

NSLHD Board

MEETING DETAILS

Date: Tuesday 17 December 2019 commencing 4:15pm

Venue: Boardroom, Executive Unit, Douglas Building, Royal North Shore Campus

Present:

Mr Trevor Danos AM	Board Chair
Adjunct A/Professor Annette Schmiede	Deputy Board Chair
Professor Mary Chiarella AM	Board Member
Ms Karen Filocamo	Board Member
Mr Andrew Goodsall	Board Member
Mr Brad Goodwin	Board Member
Mr Anthony Hollis	Board Member
Dr Donna Lynch	Board Member
Dr Michelle Mulligan	Board Member
Mr Keith Skinner	Board Member – teleconference

In attendance:

Dr Bruce Cooper	Chair Medical Staff Executive Council, NSLHD - teleconference
Ms Deb Willcox	Chief Executive , NSLHD (CE)
Ms Bonnie Yates	Secretariat

Apologies:

Dr Dianne Ball	Board Member
Mr Anthony Dombkins	A/Executive Director Operations, NSLHD
Ms Jacqueline Ferguson	Director Finance & Corporate Services, NSLHD
Mr Don Marples	Board Member

BOARD MEETING DETAILS – commencing at 4:15pm

The Board held an initial 15 minute in camera session.

The Board Chair welcomed the Board members and attendees to the meeting.

Board Review Workshop

The NSLHD Board and CE participated in a 2 hour Board Performance and Governance Review Workshop facilitated by Arcadius group.

1. Attendance / Apologies / Quorum / Conflict of Interest

Attendance and apologies were **noted**.

The Board Chair requested all attendees to declare any conflicts of interest at this meeting. There were no conflicts of interest declared.

2. Confirmation of Minutes

Minutes of the meeting held 19 November 2019 were confirmed as a true and accurate record of the meeting.

3. Patient Story

The patient story from the NSLHD Patient and Family Experience Manager was **noted** and taken as read.

4. Ongoing Business/Action Items

4.1 Action List – December 2019

The Board **noted** the Action List.

5. Standing Business

Board Reporting

5.1 Board Chair Report

- The Board and CE joined the Corporate Services Leaders for breakfast on 12 December
- The Board Chair and CE attended the launch of the Avner Pancreatic Cancer Foundation
- The Board Chair and CE attended the launch of the Diversity, Inclusion and Belonging Council
- The Board Chair and CE to collaborate with Pain Australia and Pain Management Research Institute on integration opportunities
- The Board Chair attended the play 'Grace Under Pressure' that was presented in the Kolling Auditorium
- The Board Chair and CE attended the latest Innovation Pitch
- The Board Chair and CE attended meetings regarding RNSH campus
- Continued progress towards a Sustainability and a Planetary Health focus in NSLHD
- The Board Chair and CE attended a meeting with CEO of SNPHN
- The NSLHD Health and Wellbeing Plan has been launched.

5.2 Sub Committee Update – FRAP, HCQC, CC, JMO Board Wellbeing

FRAP: Adj A/Prof Annette Schmiede, Chair FRAP, discussed the October 2019 FRAP meeting and the November 2019 Flash report. NSLHD remains on Performance Level 0. District roadmaps remain on target.

HCQC: Prof Mary Chiarella AM, Chair HCQC, discussed the December committee meeting. The Director CGU provided a presentation on the priorities of HCQC for 2020. The committee discussed an ongoing project to improve complaint handling processes within NSLHD.

CC: Ms Karen Filocamo, Board member, has been appointed as Chair of the NSLHD Consumer Committee and met with Director CGU to discuss the priorities of the Consumer Committee for 2020.

JMO Board Wellbeing Committee: Deferred to next meeting as representative not present at Board meeting.

MSEC: Deferred to next meeting as representative not present at Board meeting.

District Reporting

5.3 Chief Executive Report

The report was **noted** and taken as read.

The following **Action Items** are noted:

- CE to consider and advise what audit of WHS processes are warranted in response to the report on WHS and construction and capital works on NSLHD sites.
- CE to advise on research programs of, and interactions between, Sydney Health Partners, Kolling Institute and NSLHD Research Plan.

5.4 Finance, Risk and Performance Report – November 2019

The report was **noted** and taken as read.

6. NSLHD Committee Reports (*taken as read*)

6.1 Board Audit & Risk Committee (BARC)

The minutes were **noted** and taken as read.

6.2 Clinical Council

The minutes were **noted** and taken as read.

6.3 Consumer Committee

The minutes were **noted** and taken as read.

6.4 Finance, Risk & Performance (FRAP) Committee

The minutes were **noted** and taken as read.

6.5 Health Care Quality Committee (HCQC)

Nil.

6.6 Medical Staff Executive Council (MSEC)

The minutes were **noted** and taken as read.

7. Additional Reading Material

7.1 RNSH WH&S Audit 2019

The report was **noted** and taken as read.

8. Date, Time & Venue for Next Meeting

Tuesday, 18 February 2020, commencing at 4.15pm, Boardroom, Douglas Building
RNSH

Meeting Closed: 7.25pm

CERTIFIED A CORRECT RECORD

By Mr Trevor Danos, AM Board Chair

on 18 February 2020