

# Minutes

## NSLHD Board

### MEETING DETAILS

**Date:** Tuesday 19 March 2019 commencing 4:15pm

**Venue:** Boardroom, Executive Unit, Douglas Building, RNSH

**Present:**

Mr Trevor Danos AM	Board Chair – teleconference
Adjunct A/Professor Annette Schmiede	Deputy Board Chair
Dr Dianne Ball	Board Member – teleconference
Prof Mary Chiarella	Board Member
Ms Karen Filocamo	Board Member
Mr Andrew Goodsall	Board Member – teleconference
Dr Donna Lynch	Board Member
Mr Don Marples	Board Member
Dr Michelle Mulligan	Board Member
Dr Harry Nespolon	Board Member
Mr Keith Skinner	Board Member

**In attendance:**

Dr Bruce Cooper	Chair, Medical Staff Executive Council
Ms Jacqueline Ferguson	Director Finance, NSLHD
Ms Deb Willcox	Chief Executive, NSLHD (CE)
Ms Elizabeth Wood	A/Executive Director Operations, NSLHD
Ms Bonnie Yates	Secretariat

**Apologies:**

Mr Brad Goodwin	Board Member
Mr Anthony Hollis	Board Member

### BOARD MEETING DETAILS – commencing at 4:15pm

The Board held an initial 15 minute in camera session.

The Board Chair welcomed the Board members and attendees to the meeting.

## 1. Presentations

### 1.1 Work Health & Safety Officer Due Diligence Training.

Tim McDonald, Partner, Moray & Agnew, and Director Health Safety & Wellbeing NSLHD, presented to the Board on WHS Due Diligence and the obligations as Officers of the NSLHD in their role of leadership and governance.

**Action:** Board to receive a calendar of NSLHD annual audits.

## 2. Patient story

The referral prepared by the NSLHD Perinatal and Infant Mental Health (PIMH) Service was **noted** and taken as read. A former patient and her family attended to the Board and shared their experience with the PIMH service.

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## 3. Attendance / Apologies / Quorum / Conflict of Interest

Attendance and apologies were **noted**.

The Board Chair requested all attendees to declare any conflicts of interest at this meeting. There were no conflicts of interest declared.

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## 4. Confirmation of Minutes

Minutes of the meeting held 19 February 2018 were confirmed as a true and accurate record of the meeting.

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## 5. Standing Business

### 5.1 Sub Committee Update – FRAP, HCQC, CC, JMO Board Wellbeing

FRAP: Adj A/Prof Annette Schmiede, Chair FRAP, discussed the February 2019 financial results and the March 2019 flash report. NSLHD remains on Performance Level 0.

HCQC: Prof Mary Chiarella, Chair HCQC, provided an update on the first joint HCQC and CC meeting held in February 2019. The HCQC objectives are to manage interactions and overlaps between CC & HCQC and discuss the delivery of consumer engagement, new accreditation standards and consumer input.

CC: Dr Dianne Ball, Chair CC, announced three new members have been appointed to the committee, including Diana Trickett and Board members Donna Lynch and Karen Filocamo. The March CC meeting held a discussion around the understanding of the National Safety and Quality Health Service Standard 2 and embedding the framework in our service, and the process for ensuring information is clearly conveyed between the CC and the Board.

JMO Board Wellbeing: A Junior Medical Officer has been appointed to Chair the committee. The next meeting will be held in April 2019. Recent JMO survey results at NSLHD received positive feedback from the committee. Director Health Safety & Wellbeing provided information to the committee on the draft 2019-21 Health & Wellbeing Plan.

**Action:** JMO ToR to be tabled for April Board meeting.

MSEC: Dr Bruce Cooper, Chair MSEC, provided an update on the membership and priorities of the MSEC. Dr Margaret Beazley, Geriatrician, has been appointed as the representative for Mona Vale Hospital. Dr Michelle Franks, Director ED, NB Hospital will attend as an observer at MSEC.

### 5.2 Board Chair Report

Deferred to next meeting.

**5.3 Chief Executive Report**

The report was **noted** and taken as read.

**5.4 Finance, Risk and Performance Report**

The report was **noted** and taken as read.

**5.5 Facility Report**

The report was **noted** and taken as read.

**5.6 NSW LHD Selected Performance Indicators – January 2019**

The paper was **noted** and taken as read.

**Action:** CE to develop proposal.

**5.7 Women in Health Leadership and Gender Equality**

The paper was **noted** and taken as read.

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**6. Ongoing Business (in conjunction with Action List)**

The Board **noted** the Action List.

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**7. New Business**

Nil.

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**8. NSLHD Committee Reports** (*taken as read*)

**8.1 Board Audit & Risk Committee (BARC)**

The minutes were **noted** and taken as read.

**8.2 NSLHD Clinical Council**

The minutes were **noted** and taken as read.

**8.3 Consumer Committee**

Nil.

**8.3.1 NSLHD Complaints Data: October to December 2018 Period.**

The report was **noted** and taken as read.

**8.4 Finance, Risk & Performance (FRAP) Committee**

The minutes were **noted** and taken as read.

**8.5 Health Care Quality Committee (HCQC)**

The minutes were **noted** and taken as read.

**8.6 Medical Staff Executive Council (MSEC)**

The minutes were **noted** and taken as read.

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**9 Date, Time & Venue for Next Meeting**

Tuesday, 16 April, commencing at 4.15pm, Northern Sydney Education Centre (NSEC)  
Building 14, Macquarie Hospital.

**Meeting Closed:** 7.26 pm

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**CERTIFIED A CORRECT RECORD**

**By Mr Trevor Danos AM, Chair  
On 16 April 2019**