

NSLHD Board

MEETING DETAILS

Date: Tuesday 18 September 2018 commencing 4:30pm

Venue: ELCA, Ryde Hospital Campus

Present:

Mr Trevor Danos AM	Board Chair
Adjunct A/Professor Annette Schmiede	Deputy Board Chair
Dr Dianne Ball	Board Member
Adjunct Professor Ann Brassil	Board Member – via teleconference
Professor Mary Chiarella	Board Member
Mr Andrew Goodsall	Board Member – via teleconference
Dr Donna Lynch	Board Member
Mr Don Marples	Board Member
Dr Michelle Mulligan	Board Member
Mr Keith Skinner	Board Member – via teleconference
Mr Brad Goodwin	Board Member

In attendance:

Ms Deb Willcox	Chief Executive, NSLHD
Ms Jacqueline Ferguson	Director Finance, NSLHD
Ms Elizabeth Wood	Executive Director Operations, NSLHD
Dr Bruce Cooper	Chair, Medical Staff Executive Council
Ms Bonnie Yates	Secretariat

Apologies:

Mr Anthony Hollis	Board Member
Dr Harry Nespolon	Board Member

BOARD MEETING DETAILS – commencing at 4:30pm

The Board Chair welcomed the Board members and attendees to the meeting.

1. Presentations

1.1 Workforce

Ms Paula Williscroft, Director Workforce and Culture, was welcomed to the Board meeting. The presentation was **noted** and taken as read. Ms Williscroft provided detailed information on the Leadership Strategy 2018-2022, and the continued focus on the development of leadership and management skills, the mapping of these against the Capability Framework of the NSW Public Service Commission and on succession planning.

1.2 Clinical Network: Maternal, Neonatal and Women's Health

The Board Chair welcomed Clinical Professor Michael Nicholl, Clinical Network Director NSLHD for Maternal, Neonatal and Women's Health. The presentation was **noted** and taken as read. The Clinical Network Director provided an overview of strategic and clinical priorities within the Network.

Action: Recommended Chair, Consumer Committee Dr Dianne Ball, invite Clinical Network Director NSLHD for Maternal, Neonatal and Women's Health to brief the Consumer Committee.

1.3 CBA APRA Report

The Board Chair welcomed Ms Lucinda Smith, Partner, Thomson Geer. The presentation was **noted** and taken as read. Ms Smith discussed the APRA Prudential Inquiry into CBA and learnings for Local Health District Boards.

Action: Recommended a District report on Board governance be added to the annual Board evaluation and reporting process.

2. Patient story – Mona Vale Hospital

2.1 The referral prepared by the Director Allied Health, NSLHD on COPD and the Chronic Disease Community Rehabilitation Service was **noted** and taken as read. The Board acknowledged the learnings, highlights and improvements as contained in the referral note.

3. Attendance / Apologies / Quorum / Conflict of Interest

Attendance and apologies were **noted**.

The Board Chair requested all attendees to declare any conflicts of interest at this meeting. There were no conflicts of interest declared.

4. Confirmation of Minutes

Minutes of the meeting held 21 August 2018 were confirmed as a true and accurate record of the meeting.

5. Standing Business

5.1 Board Chair Report

The Board Chair updated the Board on the following:

- Campus visits and Board breakfasts.
Action: reschedule Macquarie Mental Health and Aboriginal Health Services visits.
- Commonwealth inquiry on the use of private health insurance in public hospitals.
- Kolling Institute and University of Sydney Joint Venture.
- Recruitment of Director of Research.
- Ongoing discussions with Macquarie University.
- The signing of the annual Governance Attestation Statement.

- Board Chair and CE met with Ms Lynelle Hales, Chief Executive Sydney North Public Health Network and Chair NSPHN Dr Harry Nespolon.
- CE to write to Secretary, NSW Health, confirming NSLHD is meeting the requirements set out in the Mental health Seclusion and Restraint Governance Recommendations.
- Mr Sam Sangster, Chief Executive, Health Infrastructure, has been requested to provide Board with a plan and quote for remediation of part of the former RNS Hospital site.
- The Exceptional People Awards for 2018.

5.1.1 FRAP: Strategy Priorities

Deputy Board Chair, Adjunct A/Professor Annette Schmiede, reported on current FRAP processes, challenges and priorities and proposed changes to reporting to the Board.

Action: FRAP informal meeting to be set for late January 2019.

5.2 Chief Executive Report

The report was **noted** and taken as read.

5.3 Finance, Risk and Performance Report

The report was **noted** and taken as read. The Director Finance, NSLHD presented the NSLHD Budget Allocation 2018/19. The Director Finance, NSLHD updated the Board on proposed efficiency gains through improved procurement and on strategies for dealing with the cost of premium labour.

5.4 NSLHD Risk Report

The report was **noted** and taken as read. The Board noted that further and more detailed updates on risk reporting were due later this year.

5.5 Performance Summary of all LHDs

The report was **noted** and taken as read. The Board noted these reports should cover both facilities and major services.

5.6 Complaints Analysis

The report was **noted** and taken as read. The Board discussed differences between various facilities and that further analysis would be undertaken by the Health Care Quality Committee and be reported back to the Board.

6. Ongoing Business (in conjunction with Action List)

The Board **noted** the Action List.

7. New Business

7.1 Annual Public Meeting

The Annual Public Meeting was confirmed for Friday, 7 December 2018.

7.2 Update Countdown to Northern Beaches

CE updated the Board on the progress on opening the Northern Beaches Hospital.

7.3 Corporate Communications Resourcing

This item was deferred to the October 2018 meeting.

7.4 District Event Update

CE discussed end of year district events.

8. NSLHD Committee Reports (*taken as read*)

8.1 Board Audit & Risk Committee (BARC)

The report was **noted** and taken as read.

8.2 NSLHD Clinical Council

The minutes were **noted** and taken as read.

8.3 Consumer Committee

The minutes were **noted** and taken as read.

8.4 Finance, Risk & Performance (FRAP) Committee

The minutes were **noted** the report and taken as read.

8.5 Health Care Quality Committee (HCQC)

Nil minutes. Next meeting September 2018

8.6 Medical Staff Executive Council (MSEC)

The minutes were **noted** and taken as read.

9 Date, Time & Venue for Next Meeting

Tuesday, 16 October 2018, commencing at 4.30pm, Boardroom, Douglas Building,
RNSH

Meeting Closed: 7.15 pm

CERTIFIED A CORRECT RECORD

Mr Trevor Danos AM, Chair
On 16 October 2018