

NSLHD Board

MEETING DETAILS

Date: Tuesday 17 May 2022 commencing 4:00pm

Venue: Garrigarrang Room, Level 14, Kolling Building or via Skype

Present:

Mr Trevor Danos AM FTSE	Board Chair
Professor Emerita Mary Chiarella AM	Deputy Board Chair
Mr Andrew Goodsall	Board Member (by video)
Mr Brad Goodwin	Board Member
Mr Chris Greatrex	Board Member (by video)
Dr Donna Lynch	Board Member
Ms Karen Filocamo	Board Member
Ms Kimberley Reynolds	Board Member (by video)
Dr Michelle Mulligan	Board Member

In attendance:

Ms Deb Willcox	Chief Executive, NSLHD
Dr Cesar Uy	Chair MSEC, NSLHD (by video)
Mr Lee Gregory	Executive Director Operations. NSLHD
Ms Jacquie Ferguson	Director Finance and Corporate Services, NSLHD
Ms Brooke Barnett	Board Secretariat, NSLHD
Ms Diane McPhail	Consumer Advisor, Ryde Hospital (item 3.1)
Dr Mila Deol	Junior Medical Officer, Ryde Hospital (item 3.1) (by video)
Ms Andrea Taylor	Director Mental Health Drug and Alcohol, NSLHD (item 4.1)
Ms Elizabeth Pennman	MHDA Clinical Change Manager (item 4.1)
Ms Claire O'Keefe	MHDA Project Officer (item 4.1)
Mr David Miles	Manager, Health Services Planning NSLHD (item 4.2)
Ms Sally Pearce	Director Financial Performance NSLHD (item 4.3)
Ms Alison Zecchin	General Manager RNSH (item 4.3) (by video)

Apologies:

Ms Nadia Levin	Board Member
Dr Stephanie Teoh	Board Member
Mr Anthony Hollis	Board Member

AGENDA ITEMS

The Board held an initial 15 minute in-camera session.

The Board Chair welcomed the Board members and attendees to the meeting and opened the meeting with an acknowledgement of country.

1. Attendance / Apologies / Conflict of Interest

Attendance and apologies were **noted**.

The Board Chair asked those present to declare any additional or new conflicts of interest. None was declared.

2. Confirmation of Minutes

2.1. Minutes of meeting held 19 April 2022

Minutes of the meeting held 19 April 2022 were confirmed as a true and accurate record of the meeting.

3. Patient Story

3.1. JMO Orientation – ‘The patient/consumer experience’

A Consumer Advisor from the Ryde Hospital Consumer Participation Committee provided an account of the presentation that is provided to the Junior Medical Officer (JMO) orientation program. The presentation is designed to provide the incoming JMOs with the consumer/patient perspective. Areas covered include effective communications and empathy, the role of volunteers, the additional challenges of patients and carers with a culturally or linguistically different background and the importance for JMOs to set aside time to look after their own wellbeing. This initiative came out of a suggestion at the Ryde Hospital trial Accreditation Assessment last year.

A JMO from Ryde Hospital provided comment on the importance of receiving this perspective at the JMO orientation session. The JMO advised hearing this presentation at the orientation reiterates the importance and requirement of patient centred care and of using appropriate language when discussing issues with patients and carers.

4. Presentations

4.1. MHDA Presentation

This item was **noted** and taken as read.

The Director Mental Health Drug and Alcohol (MHDA), the MHDA Critical Change Manager and the MHDA Project Officer provided a presentation on complex community mental health impacts.

4.2. NSLHD Strategic Plan Update

This item was **noted** and taken as read.

The Manager, Health Services Planning NSLHD (MHSP) provided an update on the activities being taken to develop the 2022-2027 Strategic Plan. The presentation included an overview of the timeline and the alignment to the Ministry of Health (MoH) 2022-2032 Future Health Strategic Framework. There will be NSLHD Executive Champions for each of the strategic outcomes. This will assist with reporting against the plan.

The Board was advised of the stakeholder consultation groups and the consultation activities including workshops, virtual consultations and staff surveys. The MHSP provided an overview of the emerging themes from the consultations to date. These included staff wellbeing, preparing for a digital future, preventative health measures, planetary health and sustainability, integrated, consumer-focused care, improving health outcomes through partnerships, and research and innovation.

The Board was advised of the next steps including the development of the draft plan, development of measures for a reporting framework and ongoing consultation before final Board endorsement and launch following endorsement.

4.3. RNSH Finance Update

This item was **noted** and taken as read.

The Director Financial Performance NSLHD (DFP) presented an update on Royal North Shore Hospital (RNSH) finances. The presentation included background on Activity and National Weighted Activity Unit (NWAU). The DFP provided an update on three projects being undertaken and provided the projected impact of these projects.

The Board Chair thanked the RNSH General Manager (GM), DFP and the Financial Controller RNSH for their work on this.

Action: Return presentation to NSLHD Board in October 2022.

5. Ongoing Business/Action Items

5.1. Action List – April 2022

The action list was reviewed and updated accordingly.

5.2. Shadowing an Intern

The Chief Executive (CE) provided a verbal update. The CE met with the GM RNSH and the Clinical Director Surgery and Anaesthesia RNSH after the exercise took place. Additional equipment and initiatives have been implemented as a result and will continue to be improved.

Action: Board to be provided with high level summary table at the June 2022 meeting.

5.3. JMO Wellbeing Update

The CE provided a verbal update. Further initiatives on JMO resilience and wellbeing are being explored.

Action: Updated referral note to be provided in June 2022.

5.4. Winter Communications Update

This item was **noted** and taken as read.

The CE provided an update. The MoH Statewide campaign has been launched in part. NSLHD will use this as a base for their own local initiatives and campaign.

5.5. Comprehensive Care Update

This item was **noted** and taken as read.

eHealth NSW's eMR Connect Program developed a Comprehensive Care solution for the eMR that supports clinicians in providing comprehensive care to inpatients which aligns with the National Safety and Quality Health Service (NSQHS) Standards. eHealth has worked in collaboration with NSLHD (as a pilot site), the Australian Commission for Safety and Quality in Healthcare (ACSQH), Clinical Excellence Commission (CEC), Agency for Clinical Innovation (ACI) and other local health districts.

Implementation of the Comprehensive Care eMR solution will benefit clinicians, patients and carers as it supports a streamlined risk screening process with improved clinical workflow, tailored screening and assessment to achieve patient centred care and development of individualised patient care strategies and plans. It will also provide the ability to monitor outcomes through audit reporting, reduce duplicate data entry and improve collaboration across multi-disciplinary teams.

6. Chief Executive update on COVID-19 activities

The CE provided a verbal update with the following highlights:

- NSLHD is seeing a decrease in COVID-19 inpatient numbers
- Staff furloughing continues to be an issue
- NSLHD vaccine and screening clinics plan was approved by the MoH. This will start to be implemented in June 2022.

7. Update on Accreditation

The CE provided a verbal update on the opening of the Hornsby Ku-ring-gai Hospital Accreditation Assessment.

Ryde Hospital received the final report with extremely positive feedback.

7.1. Medication Reconciliation

This item was **noted** and taken as read.

8. Ryde Redevelopment Update

The CE provided a verbal update.

The CE met with Health Infrastructure (HI) regarding the environmental sustainability of the new Ryde Hospital design. A referral note will be produced for the NSLHD Board with a presentation at a later date.

Action: HI to present to Board in August 2022.

9. Matters for Decision/Approval

9.1. Nil

10. Strategic Discussion

10.1. Media Release – Future directions for health and medical research

This item was **noted** and taken as read.

10.2. Quarterly Risk Report

This item was **noted** and taken as read.

10.3. MoH Board Performance Report Oct – Dec 2021

This item was **noted** and taken as read.

The Board Chair provided an update.

The Board Chair noted that he had received a letter from the NSW Health Secretary stating her expectation that performance reports are discussed at Board meetings quarterly when received from the MoH and local health district performance is discussed at each Board meeting. The NSW Health Secretary also asked that full and frank discussions of performance against Key Performance Indicators (KPIs) are discussed regularly.

The Board Chair sent a reply letter confirming that NSLHD performance against KPIs is discussed at each NSLHD Board meeting, covered in a monthly CE report that is provided to the NSLHD Board and is further discussed in depth at the NSLHD Health Care Quality Committee (HCQC).

The CE advised that KPI performance is being appropriately managed and that recovery, escalation and communication arrangements are in place and working well. The CE commented upon the impact of the reporting of non-performance on staff morale. The CE also noted the current high levels of unused staff leave.

11. Standing Business

11.1. Board Chair Report

The Board Chair provided a verbal update with the following highlights:

- The Board Chair attended the recent NSLHD Leadership Development Program graduation. The Board Chair commended the program and the participants.
- The Board Chair attended the Advancing Women in Medical leadership meetings.
- The Board Chair attended the recent Diversity, Inclusion and Belonging meeting and commended the program.
- The Board Chair advised the Deputy Board Chair went on a tour of the Herbert Street Precinct with the CE and the NSW Minister for Health.
- The Board breakfasts recommenced with chairs of the local Consumer Committees.
- The NSLHD Honour Roll taskforce has been created and will meet in July 2022.
- The Board Chair advised the Executive Director of the Kolling Institute has stepped down from the role. The Board Chair thanked the Executive Director of the Kolling Institute for leading the restructure of the Kolling Institute and the creation of the Priority Research Areas (PRAs)
- The Board Chair advised he will be away for the month of July 2022. The Deputy Board Chair will act in his place.

11.2. Chief Executive Report April 2022

This item was **noted** and taken as read.

11.3. Finance Risk and Performance Report

This item was noted and taken as read.

11.4. Committee Updates

Board Audit and Risk Committee (BARC)

No further update provided.

Finance, Risk and Performance Committee (FRAP)

No further update provided.

Consumer Committee (CC)

The Chair of the Consumer Committee provided an update and discussion regarding Consumer Forum later in 2022. The Board discussed the possibility of having an afternoon tea with the NSLHD Board Consumer Committee.

Health Care Quality Committee (HCQC)

No further update provided.

JMO Board Wellbeing

No further update provided.

Clinical and Quality Council

No further update provided.

Medical Staff Executive Council (MSEC)

No further update provided.

NSLHD Research Advisory Committee

No further update provided.

Planetary Health Committee

No further update provided.

Health Education and Research Precinct

No further update provided.

NSLHD Digital Health Steering Committee

No further update provided

11.5. NSW LHD Selected Performance Indicators – March 2022

This item was **noted** and taken as read.

11.6. Communications Calendar

This item was **noted** and taken as read.

12. NSLHD Committee Minutes and Reports (taken as read)

12.1. Board Audit and Risk Committee (BARC)

Not available.

12.2. Finance Risk and Performance Committee (FRAP)

This item was **noted** and taken as read.

12.3. Consumer Committee

This item was **noted** and taken as read.

12.3.1. Consumer Committee STRA2P Report

This item was **noted** and taken as read.

12.4. Health Care Quality Committee (HCQC)

Not available.

12.4.1. HCQC STRA2P

Not available.

12.4.2. HCQC Safety and Quality Report

Not available.

12.5. JMO Wellbeing Board Committee

Not available.

12.6. Clinical and Quality Council

This item was **noted** and taken as read.

12.7. Medical Staff Executive Council (MSEC)

Not available.

12.8. NSLHD Research Advisory Committee

Not available.

12.9. Planetary Health Committee

Not available.

12.10. NSLHD Digital Health Steering Committee

This item was **noted** and taken as read.

13. Additional Reading Material

13.1. Nil.

14. Other Business

14.1. Nil

Minutes

15. Date, Time & Venue for Next Meeting

Tuesday, 21 June 2022, commencing at 4:00pm, Garrigarrng room, level 14 Kolling building RNSH.

Meeting Closed: 7:16pm

CERTIFIED A CORRECT RECORD

Trevor Danos AM, Chair

21.06.2022