

## NSLHD Board

### MEETING DETAILS

**Date:** Tuesday 19 July 2022 commencing 4:00pm

**Venue:** Boardroom, Level 5 Hornsby Ku-ring-gai Hospital or via MS Teams

**Present:**

Professor Emerita Mary Chiarella AM	Deputy Board Chair (by video)
Mr Andrew Goodsall	Board Member (by video)
Mr Anthony Hollis	Board Member (by video)
Mr Chris Greatrex	Board Member
Dr Donna Lynch	Board Member
Ms Karen Filocamo	Board Member (by video)
Ms Kimberley Reynolds	Board Member
Dr Michelle Mulligan OAM	Board Member (by video)
Ms Nadia Levin	Board Member
Dr Stephanie Teoh	Board Member (by video)

**In attendance:**

Ms Deb Willcox	Chief Executive, NSLHD (by video)
Dr Cesar Uy	Chair MSEC, NSLHD
Mr Lee Gregory	Executive Director Operations, NSLHD
Ms John Barnard-Richardson	A/Director Finance and Corporate Services, NSLHD
Ms Brooke Barnett	Board Secretariat
Ms Tegan Mitchley	A/Executive Assistant
Mr Simon Hill	General Manager, Hornsby Ku-ring-gai Hospital (item 3.1)
Professor Sue Kurrle	Geriatrician, Hornsby Ku-ring-gai Hospital (item 3.1)
Ms Abby Kalac	Graduate Health Management Trainee (item 3.1)
Mr Mark Zacka	Director Clinical Governance and Patient Experience NSLHD (item 7.3)

**Apologies:**

Mr Trevor Danos AM	Board Chair
Mr Brad Goodwin	Board Member

### AGENDA ITEMS

The Board held an initial 15 minute in-camera session.

The Deputy Board Chair welcomed the Board members and attendees to the meeting and opened the meeting with an acknowledgement of country.

The Deputy Board Chair acknowledged this is the last meeting of Brooke Barnett, Board Secretariat before she undertakes a secondment within the District and thanked her for her significant and professional contribution to the work of the Board. Tegan Mitchley was introduced to the Board. Tegan will be acting in the Board Secretariat role.

---

The Deputy Board Chair and Board also expressed recognition for the incredible amount of work undertaken by the Northern Sydney Local Health District (NSLHD) Executive, particularly through the COVID-19 pandemic and peaks. The Board are incredibly grateful and impressed by the calibre of work and the culture of the NSLHD, which is set by the Executive. The Board expressed thanks and congratulations on the achievements of the NSLHD.

---

## 1. Attendance / Apologies / Conflict of Interest

Attendance and apologies were **noted**.

The Board Chair asked those present to declare any additional or new conflicts of interest. None was declared.

---

## 2. Confirmation of Minutes

### 2.1. Minutes of meeting held 21 June

Minutes of the meeting held 21 June 2022 were confirmed as a true and accurate record of the meeting.

---

## 3. Presentations

### 3.1. HKH GM and Clinical Update

The General Manager (GM) Hornsby Ku-ring-gai Hospital (HKH) presented an update to the Board. The presentation included an overview of the demographics of the HKH area and feedback and outcomes from the recent Accreditation Assessment. The GM HKH noted the high Net Promoter Score received as a result of the Real Time Patient Experience Survey. The GM HKH provided an overview of the processes, milestones and achievements of the hospital redevelopment to date, together with the upcoming enhancements for 2022/2023.

Professor Sue Kurrle, Geriatrician HKH provided a clinical update. The presentation included the differences in the services provided at HKH including the shared care model in Acute Care of the Elderly (ACE), Orthogeriatrics, Surgogeriatrics and Neurology. The Board were advised of a dedicated re-designed Delirium and Dementia Unit that is guided by the advice of the Agency of Clinical Innovation (ACI) Confused and Hospitalised Older Persons Program (CHOPS). The Board were advised of a program of Frailty Recognition and management undertaken at HKH and the Mobility Enhancement Program.

The Chief Executive (CE) noted a District wide Frailty working group is being convened.

The Deputy Board Chair and Board commended the involvement and vision of all the Executives involved over time in the execution of the redevelopment.

---

## 4. Patient Story

---

#### 4.1. MVH – Beachside Rehabilitation Unit

This item was **noted** and taken as read.

**Action:** Letter to be sent on behalf of the Board commending the Unit.

---

### 5. Ongoing Business/Action Items

#### 5.1. Action List – June 2022

The action list was reviewed and updated accordingly.

#### 5.2. JMO Wellbeing Committee

This item was **noted** and taken as read.

The CE provided an overview of the background of the referral note.

There was discussion regarding the involvement and oversight of the Board going forward including engagement and reporting.

**Action:** Updated referral note to be provided at the August 2022 Board meeting incorporating the NSLHD Board's involvement in engagement and proposed reporting measures and evaluation date for the Board.

#### 5.3. Real Time Patient Experience Survey

This item was **noted** and taken as read.

---

### 6. Ryde Redevelopment Update

This item was **noted** and taken as read.

---

### 7. Matters for Decision/Approval

#### 7.1. Amended NSLHD By-Laws

This item was **endorsed** by the Board.

#### 7.2. Accreditation Attestation

This item was **endorsed** by the Board.

#### 7.3. Clinical Governance Framework

This item was **endorsed** by the Board.

The Director Clinical Governance and Patient Experience (DCG&PE) provided an update on the Clinical Governance Framework. The presentation included an overview of the aim of the Framework, and the structure and objectives and principles the Framework is based on. The Board were advised of the implementation plan of the Framework.

There was discussion regarding the ongoing monitoring of and accountability for the Framework.

---

### 8. Strategic Discussion

## 8.1. NSLHD Strategic Plan Update

This item was **noted** and taken as read.

The CE provided an update, the consultation survey results have been received and are being collated. The feedback received has been constructive and helpful. There are no anticipated major editorial changes.

## 8.2. NSLHD 2022-2023 Service Agreement

The Board **endorsed** the 2022-2023 Service Agreement for signing.

The CE provided an update and advised changes that will affect the District.

**Action:** CE to provide further update at the August Board

The Finance Risk and Performance Committee (FRAP) Chair provided comment on the FRAP Committee's ongoing involvement in monitoring and oversight.

## 8.3. Nomenclature change for Acknowledgement of First Nations Community in the Northern Sydney Council Area

This item was **noted** and taken as read.

---

## 9. Standing Business

### 9.1. Board Chair Report

No update was provided.

### 9.2. Chief Executive Report July 2022

This item was **noted** and taken as read.

The Chief Executive provided a verbal update with the following highlights:

- Focus on Emergency Department (ED) performance remains key. The Ministry of Health (MoH) continues to monitor with daily meetings.
- There is a focus on managing the elective surgery waitlist whilst simultaneously managing staff leave and furloughing.

### 9.3. Finance Risk and Performance Report

The A/Director Finance and Corporate Services (A/DoFCS) provided an update on the FY22 NSLHD financial position.

The FRAP Chair commended the work and thanked the NSLHD finance team for their work in the FY22 financial year close.

### 9.4. Committee Updates

Board Audit and Risk Committee (BARC)

No further update provided.

Finance, Risk and Performance Committee (FRAP)

No further update provided.

Consumer Committee (CC)

No further update provided.

Health Care Quality Committee (HCQC)

No further update provided.

JMO Board Wellbeing

No further update provided.

Clinical and Quality Council

No further update provided.

Medical Staff Executive Council (MSEC)

No further update provided.

NSLHD Research Advisory Committee

No further update provided.

Planetary Health Committee

No further update provided.

NSLHD Digital Health Steering Committee

No further update provided

**9.5. NSW LHD Selected Performance Indicators – May 2022**

This item was **noted** and taken as read.

**9.6. Communications Calendar**

This item was **noted** and taken as read.

---

**10. NSLHD Committee Minutes and Reports (taken as read)**

**10.1. Board Audit and Risk Committee (BARC)**

Not available

**10.2. Finance Risk and Performance Committee (FRAP)**

This item was **noted** and taken as read

**10.3. Consumer Committee**

This item was **noted** and taken as read

**10.3.1. Consumer Committee STRA2P Report**

This item was **noted** and taken as read

**10.4. Health Care Quality Committee (HCQC)**

Not available

**10.4.1. HCQC STRA2P**

Not available

**10.4.2. HCQC Safety and Quality Report**

Not available

**10.5. JMO Wellbeing Board Committee**

Not available

---

## 10.6. Clinical and Quality Council

This item was **noted** and taken as read

## 10.7. Medical Staff Executive Council (MSEC)

Not available

## 10.8. NSLHD Research Advisory Committee

Not available

## 10.9. Planetary Health Committee

This item was **noted** and taken as read

## 10.10. NSLHD Digital Health Steering Committee

Not available

---

## 11. Additional Reading Material

11.1. Nil.

---

## 12. Other Business

12.1. Nil.

---

## 13. Date, Time & Venue for Next Meeting

Tuesday, 16 August 2022, commencing at 4:00pm, Garrigarrang, level 14 Kolling Building.

**Meeting Closed:** 6:25pm

---

## CERTIFIED A CORRECT RECORD

**Professor Emerita Mary Chiarella AM, Deputy Board Chair**

16 August 2022