

NSLHD Board

MEETING DETAILS

Date: Tuesday 15 June 2021 commencing 4:15pm

Venue: NSLHD Boardroom, Level 14, Kolling Building or via Skype

Present:

Mr Trevor Danos AM	Board Chair
A/Professor Annette Schmiede	Deputy Board Chair
Mr Andrew Goodsall	Board Member
Mr Anthony Hollis	Board Member
Mr Brad Goodwin	Board Member
Dr Donna Lynch	Board Member
Ms Karen Filocamo	Board Member
Mr Keith Skinner	Board Member (Skype)
Ms Kimberley Reynolds	Board Member (Skype)
Professor Emerita Mary Chiarella AM	Board Member
Dr Michelle Mulligan	Board Member
Dr Stephanie Teoh	Board Member

In attendance:

Ms Deb Willcox	Chief Executive, NSLHD (CE)
Dr Bruce Cooper	Chair MSEC, NSLHD (Skype)
Mr Lee Gregory	A/Executive Director Operations, NSLHD
Ms Jacqueline Ferguson.	Director Finance and Corporate Services, NSLHD
Ms Marissa Fuller	Executive Officer, Strategic Operations, NSLHD

Presentations:

Dr Stuart Duffin	Intensive Care Specialist, Ryde Hospital (item 3.1)
Ms Paula Willisroft	Director People and Culture NSLHD (item 4.0)
Ms Xanthe Easterbrook	Director Health, Safety and Wellbeing NSLHD (item 4.0)
Mr Darren Trengrove	Manager Workplace Health and Safety NSLHD (item 4.0)
Ms Julie Dunsmore AM	NSLHD Project Lead Psychological Wellbeing and Support – Critical Events (item 4.0)
Professor Gregory Fulcher	Director Chronic and Complex Care NSLHD (item 5.0)

Apologies:

Nil

AGENDA ITEMS

The Board held an initial 15 minute in-camera session.

The Board and the CE discussed a confidential matter.

The Board Chair welcomed the Board members and attendees to the meeting.

1. Attendance / Apologies / Conflict of Interest

Attendance was **noted**; there were no apologies.

The Board Chair asked those present to declare any additional or new conflicts of interest. None were declared.

The Board farewelled Associate Professor Annette Schmiede at what would be her last Board meeting, following an outstanding 10 years of service to the Board and to NSLHD. The Board Chair acknowledged and thanked Associate Professor Annette Schmiede for her contribution as Deputy Board Chair, and as a valued, respected and much-admired Board Member and colleague. The Board Chair also thanked Associate Professor Annette Schmiede for her leadership as the Chair of the Finance Risk and Performance Committee. The Board Chair and Board wished Associate Professor Annette Schmiede well on her future endeavours.

2. Confirmation of Minutes

2.1. Minutes of meeting held 18 May 2021

Minutes of the meeting held 18 May 2021 were confirmed as a true and accurate record of the meeting.

3. Patient Story

3.1. Care of Patient in the Ryde Hospital ICU

Dr Stuart Duffin, Intensive Care Specialist, Ryde Hospital presented a patient story. The Board noted the particular challenges of this case, the exceptional care provided at Ryde and the positive outcome to the patient.

Action: Board Chair and CE to write a thank you and acknowledgement letter to staff in the Ryde Hospital Intensive Care Unit.

4. People and Culture Quarterly Update

4.1. Diversity, Inclusion and Belonging

This item was **noted** and taken as read.

The Director People and Culture NSLHD (DPC) provided a verbal update on progress that has been made on the implementation of the Diversity, Inclusion and Belonging Strategy. The next steps for the Strategy, including finalisation of information for convenors, commencement of career planning for Aboriginal and Torres Strait Islander staff, finalisation of a draft workplace adjustment procedure and conversation guide for managers and commencement of LGBTQI-specific training for managers, were discussed.

4.2. HSW Quarterly Board Report

This item was **noted** and taken as read.

The Director Health, Safety and Wellbeing, NSLHD together with the Manager Workplace Health and Safety (WHS) presented a WHS Management update to the Board. The update included current challenges and opportunities, the WHS function at NSLHD, the impact of COVID-19, the WHS Plan 2021-2022, WHS training, auditing and reporting, the new workers compensation pricing methodology, Work Health, Safety and Wellbeing initiatives, and changes to the Employee Assistance Program.

4.3. Leadership and Talent

This item was **noted** and taken as read.

The DPC provided a verbal update on Leadership and Talent initiatives underway. The update included progress against the NSLHD Leadership Strategy and Action Plan 2020-2022, leadership development programs, the commencement of the Senior Leadership Development Program and the state-wide phased implementation of Performance and Talent (PAT) performance development reviews.

4.4. Workforce Psychological Support – Stepped Care Project

The Project Lead Psychological Wellbeing and Support – Critical Events, NSLHD presented a Stepped Care Project update to the Board. The update included the project purpose, dilemmas and obstacles for the workforce during COVID-19, moral distress and injury, the Stepped Care Model and next steps for NSLHD. The Board acknowledged the important and high-quality work being done through the Stepped Care Project.

5. Chronic and Complex Medicine Network Update

The Director Chronic and Complex Care NSLHD presented a network update to the Board. The update included 2021 priorities for the Network in diabetes, renal and heart failure services. The meeting discussed implications for delivery of services through telehealth, as well as interface with primary health providers and private hospitals.

6. Ongoing Business/Action Items

6.1. Action List – May 2021

The action list was reviewed and updated accordingly.

7. Chief Executive update on COVID-19 activities

The CE provided a verbal update on COVID-19 activities and vaccinations in NSLHD.

The Board Chair provided a verbal update on the impact of COVID-19 across the NSW Health system including on emergency departments.

8. Update on Accreditation

The CE provided the Board with a verbal update on ongoing preparation for Accreditation. The CE confirmed that preparations remained on schedule.

Action: Board Secretary to circulate PICMoRS information sheet on accreditation to Board members.

9. Matters for Notation

9.1. St Leonards Health Campus, Health, Research and Education Precinct Plan

This item was **noted** and taken as read.

The CE provided a verbal update on the Strategic Clinical Priorities and Strategic Clinical Enablers that will be included in the St Leonards Health Campus, Health, Research and Education Precinct Plan. The involvement of staff and the community in the development of the Plan has been a key consideration. The CE will present the Plan to the NSW Health, Health Precinct Steering Committee in July 2021.

The meeting discussed the interrelationship with the Herbert Street Project and with the RNSH Clinical Services Plan. The Board provided feedback on the Precinct Plan to the CE and requested further consideration on the inclusion of nursing and midwifery, commercialisation, aged care and clinical trials in the Plan.

10. Standing Business

10.1. Board Chair Report

The Board Chair provided a verbal update with the following highlights:

- The July Board meeting will be held at Dalwood Community Centre. Professor Don Nutbeam, Executive Director, Sydney Health Partners (SHP) and Professor Mary O’Kane AC, Chair, SHP have been invited to present.
- A review of the Terms of Reference of the NSLHD JMO Committee is to occur.
- The Board Chair and the CE are planning a meeting with the senior leadership of UTS.
- The Board Chair and the CE have had ongoing meetings on the redevelopment of Ryde Hospital.
- Dr Michelle Mulligan is leading a fatigue management initiative in conjunction with Qantas and Monash University.

10.2. Chief Executive Report June 2021

The report was **noted** and taken as read.

The CE provided a verbal update with the following highlights:

- Collaborative Commissioning is progressing well.
- The Patient Safety Culture Survey is being rolled out across NSLHD with high completion rates. The survey will give real time insight into quality and safety in the workplace.
- The NSLHD Digital Health Strategy is nearing completion.
- Cyber Security Roadmap activities continue with a focus on improving the technology and configuration of the ICT network.

Action: The Collaborative Commissioning Project Team to present an update the Board.

Action: NSLHD Digital Health Strategy to be circulated to Board for early feedback.

Action: eHealth and ICT to present to the Board on Cyber Security business continuity and disaster planning.

There was a discussion on the NSLHD Executive organisational structure and succession planning.

10.3. Finance Risk and Performance Report

The report was **noted** and taken as read. It was noted that because of the public holiday, FRAP would be meeting on 29 June 2021.

10.4. Committee Updates

Board Audit and Risk Committee (BARC)

Mr Andrew Goodsall provided an update.

Finance, Risk and Performance Committee (FRAP)

No further update provided.

Consumer Committee (CC)

The Chair of the CC provided an update of matters discussed at the last meeting and matters arising from meetings held with hospital and service Consumer Participation Committees.

Action: Board Secretariat to arrange a Board Breakfast with the Chairs of the District Consumer Participation Committees.

Health Care Quality Committee (HCQC)

No further update provided.

JMO Board Wellbeing

No further update provided.

Clinical Council

No further update provided.

Medical Staff Executive Council (MSEC)

No further update provided.

NSLHD Research Advisory Committee

No further update provided.

Planetary Health Committee

No further update provided.

Health Education and Research Precinct

No further update provided.

10.5. NSW LHD Selected Performance Indicators –April 2021

This item was **noted** and taken as read.

10.6. Communications Calendar

This item was **noted** and taken as read.

11. NSLHD Committee Minutes and Reports (taken as read)

11.1. Board Audit and Risk Committee (BARC)

Not available.

11.2. Finance Risk and Performance Committee (FRAP)

This item was **noted** and taken as read.

11.3. Consumer Committee

Not available.

11.3.1. Consumer Committee STRA2P Report

Not available.

11.4. Health Care Quality Committee (HCQC)

Not available.

11.4.1. HCQC STRA2P

Not available.

11.4.2. HCQC Safety and Quality Report

Not available.

11.5. JMO Wellbeing Board Committee

This item was **noted** and taken as read.

11.6. Clinical Council

This item was **noted** and taken as read.

11.7. Medical Staff Executive Council (MSEC)

Not available.

11.8. NSLHD Research Advisory Committee

Not available.

11.9. Planetary Health Committee

This item was **noted** and taken as read.

11.10. Health Education and Research Precinct

Not available.

12. Additional Reading Material

12.1. Article – ‘It’s Time to Reimagine Diversity, Equity and Inclusion’

This item was **noted** and taken as read.

Minutes

13. Other Business

Nil raised.

14. Date, Time & Venue for Next Meeting

Tuesday, 20 July 2021, commencing at 4:15pm, Dalwood Community Centre, 21 Dalwood Ave, Seaforth NSW 2092.

Meeting Closed: 7:44pm

CERTIFIED A CORRECT RECORD

Trevor Danos AM, Chair

20 July 2021