

WHAT IS A SECURITY OFFICER?

Security Officers protect people and property, and maintain crowd control.

ROLES OF A SECURITY OFFICER

Security Officers work in all areas of the health service. Duties include:-

- Patrol areas and check doors, gates and windows for signs of unauthorised entry.
- Watch for irregularities (e.g. fire hazards, leaking water pipes, lights left on, equipment malfunctions, unlocked security doors) and report incidents or problems to the appropriate authority.
- Record times of inspections and presence of authorised persons.
- Respond to alarms and check alarm systems.
- Traffic Control.
- Theft Investigation.
- Monitor computer alarm systems, closed circuit television (CCTV) systems and communicate by radio with mobile units to attend alarms.
- Issue security passes, give directions and make security arrangements for authorised visitors.
- Form part of the Fire Team.
- Responding to duress or intrusion alarms.
- Provide assistance to the public and clients.
- Providing in-service lectures on security and safety aspects.

CAREER OPPORTUNITIES

There is the opportunity to be appointed Special Constable of NSW and to become a Fire Officer and/or a Security Training Officer. Experience and ability can lead to an in-charge position and Department Manager.

QUALIFICATIONS REQUIRED

Current Security Certificate 2 Licence ABC. You can also become a Security Officer through a traineeship in Security and Risk Management.

SUPERVISION PROVIDED

A comprehensive orientation program is provided for all new staff members with ongoing support.

WHAT SORT OF PERSON SHOULD I BE?

- Reasonably physically fit.
- Calm and self controlled under pressure.

PERSONAL SKILL REQUIRED OF A SECURITY OFFICER

- Able to resolve conflict and provide solutions to problems
- Good time management skills
- Physically fit (may be required to pass a medical examination).

SECURITY OFFICER

- Good hearing and eyesight (may be corrected).
- Observant.
- Responsible and trustworthy.
- Able to deal with members of the public in an official capacity.
- Good communication and negotiation skills.
- Age limits apply for the carrying of firearms.
- Able to pass a police check.
- Australian citizenship or eligibility for citizenship, for Australian Protective Service Officer Positions.

CONTACT US: Recruitment Services Unit

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