

NSLHD Board

MEETING DETAILS

Date: Tuesday 21 February 2023 commencing 4:00pm

Venue: Garrigarrang Room, Level 14, Kolling Building or via MS Teams

Present:

Mr Trevor Danos AM	Board Chair
Professor Emerita Mary Chiarella AM	Deputy Board Chair
Mr Adam Johnston	Board Member (via MS Teams)
Mr Andrew Goodsall	Board Member
Mr Brad Goodwin	Board Member (via MS Teams)
Mr Chris Greatrex	Board Member
Dr Donna Lynch	Board Member
Ms Karen Filocamo	Board Member
Ms Kimberley Reynolds	Board Member (via MS Teams)
Dr Michelle Mulligan OAM	Board Member
Ms Nadia Levin	Board Member
The Hon Patricia Forsythe AM	Board Member
Dr Stephanie Teoh	Board Member

In attendance:

Mr Lee Gregory	A/Chief Executive, NSLHD (A/CE)
Dr John Brereton	Chair MSEC, NSLHD
Ms Heather Gough	A/Executive Director Operations, NSLHD
Ms Jacquie Ferguson	Director Finance and Corporate Services, NSLHD
Ms Tegan Mitchley	A/Board Secretariat, NSLHD
Ms Claire Harris	Director Nursing and Midwifery, NSLHD (item 3.1)
Ms Ann Mirapuri	Chief Digital Health Officer, NSLHD (item 3.2)
Mr Paul Klarenaar	Director Population and Planetary Health, NSLHD (items 3.3 and 3.4)

AGENDA ITEMS

Prior to the commencement of the meeting, the Board held an initial in-camera session.

The Board Chair welcomed the Board members including new Board members and attendees to the meeting and opened the meeting with an acknowledgement of country.

1. Attendance / Apologies / Conflict of Interest

Attendance was **noted**; there were no apologies.

The Board Chair asked those present to declare any additional or new conflicts of interest. None was declared.

2. Confirmation of Minutes

2.1. Minutes of meeting held 13 December 2022

Minutes of the meeting held 13 December 2022 were confirmed as a true and accurate record of the meeting.

3. Presentations

3.1. Nursing and Midwifery Update

This item was **noted** and taken as read.

The Director Nursing and Midwifery, NSLHD outlined the current operations of the Directorate and provided updates to the Board on the following:

- Nursing and Midwifery NSLHD Leadership Program 2023
- Quality & Safety Initiatives
- Patient Access & Logistics Service
- Maternal, Neonatal and Women's Health Network
- NSLHD Nursing and Midwifery Research Centre
- Optimisation of Data

The Director Nursing and Midwifery, NSLHD also provided an update to the Board on workforce issues including nursing vacancies across NSLHD. The Director Nursing and Midwifery, NSLHD highlighted a number of recruitment projects currently underway, including recruitment of nurses from overseas.

Action: Board to receive ongoing monthly reports on nursing vacancies and a report in April 2023 on the outcomes of the overseas nursing and midwifery recruitment project.

3.2. ICT Update

This item was **noted** and taken as read.

The Chief Digital Health Officer, NSLHD provided an overview of the NSLHD Digital Health Strategy 2021 – 2026. An update was also provided on the progress of the NSLHD Digital Health Transformation Plan. This new plan will align the ICT function and vision with the priorities of the NSLHD Digital Health Strategy and NSLHD Strategic Plan 2022 – 2027.

The Board received an update on the Single-Digital Patient Record (SDPR) program. The SDPR will provide comprehensive, up-to-date medical records in a single system. This will empower and involve patients in their own care to support positive health outcomes. It will also improve workflow processes for clinical staff.

3.3. Health Promotion Update

This item was **noted** and taken as read.

The Director Population and Planetary Health, NSLHD provided an overview of the NSLHD Population Health Plan 2022 – 2027.

The NSLHD Population Health Plan 2022 – 2027 aligns with the NSW Future Health: Strategic Framework 2022 – 2032 and the NSLHD Strategic Plan 2022 – 2027. The

Population Health Promotion unit is targeting the following focus areas for cost-effective interventions:

- Healthy eating and active living
- Smoking and vaping reduction
- Alcohol harm reduction
- Social wellbeing

3.4. Planetary Health Update

This item was **noted** and taken as read.

The Director Population and Planetary Health, NSLHD and A/CE provided an update on the NSLHD Planetary Health program: the path to net zero by 2035.

The Board **resolved** to appoint a NSLHD Board member Dr Donna Lynch to the NSLHD Executive Planetary Health Committee. Minutes of those meetings are to continue to come to the Board. The Board requested that there be appropriate consumer representation on the Committee.

The Board **resolved** for the Population and Planetary Health directorate to provide quarterly reports to the NSLHD Board.

Action: The Terms of Reference for the NSLHD Planetary Health Committee to be updated for review and endorsement by the Board at the March 2023 meeting.

Action: A joint communiqué from the A/CE and Board Chair is to be sent to all staff on the current progress of the NSLHD Planetary Health program and its aims for 2023.

4. Patient Story

4.1. Mental Health Drug and Alcohol Service – Patient Story

This item was **noted** and taken as read.

5. Ongoing Business/Action Items

5.1. Action List – December 2022

The action list was reviewed and updated accordingly.

5.2. Board Priorities for the Chief Executive Report (Year Ended December 2022)

This item was **noted** and taken as read.

5.3. Chief Executive Priorities for the Board Report (Year Ended December 2022)

This item was **noted** and taken as read.

5.4. Strategic Plan 2022 – 2027 Report (July 2022 – December 2022)

This item was **noted** and taken as read. The Board noted that this report will be published on the NSLHD website.

5.5. Single Digital Patient Record Update

This item was **noted** and taken as read. Discussion of it occurred at Item 3.2.

6. Ryde Redevelopment Update

The A/CE provided a verbal update on the Ryde Hospital Redevelopment with the following highlights:

- The Schematic Designs were formally launched in mid-January 2023.
- An Early Works tender package was awarded in December 2022.

7. Voluntary Assisted Dying Update

The A/CE provided a verbal update on NSLHD's role in the implementation in NSW of Voluntary Assisted Dying. The A/CE noted that NSLHD remains on track with the initiative, and any emerging risks are being managed by the NSLHD Executive. Any new or significant risks will be reported to the Board on an ad hoc basis.

8. Strategic Discussion

8.1. JMO Wellbeing Committee

The A/CE provided a verbal update on the JMO Wellbeing Committee with the following highlights:

- The NSLHD JMO Wellbeing Committee will meet every 3 months.
- The Director Medical Services at each facility will attend these meetings, with updates on the work underway at a facility level to be reported to the Executive Director Medical Services NSLHD.
- The Board Chair and the A/CE will issue a joint communiqué to relevant staff.

Action: A paper summarising these new arrangements and the communication strategy to be provided to the Board at the March 2023 meeting.

8.2. Succession Planning

The Board, with only the A/CE present, had a general discussion about succession planning at NSLHD.

The A/CE provided a verbal update on recent personnel changes in the NSLHD Executive team:

- Mr James Stormon - Director NBH Partnerships
- Ms Jennifer McConnell – A/General Manager Ryde Hospital
- Ms Heather Gough – A/Executive Director Operations

Action: A/CE to provide an update at the March 2023 Board meeting on leadership programs available for NSLHD staff.

9. Standing Business

9.1. Board Chair Report

The Board Chair provided a verbal update with the following highlights:

- The Board Chair attended a visit with the Deputy Board Chair and A/CE to the Brookvale Community Health Centre. Several matters arising from that visit are being attended to.
- The NSLHD Board Strategy Day will be held on 11 March 2023.
- The Board Chair and A/CE recently met with the Chief Executive Officer NORTH Foundation to discuss philanthropy opportunities and related matters.

- The Board Chair attended a Council of Board Chairs. The Board Chair tabled a copy of the “Remarkable Humans of NSW Health” document that will be given to all NSW Health staff. The Board Chair noted the importance to the Ministry of all local health districts managing their leave balances.
- The Northcare Foundation has generously agreed to fund a Senior Nurse Educator position for the next two years within ICU at RNSH. Members of the NSLHD Board and Northcare Foundation board will meet in early 2023 to discuss further opportunities for ICU at RNSH.
- The Board Chair met with Professor Bruce Robison AC, Chair of Research at NSLHD.
- NSLHD is exploring further partnership opportunities with UTS, Macquarie University and USYD.
- Mona Vale Hospital will undergo accreditation in June 2023.
- The Board Chair met with Aware Super to discuss key worker accommodation opportunities.

The NSLHD Board **resolved** to trial an arrangement that would see the next generation of NSLHD leaders in medicine, nursing and allied health being invited to attend board meetings (and possibly also board committee meetings) as observers, with the detail of the arrangement (including selection criteria and confidentiality requirements) to be determined by the Board Chair and the A/CE. The Board agree that the arrangement would be reviewed at the end of 12 months after its commencement.

Action: The Terms of Reference for the NSLHD Board Research, Innovation and Technology Committee are to be finalised for review and endorsement at the March 2023 meeting.

9.2. Chief Executive Report February 2023

This item was **noted** and taken as read.

The A/CE provided a verbal update with the following highlights:

- Philanthropy opportunities are currently being explored with the NORTH Foundation and the University of Sydney. These discussions are being facilitated by NSLHD.
- A scoping paper is in development for the potential redevelopment of the Kolling Building forecourt at RNSH.
- Discussions have commenced with stakeholders around research and precinct governance following the development and launch of the NSLHD St Leonards Health Campus Health, Research and Education Precinct Plan.
- The NSLHD Executive attended the inaugural NSLHD Strategic Plan 2022 – 2027 Governance Committee in early February to discuss delivery of the priorities outlined in the plan.
- NSLHD recently launched the NSLHD Network Charter. This outlines what the responsibilities of each hospital and Clinical Network. This document highlights the joint accountability of the Clinical Networks and hospitals in the services they deliver. NSLHD has also standardised the reporting of the Clinical Networks.

- The Deputy Secretary Patient Experience & System Performance Division met with the A/CE and other members of the NSLHD Executive and senior clinicians.
- The A/CE recently visited Dalwood Child Youth and Family Health, Brookvale Community Health Centre, Mona Vale Hospital and the Haematology department at RNSH.
- The Manly Adolescent and Young Adult Hospice opened successfully in February 2023, welcoming its first patients.
- The role of Director Performance Analytics NSLHD is currently being recruited to.

9.3. Finance Risk and Performance Report (December 2022)

This item was **noted** and taken as read.

9.4. Finance Risk and Performance Report (January 2022)

This item was **noted** and taken as read.

9.5. NSLHD Monthly Trends

This item was **noted** and taken as read.

9.6. Committee Updates

Board Audit and Risk Committee (BARC)

No further update provided.

Finance, Risk and Performance Committee (FRAP)

No further update provided.

Consumer Committee (CC)

The HCQC and CC held a joint meeting to discuss Voluntary Assisted Dying. Antoinette Sedwell and Dr Wade Stedman provided a presentation to the meeting, which was followed by a Q&A style forum. The session was informative, and the presenters were commended for their sensitivity on the topic.

Action: Board to receive an update at the March 2023 meeting on the progress of the feedback received at the NSLHD Consumer Forum held in September 2022.

Health Care Quality Committee (HCQC)

The HCQC Chair provided a verbal update on nursing-sensitive Hospital Acquired Complications. A number of coding issues have been identified and are being further investigated.

The real-time patient experience survey at Hornsby Ku-Ring-Gai Hospital has recorded positive results.

JMO Board Wellbeing

No further update provided.

Clinical and Quality Council

No further update provided.

Medical Staff Executive Council (MSEC)

No further update provided.

NSLHD Research Advisory Committee

No further update provided.

Planetary Health Committee

No further update provided.

NSLHD Digital Health Steering Committee

No further update provided.

9.7. NSW LHD Selected Performance Indicators – November 2022

This item was **noted** and taken as read.

9.8. NSW LHD Selected Performance Indicators – December 2022

This item was **noted** and taken as read.

9.9. Communications Calendar

This item was **noted** and taken as read.

10. NSLHD Committee Minutes and Reports (taken as read)

10.1. Board Audit and Risk Committee (BARC)

This item was **noted** and taken as read.

10.2. Finance Risk and Performance Committee (FRAP)

This item was **noted** and taken as read.

10.3. Consumer Committee

This item was **noted** and taken as read.

10.3.1. Consumer Committee STRA2P Report

This item was **noted** and taken as read.

10.4. Health Care Quality Committee (HCQC)

This item was **noted** and taken as read.

10.4.1. HCQC STRA2P

This item was **noted** and taken as read.

10.4.2. HCQC Safety and Quality Report

This item was **noted** and taken as read.

10.5. JMO Wellbeing Board Committee

Not available.

10.6. Clinical and Quality Council

This item was **noted** and taken as read.

10.7. Medical Staff Executive Council (MSEC)

This item was **noted** and taken as read.

10.8. NSLHD Research Advisory Committee

This item was **noted** and taken as read.

10.9. Planetary Health Committee

This item was **noted** and taken as read.

10.10. NSLHD Digital Health Steering Committee

This item was **noted** and taken as read.

11. Additional Reading Material

11.1. How Google is supporting the circular economy

This item was **noted** and taken as read.

11.2. eHealth NSW 2022

This item was **noted** and taken as read.

11.3. Beyond the Golden Rule

This item was **noted** and taken as read.

11.4. Strengthening the Medicare Workforce

This item was **noted** and taken as read.

12. Other Business

12.1. Australian Health Practitioner Regulation Agency (AHPRA)

It was noted that in February 2023, AHPRA indicated potential changes to the continuing education requirements for health practitioners to improve public safety. This may present an opportunity for some joint curriculum development between NSLHD, university partners and the PHN.

13. Date, Time & Venue for Next Meeting

Tuesday 21 March 2023, commencing at 4:00pm, Brookvale Community Health Centre/Microsoft Teams.

Meeting Closed: 7:30pm

CERTIFIED A CORRECT RECORD

Trevor Danos AM, Chair

21 March 2023