***Award Category:*** (please select the category you are applying for)

|  |  |
| --- | --- |
|  | Planetary Health |
|  | Transforming the Patient Experience |
|  | Patient Safety First |
|  | Keeping People Healthy |
|  | People and Culture |
|  | Excellence in the Provision of Mental Health Services |
|  | Excellence in Multicultural Healthcare |
|  | Health Innovation |
|  | Health Research |

Note: Project teams may apply for multiple categories; however, a separate entry addressing the different criteria is required for each category.

**Has this project/program been entered into the NSLHD Quality and Improvement Awards previously?**

|  |  |
| --- | --- |
| No | Yes Year entered: \_\_\_\_\_\_\_ and category: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

Note: Projects entered in previous years may submit an entry into this year’s awards but need to provide evidence of improved outcomes from the date of their last submission using data and metrics, and /or have successfully spread to other areas.

|  |  |
| --- | --- |
| **Entry title** |  |
| **Team name** |  |
| **Hospital, Service or Network** |  |
| **Project lead or main contact** | *Name, position title, email* |
| **Contact number** |  |
| **Project sponsor** | *Name, position title, email* |
| **Team members**  *Please list all members of your team and partners* | *Name, position title, email* |

***Local support:***

*Applicants are encouraged to seek advice and support from quality managers and quality advisors within your local hospital site or health service to review entries and guide data presentation. For a list of contacts, see the* [*NSLHD Quality and Improvement Awards intranet page*](http://intranet.nslhd.health.nsw.gov.au/ClinicalNet/cgu/QI/QualityAwards/Pages/NSLHD%20Quality%20Awards.aspx)*.*

*All members of the team must support the entry of the project for an award, including the project sponsor, such as divisional managers or network directors.*

***Endorsement:***

*The following endorsement indicates support for the entry to progress for judging.*

*Please be guided by your local Quality Manager for advice on the sign off required.*

|  |  |  |  |
| --- | --- | --- | --- |
|  | Name | Signature ***◊*** | Date |
| Line Manager |  |  |  |
| Quality Manager  (if applicable) |  |  |  |
| **General Manager / Service Director \*** |  |  |  |

***\* Entries must be endorsed by the General Manager, Service Director, Network or Executive Director.***

*◊ Endorsement via email will also be accepted.*

|  |  |  |
| --- | --- | --- |
| **Entry title**  50 characters | |  |
| **Abstract (max. 200 words).**  *Provide a clear, succinct outline of the project/program, noting the aim, method, what change/s (actions) you introduced, and the outcome achieved. Include an explanation of how the project/program relates to the award category. (Refer to the Submission guide – 2024 NSLHD Quality and Improvement Awards)* | | |
|  | | |
| **Alignment to the** [**NSLHD Strategic Plan 2022-2027**](https://www.nslhd.health.nsw.gov.au/AboutUs/Pages/Our-Strategic-Plan.aspx).  *Please tick each appropriate priority your project is aligned to. Note you can select more than one.*  Patients and carers are our partners in their healthcare.  Safe, high quality and connected care.  Keeping people healthy and well.  Our staff are engaged and well supported.  Research, innovation and digital advances inform and improve the delivery of patient care.  Our services are sustainable, efficient and committed to planetary health.  ***Explain in a few sentences the strategic relevance of the project and program and/or how it meets the strategic outcomes.*** | | |
| **Innovation and Originality (max 300 words).**  *Explain the extent to which the project/program demonstrates an original or innovative approach (new or known) to an existing issue. If the project/program is using a known innovation, explain the extent to which it has been implemented differently/innovatively.* | | |
|  | | |
| **Sustainable and scalable (max. 300 words).**  *Describe how the project/program has resulted in systemic changes that are embedded within the healthcare setting and are sustainable over time (i.e. what you have in place to sustain the outcomes when your team is no longer driving it). Provide evidence describing how changes have been embedded into practice.*  *A useful guide to assess the strength of project sustainability:* [*NHS Sustainability Model*](http://intranet.nslhd.health.nsw.gov.au/ClinicalNet/cgu/QI/QualityProjects/Documents/Improvement%20Science%20Resources/NHS-Sustainability-Model-2010%20%281%29.pdf) *(NHS Institute for Innovation and Improvement).*  *Identify the extent to which the project/program is scalable, able to be replicated and has been (or has the potential to be) successfully transferred (spread) to other health services/settings. Include metrics, examples, research/evaluation programs or publications if available.* | | |
|  | | |
| **Improved experience and outcomes** *(max 300 words).*  *Explain how your project has led to better experiences and outcomes for patients, staff, and the community. These may be either direct or flow-on depending on the nature of the project. For example, reduced length of stay or reduced morbidity and better outcomes in the community, including social and emotional well-being.*  *Provide evidence (data metrics, examples, research/evaluation or publications) supporting these improved outcomes. This might include evaluation measures, cost or efficiency savings to the patient, hospital, or organisation, patient feedback, and quality measures. Tables/graphs/diagrams are to be included as an attachment. Please ensure these are referred to in the text.* | | |
|  | | |
| **Productivity and value for money** (*max 300 words).*  *Show how the project/program demonstrates improved productivity or service efficiency; improved the carbon footprint by improving environmental impact, reducing waste, or increasing cost savings. Include any metrics, examples, research/evaluation programs or publications.* | | |
|  | | |
| **CORE VALUES**  *Please provide a short sentence explaining how your project/program relates to each CORE value* | | |
| **Collaboration**  *90 words* |  | |
| **Openness**  *90 words* |  | |
| **Respect**  *90 words* |  | |
| **Empowerment**  *90 words* |  | |
| **References** (where applicable).  *Harvard Referencing Style (*[*https://libguides.library.usyd.edu.au/c.php?g=508212&p=3476130*](https://libguides.library.usyd.edu.au/c.php?g=508212&p=3476130)*)* | | |
|  | | |
| **Attachments** - Are attachments included? Yes  No  *If yes, please list file name below. Links can also be included here.*    *Ensure attachments are relevant to the entry and their purpose is clear to the judges.*  *These should be clearly referenced in the body of the entry, for example “see Table 1” etc.* | | |
| Attach A….  Attach B…..  etc | | |

Entries must be submitted by **5pm, Wednesday 3 April 2024**

Please email endorsed completed entry forms (**pdf** and **word copy**) to [NSLHD-Awards@health.nsw.gov.au](mailto:NSLHD-Awards@health.nsw.gov.au)