

NSLHD Board

MEETING DETAILS

Date: Tuesday 20 April 2021 commencing 4:15pm

Venue: NSLHD Boardroom, Level 14, Kolling Building or via Skype

Present:

A/Professor Annette Schmiede	Deputy Board Chair
Mr Andrew Goodsall	Board Member
Mr Anthony Hollis	Board Member
Mr Brad Goodwin	Board Member
Dr Donna Lynch	Board Member
Ms Karen Filocamo	Board Member
Mr Keith Skinner	Board Member (Skype)
Ms Kimberley Reynolds	Board Member (Skype)
Professor Mary Chiarella AM	Board Member
Dr Michelle Mulligan	Board Member

In attendance:

Dr Tamsin Waterhouse	A/Chief Executive, NSLHD
Dr Bruce Cooper	Chair MSEC, NSLHD (Skype)
Ms Elizabeth Wood	Executive Director Operations, NSLHD
Ms Jacqueline Ferguson	Director Finance and Corporate Services, NSLHD
Ms Brooke Barnett	Board Secretariat
Ms Nicole Ikenberg	Chief Risk Officer, NSLHD
Ms Phillippa Weaver	A/Clinical Nurse Consultant, RNSH Patient Blood Management (item 3.1)
Ms Vera Cvetanovski	A/Clinical Nurse Specialist, RNSH Allergy and Immunology (item 3.1)
Dr Jonathon Brock	Co-Head of Department, Anaesthesia, RNSH (item 4.0)
Dr Benjamin Olesnicky	Co-Head of Department, Anaesthesia, RNSH (item 4.0)
Dr Emily Wilcox	Anaesthetist, RNSH (item 4.0)
Dr Gerri Khong	Anaesthetist, RNSH (item 4.0)
Professor Damien Finniss	Anaesthetist, RNSH (item 4.0)
Ms Nicole Ikenberg	Chief Risk Officer, NSLHD (item 8.2)

Apologies:

Mr Trevor Danos AM	Board Chair
Dr Stephanie Teoh	Board Member

AGENDA ITEMS

The Board held an initial 15 minute in-camera session.

The Deputy Board Chair welcomed the Board members and attendees to the meeting.

1. Attendance / Apologies / Conflict of Interest

Attendance was **noted**; Apologies from Mr Trevor Danos AM and Dr Stephanie Teoh.

The Deputy Board Chair asked those present to declare any additional or new conflicts of interest. None was declared.

2. Confirmation of Minutes

2.1. Minutes of meeting held 16 March 2021

Minutes of the meeting held 16 March 2021 were confirmed as a true and accurate record of the meeting.

3. Patient Story

3.1. Subcutaneous Immunoglobulin Program

The Royal North Shore Hospital (RNSH) Patient Blood Manager and CNS Allergy and Immunology presented a patient story that described the expansion of personalised care delivered during the pandemic to a number of people on the Subcutaneous Immunoglobulin Program. The team would like to see this approach maintained and expanded if additional funding can be provided.

4. Anaesthetic Wellbeing Group

The Anaesthesia Leadership Team from RNSH attended the meeting to present on the work of the departments Wellbeing Special Interest Group. The comprehensive presentation outlined the importance of looking after psychological and personal wellbeing when working in stressful environments with high workloads and time pressures. A range of initiatives were described that provide support and awareness across a large workforce. Collaboration is occurring with Qantas and La Trobe University to learn from other industries that deal with fatigue issues. It is proposed that a Fatigue specific group be established to focus on this area.

The Deputy Board Chair and the Board commended the team for identifying this issue and establishing the Wellbeing Group to progress this important work. The Board expressed interest in being kept informed of this work as it progresses.

5. Ongoing Business/Action Items

5.1. Action List – March 2021

The action list was reviewed and updated accordingly.

6. A/Chief Executive update on COVID-19 activities

The A/Chief Executive (A/CE) provided a verbal update on the COVID-19 activities with the following highlights:

- The NSLHD have been asked to provide staff for the state vaccination hubs.
- 84% of staff have had at least one dose of vaccine.

- Over 3000 staff have been fit tested in the mask fit testing project.

The Deputy Board Chair and the Board commended the District on the extraordinary management through COVID-19 and the vaccination processes.

7. Update on Accreditation

7.1. MHDA Assessment outcomes

This item was **noted** and taken as read.

The A/CE noted the formal report from the ACHS has not been received from the MHDA Accreditation Assessment. The Assessors at the summation advised they would be recommending the service pass the Accreditation process with the final report to be received in approximately 6 weeks.

7.2. Preparation for other sites

This item was **noted** and taken as read.

The A/CE noted there are trial assessments to be conducted at all sites across the District.

8. Matters for Decision/Approval

8.1. Common Seal

This item was **noted** and taken as read,

8.2. Risk Reporting

The Deputy Board Chair introduced and welcomed Nicole Ikenberg as the new Chief Risk Officer (CRO) of the District.

The CRO provided a background to the MoH's updated risk reporting requirements for Districts. Reporting includes system-wide risks or escalating organisational risks on a quarterly basis. The Districts will be required to respond to Risk Statements released by the MOH twice yearly.

The Quarterly Risk Report to the Board will align with the proposed MoH risk reporting timeline resulting in the reports going to the Board in June, September and November of 2021.

The first set of Risk Statements released by the MOH relates to cyber security. These were reviewed by the BARC and supported by the Board.

9. Strategic Discussion

9.1. MoH Letter re NBH

The Director Finance and Corporate Services (DFCS) and the A/CE provided an overview of the letter and a background to the issues addressed. There was an out of session Finance Risk and Performance (FRAP) committee meeting to note and discuss the letter's content.

10. Standing Business

10.1. Board Chair Report

Carried over to May meeting.

10.2. A/Chief Executive Report April 2021

This item was **noted** and taken as read.

10.3. Finance Risk and Performance Report

This item was **noted** and taken as read.

10.4. Committee Updates

Board Audit and Risk Committee (BARC)

Mr Andrew Goodsall, member BARC, provided an update on the Committee's recent early close financial statements meeting, and advised the Board the statements were endorsed by the Committee for submission to the Ministry of Health.

Finance, Risk and Performance Committee (FRAP)

The Chair of FRAP provided an update to the Board. The Executive Director Operations, led an Activity Based Management team that has done extensive work on a review of RNSH Pricing and Cost. An update on this work to be provided to the Board no later than September 2021.

Consumer Committee (CC)

The Chair of the NSLHD Board Consumer Committee provided an update on the Committee's progress and the structure and format of the meetings going forward.

The Board discussed a letter of support from the Board and the CE to Committee members or prospective members to support the decision to join the Committee.

Health Care Quality Committee (HCQC)

The Chair, HCQC provided an update of the most recent meeting and presentations to the Committee.

JMO Board Wellbeing

No further update provided.

Clinical Council

No further update provided.

Medical Staff Executive Council (MSEC)

No further update provided.

NSLHD Research Advisory Committee

No further update provided.

Planetary Health Committee

Professor Emerita Mary Chiarella AM, member, Planetary Health Committee provided an update on the Committee and the extensive work they are focussed on. The Committee is receiving positive feedback from the sites.

Health Education and Research Precinct

An update in the work to be presented at the Board Strategy Day.

10.5. NSW LHD Selected Performance Indicators

Not available for this meeting.

10.6. Communications Calendar

This item was noted and taken as read.

11. NSLHD Committee Minutes and Reports (taken as read)

11.1. Board Audit and Risk Committee (BARC)

Not available.

11.2. Finance Risk and Performance Committee (FRAP)

This item was **noted** and taken as read.

11.3. Consumer Committee

Not available.

11.4. Consumer Committee STRA2P Report

Not available.

11.5. Health Care Quality Committee (HCQC)

Not available.

11.6. HCQC STRA²P

This item was **noted** and taken as read.

11.6.1. VTE Prevention Report

This item was **noted** and taken as read.

11.6.2. Gastrointestinal Bleeds

This item was **noted** and taken as read.

11.6.3. 3rd and 4th Degree Perineal Laceration Presentation

This item was **noted** and taken as read.

Action: Board Secretariat to invite Professor Michael Nicholl and Ms Michelle De Vroome to present the 3rd and 4th Degree Perineal Laceration Presentation to the Board.

11.7. HCQC Safety and Quality Report

This item was **noted** and taken as read.

11.8. JMO Wellbeing Board Committee

This item was **noted** and taken as read.

11.9. Clinical Council

This item was **noted** and taken as read.

11.10. Medical Staff Executive Council (MSEC)

Not available.

11.11. NSLHD Research Advisory Committee

Not available.

11.12. Planetary Health Committee

This item was **noted** and taken as read.

11.13. Health Education and Research Precinct

Not available.

12. Additional Reading Material

12.1. NSW Health Council of Board Chairs Meeting Agenda – March 2021

This item was **noted** and taken as read.

12.2. NSW Health Council of Board Chairs Communique – March 2021

This item was **noted** and taken as read.

12.3. Article – ‘Work will never be the same’

This item was **noted** and taken as read.

13. Other Business

The Deputy Board Chair and the Committee thanked Dr Tamsin Waterhouse for acting during the CE’s secondment to the MoH.

14. Date, Time & Venue for Next Meeting

Tuesday 18 May 2021, commencing at 4:15pm, NSLHD Boardroom, level 14 Kolling Building RNSH.

Meeting Closed: 7:07pm

CERTIFIED A CORRECT RECORD

Trevor Danos AM, Chair

18.05.2021