

NSLHD Board

MEETING DETAILS

Date: Tuesday 20 November 2018 commencing 4:30pm

Venue: Boardroom, Executive Unit, Douglas Building, RNSH

Present:

Mr Trevor Danos AM	Board Chair
Adjunct A/Professor Annette Schmiede	Deputy Board Chair
Dr Dianne Ball	Board Member – via teleconference
Adjunct Professor Ann Brassil	Board Member
Professor Mary Chiarella	Board Member
Mr Andrew Goodsall	Board Member
Mr Brad Goodwin	Board Member
Mr Anthony Hollis	Board Member
Dr Donna Lynch	Board Member
Mr Don Marples	Board Member
Dr Michelle Mulligan	Board Member
Dr Harry Nespolon	Board Member
Mr Keith Skinner	Board Member

In attendance:

Ms Deb Willcox	Chief Executive, NSLHD
Ms Jacqueline Ferguson	Director Finance, NSLHD
Ms Elizabeth Wood	A/Executive Director Operations, NSLHD
Dr Bruce Cooper	Chair, Medical Staff Executive Council
Ms Bonnie Yates	Secretariat

Apologies:

BOARD MEETING DETAILS – commencing at 4:30pm

The Board Chair welcomed the Board members and attendees to the meeting.

1. Presentations

1.1 Allied Health

The Board welcomed Prof Jim Elliott and Ms Julia Capper, Director Allied Health NSLHD. The presentation was **noted** and taken as read. The Director Allied Health provided an overview of the Allied Health Network, the services provided to the District and the new District-wide Allied Health Dashboard. Future aims of the Allied Health Network include building strong clinician relationships. An Allied Health Workshop will take place and will aim to build a foundation of culture and cohesion from graduates through to PhD clinicians.

1.2 Rheumatology Research

The Board welcomed Prof David Hunter, Rheumatology Department Royal North Shore Hospital. The presentation was **noted** and taken as read. Professor Hunter discussed trials and research projects that have enabled the District to become a leader in Rheumatology. Goals include enhancing the current model and focusing on the integration of clinicians, GPs and the community, in order to provide person centred, non-operative care.

1.3 Philanthropy Kolling Foundation

The Board welcomed Mr Gilbert Lorquet, CE Kolling Foundation. The presentation was **noted** and taken as read. Mr Lorquet highlighted the current purpose and future direction of the Kolling Foundation. The correlation between growth in funding and growth in demand was discussed, and the need to develop strategic objectives to guide priorities and future milestones was highlighted. The Kolling Foundation will develop a 5 year Strategic Plan to support fundraising for NSLHD organisational priorities.

2. Patient story – Aboriginal Health Services

The referral prepared by Older People's Mental Health Service (OPMHS) was **noted** and taken as read. The Board was impressed with the outcomes of the patient's journey and the positive reflection on the team, District and person centred care.

3. Attendance / Apologies / Quorum / Conflict of Interest

Attendance and apologies were **noted**.

The Board Chair requested all attendees to declare any conflicts of interest at this meeting. There were no conflicts of interest declared.

4. Confirmation of Minutes

Minutes of the meeting held 16 October 2018 were confirmed as a true and accurate record of the meeting.

5. Standing Business

5.1 Sub Committee Update – FRAP, HCQC, CC

FRAP - Adj A/Prof Annette Schmiede, Chair FRAP, discussed the October 2018 flash report and the September 2018 detailed report. Strategies were highlighted to identify facility performance, better understand increases in activity and improve forecasts and reporting. Trends and changes will be monitored.

HCQC - Prof Mary Chiarella, Chair HCQC, discussed the STRA2P Report and the successes, trends, research, activities, alarms and priorities. Prof Chiarella highlighted there has been an improvement in successes, and that safety quality indicators are at or above State target. There has also been a significant improvement in complaints management. Helen Ganley, Hospital Scientist, Royal

North Shore Hospital, presented at the November 2018 HCQC meeting on interpreting and understanding statistical control charts.

Action: Helen Ganley to be invited to present to the Board in 2019 on interpreting and understanding statistical control charts.

CC - Dr Dianne Ball, Chair CC, provided an update from the November 2018 CC meeting. The committee is developing a draft Community Engagement Framework 2019-2024. This will include considering appropriate IT platforms to support community and patient engagement.

5.2 Board Chair Report

Matters discussed:

- Health Awards – Nominations at NSW Health & Premier's Awards
- Nursing and Midwifery Day Person Centred-Care Forum
- Innovation Program 2018
- Scheduling 2019 breakfasts and facility tours with the Board Adolescent and Young Adult Hospice (AYAH) at Manly
- Master planning of St Leonards/Crows Nest precinct
- Medical Research Fund – potential to accommodate AYAH
- Process for appointment to vacancy on Board Audit & Risk Committee
- Acknowledged role of Frank Bazik
- PWC Health Precinct Conference
- Anti Microbial Resistance and Governance research with UTS
- Board Strategy Day 2019
- CORE values and accreditation
- Finalising joint venture with University of Sydney re Kolling Institute
- Kolling Institute soon to announce new Director of Research
- Commonwealth inquiry on the use of private health insurance in public hospitals noted

5.3 Chief Executive Report

The report was **noted** and taken as read.

5.4 Northern Beaches Update

CE updated the Board on the progress of the Northern Beaches Hospital and the official opening held on Monday, 19 November 2019.

5.5 Finance, Risk and Performance Report

The report was **noted** and taken as read.

5.5.1 Finance, Risk and Performance Report

Director of Internal Audit presented the NSLHD Risk Attitude Statements to the Board. The Board approved the statements dated 20 November 2018.

The NSLHD's Risk Attitude Statements are:

- Quality & Reputation – Provision of high quality, safe, informed and timely services and patient-centred care with no tolerance for avoidable harm; and ensure protection of the reputation, stakeholder confidence, public trust and standing of the District.
- Financial & Sustainability – Ensure resources are efficiently and appropriately utilised; and not to operate at a loss except where the loss is necessary to ensure patient welfare or wellbeing.

- Workplace Health, Safety & Wellbeing – Ensure a safe environment for all workers, patients and visitors; there is no tolerance for poor practices or behaviour by staff that create risks to physical or psychological health, safety or wellbeing.

5.6 Facility Report

The report was **noted** and taken as read.

5.7 The Future of Healthcare

The paper was **noted** and taken as read.

5.8 Endemic Unprofessional Behaviour in healthcare

The paper was **noted** and taken as read.

5.9 AICD Board training

The paper was **noted** and taken as read. The Board expressed interest in it and senior management undertaking a tailored course.

5.10 Australian Medical Research & Innovation Priorities 2018-2020

The paper was **noted** and taken as read.

6. Ongoing Business (in conjunction with Action List)

The Board **noted** the Action List.

7. New Business

7.1 Gifts and Hospitality Policy

The report was **noted** and taken as read.

7.2 Annual Public Meeting

The CE briefed the Board on the Annual Public Meeting to be held on Friday, 7 December 2018, with a focus on Research and Innovation.

7.3 Safety and Quality Report

The Safety and Quality report was noted.

7.4 Strategic Plan KPIs

CE to update the Board in early 2019.

7.5 Finance Update

The report was **noted** and taken as read.

7.6 Junior Medical Officers Wellbeing

CE and Dr Harry Nespolon briefed the Board on the Junior Medical Officers Board Wellbeing Committee. Junior Medical Officers (JMO) will be appointed to the position of Chair and Vice Chair of the committee. Dr Nespolon expressed the necessity to include senior clinicians as members to display openness and support the JMO staff.

Action: CE to prepare Terms of Reference. The Board to express their interest in membership of the JMO Board Wellbeing Committee.

8. NSLHD Committee Reports (*taken as read*)

8.1 Board Audit & Risk Committee (BARC)

The report was **noted** and taken as read.

8.2 NSLHD Clinical Council

The minutes were **noted** and taken as read.

8.3 Consumer Committee

The minutes were **noted** and taken as read.

8.4 Finance, Risk & Performance (FRAP) Committee

The minutes were **noted** and taken as read.

8.5 Health Care Quality Committee (HCQC)

The minutes were **noted** and taken as read.

8.6 Medical Staff Executive Council (MSEC)

Nil.

9 Date, Time & Venue for Next Meeting

Tuesday, 19 February 2018, commencing at 4.30pm, Boardroom, Douglas Building, RNSH

Meeting Closed: 7.45 pm

CERTIFIED A CORRECT RECORD

Mr Trevor Danos AM, Chair
On 18 December 2018