

Alcohol-Related Harms Costing Model (ARHCM) Memorandum of Understanding

Intention and Terms

- This Memorandum of Understanding (MOU) between [insert organisation name here] and Northern Sydney Local Health District sets out the permitted use of the ARHCM and the responsibilities of participating organisations.
- This MOU remains active until the model is updated. When a new version is available, this will supercede the current model and this MOU will be renewed.
- Interested stakeholders include:
 - The University of Sydney
 - Deakin University
 - Central Coast Local Health District
 - The Australian Prevention Partnership Centre through The Sax Institute
 - The Centre for Alcohol and Other Drugs
 - NSW Ministry of Health

Background

The Alcohol-Related Harms Costing Model (ARHCM) is an interactive costing tool developed to assist NSW stakeholders identify the financial costs of alcohol-related harm. The model combines data on alcohol-related harms with the costs to estimate the health and social cost related to the consumption of alcohol. The user can select an individual Local Government Area (or the whole state of NSW) and total tangible and intangible costs are reported for each type of harm.

This project was supported by a collaboration of researchers and policy makers from The University of Sydney, Deakin University, Northern Sydney Local Health District, Central Coast Local Health District, The Australian Prevention Partnership Centre through the Sax Institute, Centre for Alcohol and Other Drugs and the NSW Ministry of Health.

Citation

The following citation is to be used for any reference to the model:

Crosland P, Angeles MR, Ananthapavan J. 2022. Economic costs of alcohol-related harms in New South Wales: Development of an interactive costing tool. The University of Sydney, Sydney, Australia.

[Insert Organisation Name here] Responsibilities

- The ARHCM must not be altered or reverse-engineered in any way and only used for the following purposes:
 - To assess the impact of new or amended liquor licence applications on the local community
 - To respond to new or amended liquor licence applications
 - To provide additional evidence in response to regulatory reforms

Use of the ARHCM for any purpose other than those described above is strictly prohibited unless written approval has been given by Northern Sydney Local Health District, on behalf of the project team.

- The ARHCM must not be distributed beyond the organisation engaged through this MOU.
- Each intended user of the model must, prior to their first use of the tool:
 - Read [the economic costs of alcohol-related harms in New South Wales: Development of an interactive costing tool](#) report
 - View the [ARHCM user guide video](#) developed by lead researcher Paul Crosland
 - Understand the limitations and the estimates it produces as described in the report and video.
- Any reference to the ARHCM in submissions, articles, publications or presentations shall include appropriate acknowledgment using the citation above.
- Access to the ARHCM is conditional on the organisation’s participation in an evaluation of its use and impact. This includes providing Northern Sydney LHD with a record of submissions that reference the model and may involve surveys and/or interviews with users.

Northern Sydney Local Health District Responsibilities

- The *Economic costs of alcohol-related harms in New South Wales: Development of an interactive costing tool* report and the ARHCM user guide video will be provided to the organisation engaged through this MOU prior to the release of the model.
- The ARHCM will be provided as a protected excel file to be used exclusively for the purposes outlined in this MOU.
- A submissions record template will be included with the model for participating organisations to report on its use.
- Any future evaluation on the impact of the ARHCM will be coordinated by NSLHD and/or the project team.
- As updates are made to the ARHCM, this MOU will be reviewed and executed, and the updated version of the ARHCM will then be provided.

Variations and Subsequent Negotiations

This MOU may be varied or amended by written agreement between the parties.

Relationship between the Parties

The relationship of the parties is not one of legal partnership, joint venture or agency.

Agreement

We the undersigned, acknowledge and agree to the conditions stipulated within this MOU.

SIGNED for and on behalf of (insert organisation name here):

SIGNED for and on behalf of Northern Sydney Local Health District:

.....
Signature

.....
Signature

.....
Print name

.....
Print name

.....
Position

.....
Position