

NSLHD Board

MEETING DETAILS

Date: Tuesday 16 November 2021, commencing 4:15pm

Venue: BRU Meeting Room, Mona Vale Hospital or via Skype

Present:

Mr Trevor Danos AM	Board Chair
Emerita Professor Mary Chiarella AM	Deputy Board Chair
Mr Andrew Goodsall	Board Member
Mr Anthony Hollis	Board Member (by video)
Mr Brad Goodwin	Board Member
Dr Donna Lynch	Board Member
Ms Karen Filocamo	Board Member
Mr Keith Skinner	Board Member (by video)
Ms Kimberley Reynolds	Board Member
Dr Michelle Mulligan	Board Member
Dr Stephanie Teoh	Board Member (by video)

In attendance:

Ms Deb Willcox	Chief Executive, NSLHD (CE)
Dr Cesar Uy	Chair MSEC, NSLHD (by video)
Mr Lee Gregory	A/Executive Director Operations, NSLHD
Mr John Barnard-Richardson	A/Director Finance and Corporate Services, NSLHD
Ms Marissa Fuller	Executive Officer, Strategic Operations NSLHD
Mr Brian Blood	NSLHD BARC Chair (item 3.0) (by telephone)
Mr Zoran Bolevich	Chief Executive, eHealth (item 4.0) (by video)
Mr Peter Croll	Director Information Security Services, eHealth (item 4.0) (by video)
Ms Jenny McConnell	A/General Manager, MVH (item 6.0)
Dr Peter Roach	Staff Specialist, Palliative Care, Mona Vale Hospital (item 5.1)
Dawn Hooper	Nurse Practitioner, Palliative Care, Mona Vale Hospital (item 5.1)

AGENDA ITEMS

The Board Chair Welcomed the Board members and attendees to the meeting.

The Board Chair extended a warm welcome to Dr Cesar Uy, the new Chair of the NSLHD Medical Staff Executive Council. The Board Chair congratulated the Chief Executive on completing (22 November 2021) four years in that role including during the testing times of the pandemic. The Board Chair thanked and acknowledged the contribution of Dr Jack Delohery, Director Assessment and Rehabilitation Unit, Mona Vale Hospital who will be retiring after 40 years of service to NSLHD and the Northern Beaches Health Service.

1. Attendance / Apologies / Conflict of Interest

Attendance was **noted**; there were no apologies.

The Board Chair asked those present to declare any additional or new conflicts of interest. None was declared.

2. Confirmation of Minutes

2.1. Minutes of meeting held 19 October 2021

Minutes of the meeting held 19 October 2021 were confirmed as a true and accurate record of the meeting.

2.2. Communique from joint NSLHD/SNHN October 2021 meeting

This item was **noted** and taken as read.

3. BARC Update

This item was **noted** and taken as read.

Brian Blood, Independent Chair, NSLHD Board Audit and Risk Committee (BARC) provided an update to the Board. The October 2021 Centium Risk Management Maturity Review found NSLHD to be significantly advanced in Enterprise Risk Management. Separately, the November 2021 Institute of Internal Auditors Independent Quality Assessment of the NSLHD Internal Audit Unit found that the services of the NSLHD Internal Audit Unit are indicative of best practice internal auditing and are valued by stakeholders.

The Board Chair thanked Brian for his friendship, dedication and contributions to the BARC over a period of eight years, initially as a Member and most recently as Chair. Existing BARC Member Jan McClelland AM will be the new BARC Chair following the end of Brian's term later this month.

Action: Board Secretariat to provide the October 2021 Centium Risk Management Maturity Review Report and November 2021 Institute of Internal Auditors Independent Quality Assessment of the NSLHD Internal Audit Unit Report to the Board.

4. Cyber Security Presentation

This item was **noted** and taken as read.

Zoran Bolevich Chief Executive, eHealth and Dr Peter Croll Director Information Security Services, eHealth presented a cyber-security update to the Board. The presentation included the NSW Health cyber security threat landscape, NSW cyber security policy annual attestation update, Essential Eight (E8) mitigation strategies, a cyber-security education update and cyber-security responsibilities and roadmap overview.

Action: Board Secretariat to distribute a cyber security training link to the Board.

5. Patient Story

5.1. PCOC Presentation

This item was **noted** and taken as read.

Dr Peter Roach Staff Specialist, Palliative Care, Mona Vale Hospital and Dawn Hooper, Nurse Practitioner, Palliative Care, Mona Vale Hospital presented the Mona Vale Hospital Palliative Care Outcomes Collaboration (PCOC) results to the Board. Mona Vale Hospital received multiple benchmark results for patient outcomes that were significantly above national averages, a remarkable result given that the Palliative Care Unit at Mona Vale Hospital has been operating for less than a year. The Board congratulated the Palliative Care Unit on their outstanding PCOC results.

6. Mona Vale Hospital Update

This item was **noted** and taken as read.

Jenny McConnell A/General Manager Mona Vale Hospital, accompanied by recently recruited therapy dog Gus, provided an update to the Board. Topics discussed included an overview of services, campus redevelopment, Adolescent and Young Adult Hospice (AYAH) at the site of the old Manly Hospital, the Urgent Care Centre, Australian Rehabilitation Outcomes Collaborative, Palliative Care Unit and Geriatric Evaluation and Management Service, as well as opportunities and key risks. The Board congratulated the Mona Vale Hospital Executive and staff on all that has been achieved in the past 18 months, and particularly noted the outstanding results in the recent People Matter Survey.

7. Ongoing Business/Action Items

7.1. Action List – October 2021

The action list was reviewed and updated accordingly.

8. Chief Executive update on COVID-19 activities

The Chief Executive (CE) provided a verbal update highlighting the following:

- COVID-19 case numbers across NSW are stabilising.
- NSLHD has commenced the rollout of vaccination dose 3 for staff.
- NSLHD is starting to return to business as usual, including resumption of elective surgery.
- There are approximately 240 patients overdue for elective surgery across NSLHD and strategies are in place to manage waitlists, including focus on criteria led discharge and improving low value care.
- Vaccination rates in the NSLHD community remain high.
- Preparations will shortly commence to repurpose dedicated COVID-19 wards in the Douglas Building, Royal North Shore Hospital.

Action: The Chief Executive to give an update on the 2021 People Matter Survey results at the December Board Meeting.

9. Update on Accreditation

This item was **noted** and taken as read.

10. Matters for Noting

10.1. Legal Matters

This item was **noted** and taken as read.

The CE provided an update of current civil and coronial matters. A similar update will be provided to the Board and BARC on a quarterly basis.

10.2. Appointment of A/Executive Medical Director NSLHD

This item was **noted** and taken as read.

The CE provided an update. Associate Professor Christopher Dennis has been appointed to the role of A/Executive Medical Director, NSLHD. Recruitment is underway for an Associate Director Medical Services who will report into the A/Executive Medical Director.

10.3 NSLHD Honour Roll

This item was **noted** and taken as read.

The Board Chair provided an update. In February 2021, the Board approved a Framework to allow for recognition of outstanding contribution and/or distinguished and eminent service by an individual to NSLHD, or its community.

Action: The Chief Executive to convene an NSLHD Honour Roll Steering Committee. Draft Terms of Reference to be included with the February 2022 Board papers.

11. Strategic Discussion

11.1. NSLHD Advancing Women in Medical Leadership Working Group

This item was **noted** and taken as read.

The Board Chair provided an update. An NSLHD Advancing Women in Medical Leadership Working Group will be established to focus on reducing the barriers to advancing female doctors in leadership positions and create a pipeline of female doctors ready to take leadership roles at NSLHD. The Chief Executive will Chair the Working Group and the Board Chair will be the Executive Sponsor.

12. Standing Business

12.1. Board Chair Report

The Board Chair provided a verbal update to the Board with the following highlights:

- The 2022 Annual Board Calendar is being developed.
- Keith Skinner's term on the Board ends in December. Andrew Goodsall will act as Chair, FRAP on an interim basis pending new appointments to the Board.
- The 2022 NSLHD Annual Public Meeting will be held on Friday 26 November 2021.
- The Ministry of Health will be providing further guidance for Board members on the new Australian Securities and Investments Commission requirement for company directors to verify their identify via a Director Identification Number (DIN).

12.2. Chief Executive Report November 2021

The CE provided a verbal update to the Board with the following highlights:

- NSLHD remains at MoH Performance Level 0.
- The new Hornsby Ku-ring-gai Hospital Emergency Department has opened.
- Drew Hilditch-Roberts has been appointed as Director Nursing and Midwifery, Hornsby Ku-ring-gai Hospital.
- Alecia Daly has been appointed as Director Nursing and Midwifery, Ryde Hospital.

12.3. Finance Risk and Performance Report

The A/Director Finance and Corporate Services provided an update on NSLHD's financial performance and excess leave balances.

The Chair of the FRAP Committee provided an update on the recent FRAP meeting.

12.4. Committee Updates

Board Audit and Risk Committee (BARC)

No further update provided.

Finance, Risk and Performance Committee (FRAP)

No further update provided.

Consumer Committee (CC)

The Chair of the CC provided an update. The Chair of the CC outlined some of the initiatives and projects for 2022.

Action: Board Secretariat to arrange a meeting between the Board and the NSLHD Consumer Committee in early 2022.

Health Care Quality Committee (HCQC)

The Chair of the HCQC provided an update on "red" items from the most recent HCQC report and other focus areas.

JMO Board Wellbeing

No further update provided.

Clinical Council

No further update provided.

Medical Staff Executive Council (MSEC)

No further update provided.

NSLHD Research Advisory Committee

No further update provided.

Planetary Health Committee

No further update provided.

Health Education and Research Precinct

No further update provided.

12.5. NSW LHD Selected Performance Indicators – September 2021

This item was **noted** and taken as read.

12.6. Communications Calendar

This item was **noted** and taken as read.

13. NSLHD Committee Minutes and Reports (taken as read)

13.1. Board Audit and Risk Committee (BARC)

Not available

13.2. Finance Risk and Performance Committee (FRAP)

This item was **noted** and taken as read.

13.3. Consumer Committee

This item was **noted** and taken as read.

13.3.1. Consumer Committee STRA2P Report

This item was **noted** and taken as read.

13.4. Health Care Quality Committee (HCQC)

This item was **noted** and taken as read.

13.5. HCQC STRA2P

This item was **noted** and taken as read.

13.6. HCQC Safety and Quality Report

This item was **noted** and taken as read.

13.7. JMO Wellbeing Board Committee

Not available

13.8. Clinical Council

This item was **noted** and taken as read.

13.9. Medical Staff Executive Council (MSEC)

This item was **noted** and taken as read.

13.10. NSLHD Research Advisory Committee

Not available.

13.11. Planetary Health Committee

This item was **noted** and taken as read.

13.12. Health Education and Research Precinct

Not available.

14. Additional Reading Material

14.1. Champions of Change – Gender Equality and the Digital Economy

This item was **noted** and taken as read.

14.2. Champions of Change – Gender Equality and the Digital Economy: Roundtable Debrief and Next Steps

This item was **noted** and taken as read.

14.3. Champions of Change – Workplace Responses to Domestic and Family Violence

This item was **noted** and taken as read

15. Other Business

Nil.

16. Date, Time & Venue for Next Meeting

Tuesday, 14 December 2021, commencing at 4:15pm, NSLHD Boardroom, Level 14 Kolling Building or via MS Teams

Meeting Closed: 7:42pm

CERTIFIED A CORRECT RECORD

Trevor Danos AM, Chair

14.12.2021