

NSLHD Board

MEETING DETAILS

Date: Tuesday 21 May 2019 commencing 4:15pm

Venue: Boardroom, Executive Unit, Douglas Building, RNSH

Present:

Mr Trevor Danos AM	Board Chair
Adjunct A/Professor Annette Schmiede	Deputy Board Chair
Dr Dianne Ball	Board Member
Prof Mary Chiarella	Board Member
Ms Karen Filocamo	Board Member
Mr Andrew Goodsall	Board Member
Mr Brad Goodwin	Board Member
Mr Anthony Hollis	Board Member
Dr Donna Lynch	Board Member
Mr Don Marples	Board Member
Dr Michelle Mulligan	Board Member
Dr Harry Nespolon	Board Member

In attendance:

Ms Liz Curran	Executive Director Operations, NSLHD
Ms Jacqueline Ferguson	Director Finance & Corporate Services, NSLHD
Ms Deb Willcox	Chief Executive, NSLHD (CE)
Ms Bonnie Yates	Secretariat

Apologies:

Dr Bruce Cooper	Chair, Medical Staff Executive Council
Mr Keith Skinner	Board Member

BOARD MEETING DETAILS – commencing at 4:15pm

The Board held an initial 15 minute in camera session.

The Board Chair welcomed the Board members and attendees to the meeting.

1. Presentations

1.1 Clinical Network – Rehabilitation & Aged Care

Prof Sue Kurrle, Clinical Network Director, Rehabilitation & Aged Care NSLHD, presented to the Board on the key projects, highlights and achievements of the Network, noting the challenges of an aging population. Work is progressing on the planning of the model of care for the Geriatric Evaluation and Management (GEM) unit at Mona Vale. Key achievements of the Network include the Northern Sydney

Dementia Collaborative 2017-2019, the development of a Geriatric Emergency Medicine Registrar position, delivery of the Confused Hospitalised Older Persons (CHOPs) program 2015-2019, developing the Northern Sydney Frailty Initiative as a model for future healthcare and developing resources to address Elder Abuse.

Action: CE to report to Board in September 2019 on relationships and opportunities with private aged care providers.

1.2 Speaking Up for Safety

Ms Paula Willisicroft, Director Workforce and Culture NSLHD, provided an update on the Speaking Up for Safety (SUFS) Strategy. 450 staff at RNSH has been trained to date as SUFS facilitators and the District. The program will continue to be evaluated in several ways, including via 6 month follow ups at team level and on patient care and via the annual People Matter Survey results. SUFS will now start publishing updates in the District newsletter.

Action: Director Workforce and Culture to update the Board in October 2019.

1.3 Campus Capital Works Program

A team from Health Infrastructure provided a presentation to the Board on the redevelopment of the Hornsby Ku-ring-gai and Mona Vale sites..

1.4 Clinical Services Plan

Mr David Miles, Manager Health Services Planning, presented to the Board on the preparation of the Clinical Services Plan (CSP) 2017-2022. A committee of the Board (Danos, Schmiede, Chiarella, Ball and Mulligan) was appointed to sign off on the CSP ahead of its publication.

2. Patient story

The referral prepared by the NSLHD Practice Development Nurse Manager regarding the Getting Healthy in Pregnancy Program was **noted** and taken as read.

3. Attendance / Apologies / Quorum / Conflict of Interest

Attendance and apologies were **noted**.

The Board Chair requested all attendees to declare any conflicts of interest at this meeting. There were no conflicts of interest declared.

Mr Don Marples departed the meeting at 6.10pm.

The CE departed the meeting at 6.30pm.

4. Confirmation of Minutes

Minutes of the meeting held 16 April 2019 were confirmed as a true and accurate record of the meeting.

5. Ongoing Business/Action Items (in conjunction with Action List)

The Board **noted** the Action List.

6. Strategic Matters

- Discussion on innovation in the District – how it occurs, is encouraged, is reported and is showcased. Next Board meeting to include presentation by CE and broader discussion on this topic including on related topic of digitalisation.
- Discussion on timing of Board Evaluation

Action: CE to give verbal presentation at June 2019 meeting on strategic innovation.

Action: Board members to provide suggestions to the Board Chair on how the Board should be evaluated

7. Standing Business

Board Reporting

7.1 Board Chair Report

The Board Chair gave a verbal update on significant matters he had been involved in during the past month, including:

- Meeting (with CE) with Property NSW & Health Infrastructure
- Meeting (with CE and Director Northern Beaches Relationships NSLHD) with Brookfield leadership team
- Kolling Institute appointment of Carolyn Sue as Director of Research
- RNSH Anzac Day service
- Traffic surveys RNSH

7.2 Sub Committee Update – FRAP, HCQC, CC, JMO Board Wellbeing

FRAP: Adj A/Prof Annette Schmiede, Chair FRAP, discussed the April 2019 financial results and the April 2019 flash report. The report highlighted an improvement from the previous month. NSLHD remains on Performance Level 0.

HCQC: Prof Mary Chiarella, Chair HCQC, noted there had been no meetings held since previous Board meeting. There will be a workshop held on cognitive bias.

CC: Dr Dianne Ball, Chair Consumer Committee, updated the Board on the committee's previous meeting. The committee discussed feedback from the patient experience symposium. BHI patient survey has been analysed. The Committee will participate in an out of session half day workshop to explore health literacy and will incorporate outcomes into the consumer engagement framework.

JMO Board Wellbeing Committee: Last meeting held at Ryde. Deputy Chair JMO Board Wellbeing Committee has been appointed. Discussion around methods to improve JMO participation across the District.

MSEC: Deferred to next meeting.

Action: CE to speak to Ministry about formalising regular, face-to-face meetings of chairs of HCQC and CC

District Reporting

7.3 Chief Executive Report

The report was **noted** and taken as read.

Action: CE to identify improvements to reporting to Board on narratives on Facilities/Services and on Risk including trends in risk.

7.4 Finance, Risk and Performance Report

The report was **noted** and taken as read.

7.5 NSW LHD Selected Performance Indicators – February 2019

The paper was **noted** and taken as read.

8. NSLHD Committee Reports (*taken as read*)

8.1 Board Audit & Risk Committee (BARC)

The minutes were **noted** and taken as read.

8.2 Clinical Council

The minutes were **noted** and taken as read.

8.3 Consumer Committee

The minutes were **noted** and taken as read.

8.4 Finance, Risk & Performance (FRAP) Committee

The minutes were **noted** and taken as read.

8.5 Health Care Quality Committee (HCQC)

The minutes were **noted** and taken as read.

8.6 Medical Staff Executive Council (MSEC)

The minutes were **noted** and taken as read.

9. Additional Reading Material

9.1 Patient Symposium 2019

The report was **noted** and taken as read. Discussion deferred until June 2019 Board meeting. Suggestions will be considered further by Consumer Committee.

9.2 Appointment of Director of Research Kolling Institute

The announcement was **noted** and taken as read.

9.3 Governance of Local Health Districts – Audit Office of NSW

The report was **noted** and taken as read.

Action: CE to prepare summary for Board, and then to give verbal response to Board.

10. Other Business

Nil.

11. Date, Time & Venue for Next Meeting

Tuesday, 18 June, commencing at 4.15pm, Boardroom, Executive Unit, Douglas Building RNS

Meeting Closed: 7.17 pm

CERTIFIED A CORRECT RECORD

**By Mr Trevor Danos AM, Board Chair
On 18 June 2019**