencing 4:15pm

Venue: Boardroom, Executive Unit, Douglas Building, RNSH

Present:

Mr Trevor Danos AM	Board Chair
Adjunct A/Professor Annette Schmiede	Deputy Board Chair
Dr Dianne Ball	Board Member – teleconference
Ms Karen Filocamo	Board Member
Mr Andrew Goodsall	Board Member
Mr Brad Goodwin	Board Member
Mr Anthony Hollis	Board Member
Dr Donna Lynch	Board Member
Mr Don Marples	Board Member
Dr Michelle Mulligan	Board Member
Dr Harry Nespolon	Board Member
Mr Keith Skinner	Board Member

In attendance:

Mr Scott Brewis	A/Director Finance, NSLHD
Dr Bruce Cooper	Chair, Medical Staff Executive Council
Ms Deb Willcox	Chief Executive, NSLHD (CE)
Ms Elizabeth Wood	A/Executive Director Operations, NSLHD
Ms Bonnie Yates	Secretariat

Apologies:

Professor Mary Chiarella	Board Member
Ms Jacqueline Ferguson	Director Finance, NSLHD

BOARD MEETING DETAILS – commencing at 4:15pm

The Board held an initial 15 minute in camera session.

The Board Chair welcomed the Board members and attendees to the meeting.

1. Presentations

1.1 Primary and Community Health

Director of Primary and Community Health (PACH) presented on the structure and achievements of PACH. The key achievements of the PACH include: anti-microbial stewardship program in the community; refugee assessments and developed refugee mentorship program for Tibetan and Syrian Refugees; Innovation Award

for project 'Mobile Pulmonary Rehabilitation Platform' (m-PR) for chronic respiratory disease; and a trial of routine Youth Health & Wellbeing assessments.

1.2 Orthopaedic Research

The Professor of Orthopaedics and Traumatic Surgery RNSH provided a presentation on orthopaedic research.

2. Patient story

The referral prepared by Ryde Hospital was **noted** and taken as read.

3. Attendance / Apologies / Quorum / Conflict of Interest

Attendance and apologies were **noted**.

The Board Chair welcomed new Board member, Ms Karen Filocamo.

The Board noted that the term of Board member, Adjunct Professor Ann Brassil, ended on 31 December 2018. The Board noted and thanked Adjunct Professor Ann Brassil for her energy and contributions over seven years.

The Board Chair requested all attendees to declare any conflicts of interest at this meeting. There were no conflicts of interest declared.

4. Confirmation of Minutes

Minutes of the meeting held 18 December 2018 were confirmed as a true and accurate record of the meeting.

5. Standing Business

5.1 Sub Committee Update – FRAP, HCQC, CC, JMO Board Wellbeing

FRAP: Adj A/Prof Annette Schmiede, Chair FRAP, discussed the December 2018 financial results and the January 2019 flash report, as well as related discussions with the Ministry. NSLHD remains on Performance Level 0.

HCQC: Deferred to next meeting.

CC: Dr Dianne Ball, Chair CC, provided an update on the first joint CC and HCQC committee meeting held in February 2019. The purpose is to create a bridge between both committees and develop an action plan that facilitates a focus on both patient outcomes and patient experiences.

JMO Board Wellbeing: A Junior Medical Officer has been appointed to Chair the committee. The next meeting will be held in April 2019. A second Board member will be appointed to the committee. A meeting of the committee chair, the two Board members who are on the committee, the Board Chair and the CE will be

arranged in coming weeks. Recent JMO survey results at NSLHD were mostly above State average.

Action: JMO ToR to be tabled for March Board meeting.

MSEC: Dr Bruce Cooper, Chair MSEC, provided an update on the membership and priorities of the MSEC.

5.2 Board Chair Report

Matters discussed:

- Clinical Services Plan progress
- Announcement of \$479M to rebuild Ryde Hospital
- Board Chair meeting with Secretary
- CE and Board Chair meeting with Professor Robyn Ward, Executive Dean of the Faculty of Medicine and Health, Sydney University regarding Kolling Institute
- Concept of a healthcare innovation precinct
- Sydney Health Partners leadership changes
- Campus and sustainability plans at RNSH
- Board Strategy Day agenda
- Public consultation on developments in St Leonards

5.3 Chief Executive Report

The report was **noted** and taken as read.

5.4 Finance, Risk and Performance Report

The report was **noted** and taken as read.

5.5 Facility Report

Deferred to next meeting.

5.6 Governance Institute of Australia

The paper was **noted** and taken as read.

Action: CE to develop proposal.

5.7 WHS and Due Diligence

The paper was **noted** and taken as read.

5.8 NSLHD Complaints Analysis

Deferred to next meeting.

5.9 Response from NSLHD Board Chair to Minister of Health – PMES and Bullying

The paper was **noted** and taken as read.

5.10 Thank you note from John Hunter

The paper was **noted** and taken as read.

5.11 Furness Report & Executive Summary on Dr Gayed

The report was **noted** and taken as read.

5.12 Blog - Exnovation

The paper was **noted** and taken as read.

5.13 ABC News Report on JMO careers and wellbeing

The report was **noted** and taken as read.

5.14 People management Skills Program (PMSP) course

The paper was **noted** and taken as read.

5.15 BHI Strategic Plan 201-20

The paper was **noted** and taken as read.

6. Ongoing Business (in conjunction with Action List)

The Board **noted** the Action List.

7. New Business

7.1 Proposed changes to Medical & Dental Appointments Advisory Committee (MDAAC) Terms of Reference (ToR)

The paper was noted and taken as read.

8. NSLHD Committee Reports (*taken as read*)

8.1 Board Audit & Risk Committee (BARC)

The minutes were **noted** and taken as read.

8.2 NSLHD Clinical Council

Nil.

8.3 Consumer Committee

The minutes were **noted** and taken as read.

8.3.1 Are We There Yet? A Hornsby Ku-ring-gai Hospital Patient Experience Project

The paper was **noted** and taken as read.

8.4 Finance, Risk & Performance (FRAP) Committee

The minutes were **noted** and taken as read.

8.5 Health Care Quality Committee (HCQC)

The minutes were **noted** and taken as read.

8.5.1 Assessment and Subsequent Management of Serious Incidents (HCQC)

Deferred to next meeting.

8.6 Medical Staff Executive Council (MSEC)

Nil.

9 Date, Time & Venue for Next Meeting

Tuesday, 19 March, commencing at 4.15pm, Boardroom, Executive Unit, Douglas Building RNSH

Meeting Closed: 7.14 pm

CERTIFIED A CORRECT RECORD

**By Mr Trevor Danos AM, Chair
On 19 March 2019**