

# Minutes



## NSLHD Board

### MEETING DETAILS

**Date:** Tuesday 18 July 2019 commencing 4:15pm

**Venue:** Blue Whale Room, Mona Vale Community Health Centre

**Present:**

Mr Trevor Danos AM	Board Chair
Adjunct A/Professor Annette Schmiede	Deputy Board Chair
Dr Dianne Ball	Board Member
Ms Karen Filocamo	Board Member
Mr Andrew Goodsall	Board Member
Mr Brad Goodwin	Board Member
Mr Anthony Hollis	Board Member
Dr Donna Lynch	Board Member
Dr Michelle Mulligan	Board Member
Dr Harry Nespolon	Board Member
Mr Keith Skinner	Board Member

**In attendance:**

Dr Bruce Cooper	Chair Medical Staff Executive Council, NSLHD
Ms Liz Curran	Executive Director Operations, NSLHD
Ms Jacqueline Ferguson	Director Finance & Corporate Services, NSLHD
Ms Deb Willcox	Chief Executive, NSLHD (CE)
Ms Bonnie Yates	Secretariat

**Apologies:**

Prof Mary Chiarella AM	Board Member
Mr Don Marples	Board Member

### BOARD MEETING DETAILS – commencing at 4:15pm

The Board held an initial 15 minute in camera session.

The Board Chair welcomed the Board members and attendees to the meeting.

## 1. Presentations

### 1.1 Bowel Research

Professor Mark Molloy, Lawrence Penn Chair of Bowel Cancer Research, presented to the Board on the key projects, highlights and achievements of bowel cancer research in NSLHD. Future directions of bowel cancer research within the District include trials in patients with high risk polyps.

## 2. Patient Story

The patient story referral prepared by the NSLHD Practice Development Nurse Manager was **noted** and taken as read.

---

## 3. Attendance / Apologies / Quorum / Conflict of Interest

Attendance and apologies were **noted**.

The Board Chair requested all attendees to declare any conflicts of interest at this meeting. There were no conflicts of interest declared.

---

## 4. Confirmation of Minutes

Minutes of the meeting held 18 June 2019 were confirmed as a true and accurate record of the meeting.

---

## 5. Ongoing Business/Action Items (in conjunction with Action List)

The Board **noted** the Action List.

---

## 6. Strategic Matters

### 6.1 NSLHD 2019/20 Service Agreement

The agreement was **noted** and taken as read. The CE and Board Chair discussed with the Board the strategic priorities and accountability requirements as set out in the Agreement.

**Action:** Correspondence to be prepared outlining other considerations relevant to NSLHD's financial performance under the Agreement.

---

## 7. Standing Business

### Board Reporting

### 7.1 Board Chair Report

The Board Chair gave an update on key matters including:

- Sydney Health Partners – Board Chair and CE continue to participate in discussions on governance of Sydney Health Partners
- Sydney University and Kolling Institute Joint Venture Agreement
- CE annual priorities, to be read in conjunction with Service Agreement

**Action:** CE to report to Board in August meeting on matters arising from most recent Council of Board Chairs meeting

### 7.2 Sub Committee Update – FRAP, HCQC, CC, JMO Board Wellbeing

FRAP: Adj A/Prof Annette Schmiede, Chair FRAP, discussed the May 2019 financial results and the June 2019 flash report. NSLHD remains on Performance Level 0.

Budget Presentation:

The presentation submitted by the Director Finance & Corporate Services, NSLHD was **noted** and taken as read.

Points of discussion:

- 2019/20 Budget to be presented to August FRAP
- Roadmaps for 2019/20 to be submitted by 15 August 2019
- Performance Support team to continue in 2019/20 to oversee efficiency strategies

HCQC: deferred to next meeting in the absence of the HCQC Chair.

CC: Dr Dianne Ball, Chair Consumer Committee, provided a summary from the July meeting. The development of a draft consumer engagement framework and a rewrite of the Terms of Reference are in progress, aim for completion end of 2019.

JMO Board Wellbeing Committee: previous scheduled meeting did not occur.

MSEC: Deferred to next meeting.

District Reporting

**7.3 A/Chief Executive Report**

The report was **noted** and taken as read.

**7.4 Finance, Risk and Performance Report**

The report was **noted** and taken as read.

**7.5 NSW LHD Selected Performance Indicators – May 2019**

The paper was **noted** and taken as read.

---

**8. NSLHD Committee Reports (*taken as read*)**

**8.1 Board Audit & Risk Committee (BARC)**

The minutes were **noted** and taken as read.

**8.2 Clinical Council**

The minutes were **noted** and taken as read.

**8.3 Consumer Committee**

The minutes were **noted** and taken as read.

**8.4 Finance, Risk & Performance (FRAP) Committee**

The minutes were **noted** and taken as read.

**8.5 Health Care Quality Committee (HCQC)**

Nil.

**8.6 Medical Staff Executive Council (MSEC)**

Nil.

---

## 9. Additional Reading Material

### 9.1 Council of Board Chairs Forum – June 2019

The report was **noted** and taken as read.

### 9.2 NSLHD Board Report June 2019

The report was **noted** and taken as read. The CE is considering and will report to the Board on the new reporting format and contents at the next Board meeting.

**Action:** CE to report to Board in August meeting on the new reporting format and contents of the report generated by the Ministry of Health

### 9.3 NSW Premier's Priorities – July 2019

The report was **noted** and taken as read.

### 9.4 NSW Coroner's Court – Initial steps after a death is reported to the Coroner

The report was **noted** and taken as read.

---

## 10. Other Business

Nil.

---

## 11. Date, Time & Venue for Next Meeting

Tuesday, 20 August 2019, commencing at 4.15pm, Boardroom, Lvl 5 Executive Unit, Douglas Building RNSH.

**Meeting Closed:** 6.55 pm

---

## CERTIFIED A CORRECT RECORD

**By Mr Trevor Danos AM, Chair**  
**On 20 August 2019**