

# NSLHD ADDITIONAL BOARD MEETING

MONDAY 27 MAY, 2013 AT 3.30 PM

EXECUTIVE UNIT BOARDROOM, BUILDING 51, RNSH



Health

Northern Sydney  
Local Health District

## MINUTES

### 1. Present:

Professor Carol Pollock	Chair, Board
Ms Betty Johnson AO	Board Member
Mr Michael Still	Board Member
Associate Professor Annette Schmiede	Board Member
Ms Diane Flecknoe-Brown	Board Member
Mr Peter Young	Board Member
Mr Anthony Hollis	Board Member

### Invitees:

Adj Assoc Professor Vicki Taylor	Chief Executive
Mr Lee Gregory	Director Finance
Dr Adam Rehak	Chair Medical Staff Executive Council
Dr Andrew Montague	Director Operations
Ms Maree Hynes	OESI Program Director

### In attendance:

Ms Jenny Dennis	A/Secretariat
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### Apologies:

Ms Ann Brassil	Board Member
Dr Michele Franks	Board Member
Ms Judith Hopwood	Board Member
Associate Professor Sue Kurrle	Board Member

### Conflict of Interest

Nil

### 2. Confirmation of Minutes

The Board accepted the revised minutes of the 23 April 2013 meeting and the minutes of the 16 May 2013 and 21 May 2013 as a true and accurate record.

### 3. Business

#### 3.1 Research - Fundraising

The Board discussed a Referral Note from the General Manager NSRHS and the Director, Kolling Institute, that proposes establishing a single fundraising entity with the aim of increasing the opportunities for fundraising across both organisations.

It was noted that both existing fundraising bodies are targeting the same donors. RNSH Fundraising, which was established in 1987 and does not currently have a major gifts, bequest, or regular giving programs, and the Kolling Foundation, which has existed since 1996, is mainly an administrator of bequests.

The proposal is to merge the two bodies into an existing entity within the Kolling Foundation and make that entity responsible for all marketing and fundraising across RNSH and The Kolling

Institute. The current Chair of the Kolling Foundation, Mr Peter Allen, CFO Westfield Group, has agreed to chair the new entity, which will be subject to the corporate governance of the NSLHD.

The Board endorsed the intent of the proposal but requested further details and analysis be provided to the Board prior to final endorsement.

**Action: Chair to inform Mr Allen that the Board has approved him moving forward with the proposal to set up a single fundraising entity. Prof Chris Little, Prof Jonathan Morris and Ms Sue Shilbury to provide further details as requested by the Board.**

### **3.2 OESI Financial Recovery Plan**

The Director Finance took the Board through changes that had been made to the financial recovery plan since the last meeting on 21 May 2013.

General discussion followed. This included the importance of noting in the Plan the engagement of the Medical Staff Council; the need to reach agreement with the Ministry of Health on the recovery plan and time lines; and the importance of Board oversight of the Plan. There was also discussion about whether a specific monetary figure for the volume variance be included in the Plan or an accompanying letter to the Ministry.

The CE indicated further work is required to understand where the additional volume was coming from, with particular attention to out of area orthopaedics, spinal and EN&T cases. This work is underway.

There was discussion among Board Members about whether a specific monetary target should be set for the savings and efficiencies to be achieved. The Director Finance said any target needed to be achievable and robust. Further work is being undertaken and validation of savings that will be achieved via the OESI Recovery Plan.

Further discussion occurred around governance and accountability, with a decision made that the work on the OESI Recovery Plan would be monitored and reported via the Finance and Performance meetings. It was also noted that an internal communications strategy was needed to ensure staff of the LHD were kept informed.

The Board Members endorsed the current version of the Plan, with the agreed changes, to go to a meeting scheduled with the Director-General and Ministry representatives the next morning (28 May 2013).

**Action: Board Chair and CE to present the current endorsed version of the OESI Financial Recovery Plan to the D-G and Ministry of Health.**

**Meeting Closed: 5:35pm**

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## **CERTIFIED A CORRECT RECORD**

**By Professor Carol Pollock, Board Chair  
On 11 June 2013**