

NSLHD Board

MEETING DETAILS

Date: Tuesday 15 February 2022 commencing 4:00pm

Venue: Garrigarrang Room, Level 14, Kolling Building or via Skype

Present:

Mr Trevor Danos AM FTSE	Board Chair
Professor Emerita Mary Chiarella AM	Deputy Board Chair
Mr Andrew Goodsall	Board Member
Mr Anthony Hollis	Board Member
Mr Brad Goodwin	Board Member
Mr Chris Greatrex	Board Member
Dr Donna Lynch	Board Member
Ms Karen Filocamo	Board Member
Ms Kimberley Reynolds	Board Member (by video)
Dr Michelle Mulligan	Board Member
Ms Nadia Levin	Board Member
Dr Stephanie Teoh	Board Member (by video)

In attendance:

Ms Deb Willcox	Chief Executive, NSLHD
Dr Cesar Uy	Chair MSEC, NSLHD (by video)
Ms Heather Gough	A/Executive Director Operations, NSLHD
Ms Jacquie Ferguson	Director Finance and Corporate Services, NSLHD
Ms Brooke Barnett	Board Secretariat
Ms Andrea Taylor	Director Mental Health Drug and Alcohol NSLHD (item 3.1) (by video)
Ms Katherine McNamara	Social Worker/Team Leader, Intellectual Disability, Mental Health Drug and Alcohol (item 3.1) (by video)
Ms Kelley Yates	Service Director North Shore Ryde Mental Health Service (item 3.1) (by video)
Mr Mark Zacka	Director Clinical Governance and Patient Experience NSLHD (item 4.2 and item 6)
Ms Annette Penney	National Safety and Quality Health Service Accreditation Manager NSLHD (item 6)

Apologies:

Nil.

AGENDA ITEMS

The Board held an initial 15 minute in-camera session.

The Board Chair welcomed the Board members and attendees to the meeting and opened the meeting with an acknowledgement of country.

The Board Chair welcomed two new Board Members, Nadia Levin and Chris Greatrex who joined the Board effective 1 January 2022. The Board Chair congratulated Mary Chiarella,

Brad Goodwin and Michelle Mulligan on their reappointments to the Board, effective 1 January 2022.

1. Attendance / Apologies / Conflict of Interest

Attendance was **noted**; there were no apologies.

The Board Chair asked those present to declare any additional or new conflicts of interest. None was declared.

2. Confirmation of Minutes

2.1. Minutes of meeting held 14 December 2021

Minutes of the meeting held 14 December 2021 were confirmed as a true and accurate record of the meeting.

3. Patient Story

3.1. Mental Health Drug and Alcohol – Intellectual Disability, Autism and Mental Health

The Social Worker, Team Lead, Intellectual Disability, Mental Health Drug and Alcohol (MHDA), supported by the, Service Director North Shore Ryde Mental Health Service and the Director Mental Health Drug and Alcohol NSLHD presented an informative patient story illustrating a collaboration of services within the District and the support provided to a challenging case. The presentation identified particular challenges arising where the patient is an adolescent and where decisions by the NDIA are delayed.

4. Ongoing Business/Action Items

4.1. Action List – December 2021

The action list was reviewed and updated accordingly.

4.2. Real Time Patient Experience Survey

The Director Clinical Governance and Patient Experience (DCG&PE) provided an overview of the Real Time Patient Experience Survey (RTPES). The presentation included the benefits and the concept of the survey. The DCG&PE explained the response methodology and the use of a 'net promoter score'. Examples of responses received so far were provided. Questions were asked and answered on issues that included privacy and confidentiality, and availability to non-English speakers. The project is now in the second phase of implementation. Further focus to refining the questions being asked in the survey.

Action: DCG&PE to provide an update at the July 2022 meeting.

5. Chief Executive update on COVID-19 activities

The Chief Executive (CE) provided a verbal update with the following highlights:

- Numbers of COVID-19 patients in hospital is stabilising.
- Number of furloughed staff is improving.

- Most COVID-19 operational changes have reverted back with Emergency Department (ED) pathways remaining in place.
- The District will continue to focus on improving the rate of booster vaccinations with social media campaigns.
- Booster vaccinations may need to be co-ordinated with Winter flu vaccinations later in the year.
- The District will start to close some swabbing clinics while ensuring coverage in all areas of the region.
- Metropolitan public hospitals remain on restricted surgery, Category A and Emergencies only.
- Plans have been prepared for recommencing surgery when advised by the Ministry of Health (MoH).

6. Update on Accreditation

The National Safety and Quality Health Service Accreditation Manager (NSQHSAM) NSLHD provided an overview of Accreditation Assessments including revised assessment dates and the preparations being undertaken for the 2022 accreditations of Ryde Hospital, Hornsby Ku-ring-gai Hospital (HKH), Royal North Shore Hospital (RNSH) and the Primary and Community Health service. The NSQHSAM advised of the challenges and risks currently being faced.

The A/Executive Director Operations, NSLHD provided an overview of the preparations and progress of the Ryde Hospital Accreditation Assessment, scheduled for March 2022.

The Board Chair thanked the team involved in preparing the hospitals and service for the accreditation assessments and the significant effort that has been put into preparing Ryde Hospital.

Action: Board Secretariat to set up meeting between the Board Chair, FRAP Chair and the DCG&PE.

7. Matters for Decision/Approval

7.1. NSW Health By-Laws

This item was **noted** and taken as read.

The Board Chair provided an overview of the history of the by-laws and the process to approve the new by-laws.

The CE advised a compliance review is being undertaken, in contemplation of a decision being taken by the Board at the March 2022 meeting.

Action: CE to provide update on compliance review of by-laws at the March 2022 meeting.

8. Strategic Discussion

8.1. Quarterly Risk Report

This item was **noted** and taken as read.

The Board Chair noted the key risk items that have moved since the last quarterly report and the focus from the MoH on workforce risk.

8.2. NSLHD Strategic Plan 2017-2022 and Board Priorities Update

This item was **noted** and taken as read.

8.3. Legal Matters Quarterly Report

This item was **noted** and taken as read.

9. Standing Business

9.1. Board Chair Report

The Board Chair provided a verbal update with the following highlights:

- The CE and Board Chair are meeting with Professor Bruce Dowton, Vice Chancellor Macquarie University.
- A meeting has been arranged for the CE, Board Chair and Professor Mark Scott AO, Vice Chancellor University of Sydney.
- The CE, Board Chair and Deputy Board Chair met with the Director of People and Culture regarding the EAP service.
- The Board Chair attended the Royal North Shore Hospital (RNSH) Surgical Education Research and Training (SERT) function in which scholarships in the names of Doctors Ray Hollings and Harry Cumberland were awarded.
- The Board Chair attended a NSLHD Diversity, Inclusion and Belonging meeting. There are a number of initiatives being implemented.
- The Women in Medical Leadership Committee is progressing with five work groups currently progressing ideas.
- The Board Chair and Deputy Board Chair will attend Ryde Hospital this week for a walkaround.
- The NSW Health Secretary has resigned after six years in the position.
- The Board Chair attended an extraordinary meeting of the Finance Risk and Performance (FRAP) Committee to discuss the financial position of RNSH hospital.
- Members of the Board and NSLHD Executive met with Microsoft to look at what can be implemented to enhance the digital capabilities of patients and the community.
- There will be a focus in the District this year to work to enhance the adherence to CORE values.

Action: Board Secretariat to include slides related to EAP in March 2022 meeting.

Action: Board Secretariat to prepare letter with CE to be sent to NSW Health Secretary on behalf of the Board.

9.2. Chief Executive Report February 2022

The CE provided a verbal update with the following highlights:

- Activity in the District is still down however increasing.
- PwC commenced workshops on the Virtual Care Framework project. This will be presented to the Board once finalised.
- A Ryde Hospital value management workshop was undertaken.
- The District was featured in a positive media event regarding the Concussion Clinic, a joint project with the Sydney Children's Hospital.
- RNSH Doctor, Daniel Nour received the Young Australian of the Year 2022 award.

9.3. Finance Risk and Performance Report

This item was **noted** and taken as read.

The Director of Finance and Corporate Services (DoFCS) provided an update on the December 2021 and January 2022 financial position of the District.

The Chair of the FRAP Committee provided an update. The FRAP Committee will continue to receive situation reports and updates, including trend data, bi monthly on the RNSH financial position.

9.4. Committee Updates

Board Audit and Risk Committee (BARC)

No further update provided.

Finance, Risk and Performance Committee (FRAP)

No further update provided.

Consumer Committee (CC)

The Chair of the CC provided an update. The Committee would like to find a way to acknowledge the staff of the District for all their efforts in and during the pandemic and to ensure they know they have the support of the CC.

The Chair discussed the recent Health Consumers New South Wales (HCNSW) report.

Action: The Chair of the CC and the DCG&PE to present the focus and ambitions of the Committee for 2022 at the April 2022 Board meeting.

Health Care Quality Committee (HCQC)

The Chair of the HCQC provided an update on the safety and quality exception report. The Chair of the HCQC requested that a recent presentation on suicide prevention be shared with the Board.

There was discussion regarding the reporting issues and whether there is another measure of reporting available to indicate the difference from the targets.

Action: Comparable data of other local health districts (LHDs) to be presented to Board together with an overview of the difference from the targets.

Action: Board to receive the recent HCQC MHDA suicide prevention presentation.

JMO Board Wellbeing

No further update provided.

Clinical and Quality Council

No further update provided.

Medical Staff Executive Council (MSEC)

No further update provided.

NSLHD Research Advisory Committee

No further update provided.

Planetary Health Committee

No further update provided.

Health Education and Research Precinct

No further update provided.

NSLHD Digital Health Steering Committee

No further update provided.

9.5. NSW LHD Selected Performance Indicators – December 2021

This item was noted and taken as read.

9.6. Communications Calendar

This item was noted and taken as read.

10. NSLHD Committee Minutes and Reports (taken as read)

10.1. Board Audit and Risk Committee (BARC)

Not available.

10.2. Finance Risk and Performance Committee (FRAP)

This item was **noted** and taken as read.

10.3. Consumer Committee

This item was **noted** and taken as read.

10.3.1. Consumer Committee STRA2P Report

This item was **noted** and taken as read.

10.4. Health Care Quality Committee (HCQC)

This item was **noted** and taken as read.

10.4.1. HCQC STRA2P

This item was **noted** and taken as read.

10.4.2. HCQC Safety and Quality Report

This item was **noted** and taken as read.

10.5. JMO Wellbeing Board Committee

Not available.

10.6. Clinical and Quality Council

This item was **noted** and taken as read.

10.7. Medical Staff Executive Council (MSEC)

Not available.

10.8. NSLHD Research Advisory Committee

Not available.

Minutes



10.9. Planetary Health Committee

Not available.

10.10. Health Education and Research Precinct

Not available.

10.11. NSLHD Digital Health Steering Committee

Not available.

11. Additional Reading Material

11.1. CEC Strategic Plan 2021-2024

This item was **noted** and taken as read.

11.2. NSW Health Safety Sydney Model

This item was **noted** and taken as read.

11.3. NSLHD MHDA Glad you asked it video

This item was **noted** and taken as read.

11.4. COBC communique and meeting papers

This item was **noted** and taken as read.

12. Other Business

Nil.

13. Date, Time & Venue for Next Meeting

Tuesday, 14 March 2022 commencing at 4:00pm, Dalwood Community Health Centre.

Meeting Closed: 7:14pm

CERTIFIED A CORRECT RECORD

Trevor Danos AM FTSE, Chair

15.03.2022