

NSLHD Board

MEETING DETAILS

Date: Tuesday 15 December 2020 commencing 4:15pm

Venue: NSLHD Boardroom, Level 14, Kolling Building or via Skype

Present:

Mr Trevor Danos AM	Board Chair
A/Professor Annette Schmiede	Deputy Board Chair
Mr Andrew Goodsall	Board Member
Mr Anthony Hollis	Board Member
Mr Brad Goodwin	Board Member
Dr Donna Lynch	Board Member
Ms Karen Filocamo	Board Member (via Skype)
Mr Keith Skinner	Board Member (via Skype)
Ms Kimberley Reynolds	Board Member
Professor Mary Chiarella AM	Board Member
Dr Michelle Mulligan	Board Member
Dr Stephanie Teoh	Board Member (via Skype)

In attendance:

Ms Deb Willcox	Chief Executive, NSLHD (CE)
Dr Bruce Cooper	Chair MSEC, NSLHD
Ms Jacqueline Ferguson	Director Finance & Corporate Services, NSLHD
Ms Elizabeth Wood	Executive Director Operations, NSLHD
Ms Paula Willisroft	Director People and Culture, NSLHD (Item 4.0)
Mr Paul Giunta	Director Corporate Governance and Risk Management, MoH (Item 6.0)
Mr Murray Stone	Principal Policy Officer, MoH (Item 6.0)
Ms Julia Kwiet	Senior Social Worker, Severe Burns Unit, RNSH (Item 3.1)
Ms Rachel Edmondson	Physiotherapist, Severe Burns Unit, RNSH (Item 3.1)
Professor Alexander Engel	Director, Cancer Services, NSLHD (Item 5.0)
Professor Gin Malhi	Psychiatrist, University of Sydney (Item 7.0)
Ms Brooke Barnett	Board Secretariat

AGENDA ITEMS

The Board Chair welcomed the Board members and attendees to the meeting.

1. Attendance / Apologies / Quorum / Conflict of Interest

Attendance was **noted**, there were no apologies.

The Board Chair requested all attendees declare any conflicts of interest at this meeting. None was declared.

2. Confirmation of Minutes

Minutes of the meeting held 17 November 2020 were confirmed as a true and accurate record of the meeting.

Minutes of the out of session meeting held 24 November 2020 were confirmed as a true and accurate record of the meeting.

Minutes of the out of session meeting held 04 December 2020 were confirmed as a true and accurate record of the meeting.

3. Patient Story

3.1. Surviving Survival: Resilience and recovery post severe burn injury

Two senior staff members of the Severe Burns Unit, Royal North Shore Hospital (RNSH) presented a very moving and informative patient story to the Board.

4. Ongoing Business/Action Items

4.1. Action List – November 2020

The Action List was reviewed and updated accordingly.

4.2. Quarterly Health Safety and Wellbeing Report – Trend Data

This item was **noted** and taken as read.

The Director People and Culture, NSLHD provided a verbal update on EAP usage and physical assault data and trends in that data. No unusual or concerning trends were noted. A further update will be provided at the Director People and Culture, NSLHD's next scheduled attendance at the Board including a broader perspective of EAP to include wellbeing and, if possible, comparative figures against other local health districts.

4.3. Leadership and Talent Update

This item was **noted** and taken as read.

The Director People and Culture, NSLHD provided a verbal update on the leadership and talent program in the NSLHD and the plans for the 2021 program. The Board congratulated the Director People and Culture, NSLHD on all that had been achieved in 2020 and on the ambitious work program for 2021. Board members were invited to provide detailed comments in writing to the CE and the Board Chair. A further update will be provided at the Director People and Culture, NSLHD's next scheduled attendance at the Board.

5. Professor Alexander Engel – ROBCO Presentation

Professor Alexander Engel, Director, Cancer Services, NSLHD, provided an overview of the Cancer Institute NSW's 2020 'Reporting for Better Cancer Outcomes' Performance

Report for NSLHD and its implications for future research governance and strategies. The Board noted recent discussions with the MoH on clinical variation and related matters relevant to cancer services and cancer research.

6. MoH Risk Presentation

The Director Corporate Governance and Risk Management (DGRM) and the Principal Policy Officer (PPO), Ministry of Health (MoH) presented the revised system-wide risk reporting approach. The NSLHD Board was advised that from January 2021 NSW Health organisations will no longer report their 'Top 10' risks to the MoH. The DGRM and PPO provided detail of the new proposed three-part approach for managing risk across the NSW Health system: part one, organisation-level risk management; part two potentially significant/emerging system-wide risk; part three, system-level risk statements. The Board noted that this presentation had also been made to the Board Audit and Risk Committee. The Board discussed the implications for the quarterly risk report that comes to the Board. The matter will be considered further by the Finance, Risk and Performance (FRAP) Committee at its next meeting. The Board had a brief discussion on climate change risk.

7. Professor Gin S Malhi

Professor Gin Malhi, Head Department of Psychiatry, RNSH presented his research and findings on depression and suicide in young women and their implications for resilience.

8. Items for Approval/Notation

8.1. Incident Management Policy

This item was **noted** and taken as read.

The Chair of the Health Care Quality Committee (HCQC) provided an overview of discussion at the recent HCQC meeting regarding the changes to the Incident Management Policy in particular the changes to the reporting timeframes.

8.2. Common Seal

The item was **noted** and taken as read.

9. Chief Executive update on COVID-19 activities

The CE provided a verbal update on COVID-19 activities with the following highlights:

- The State is tracking well and the public health orders are easing.
- Preparations are underway for the vaccination program. The Executive Director Operations is NSLHD's representative on the State vaccination committee.
- NSLHD have been asked to be the host district for the recruitment and deployment of a pool of nurses to assist other local health districts that might have a gap in resources for the vaccination program.
- Mask Fit testing continues and will continue as a standard process.

The Executive Director Operations provided an update on the vaccination plan.

10. Strategic Discussion

10.1. NSLHD Fellowship Proposal

The Board Chair presented a proposal to the Board for a NSLHD Fellowship for distinguished service. Feedback was given including the desire to create an 'Emeritus' title to sit alongside the Fellowship.

Action: The Board Chair to present a further proposal at the February 2021 NSLHD Board meeting.

10.2. Service Agreement and State Budget

The FRAP Committee Chair provided an update on the out of session FRAP meeting that approved the signing of the 2020-21 Service Agreement.

Action: The CE to provide an overview of the 2020-21 Service Agreement and a summary of any implications to the Board in February 2021.

10.3. Hunter New England Local Health District – Sustainable Healthcare

This item was **noted** and taken as read.

10.4. Council of Board Chairs – Secretary's Presentation

This item was **noted** and taken as read.

11. Standing Business

11.1. Board Chair Report

The Board Chair provided a verbal update with the following highlights:

- During the CE's period of holiday leave, the Director of Medical Services and the Executive Director Operations will be acting.
- A walking tour of the Macquarie University campus will be arranged in 2021 for Board members.
- A new Deputy Director of Finance, NSLHD, has been appointed.
- The Board Chair and the CE attended the unveiling of the Robotic Arm in the Hornsby Kur-ring-gai Hospital (HKH) Pharmacy Department attended by Ministers Hazzard and Kean.
- The Board Chair and the CE visited the Brookvale and Dalwood Community Health Centres. There is a proposal for a Community Health 'Thank you' day in 2021.

11.2. Chief Executive Report December 2020

This item was **noted** and taken as read.

The CE verbally noted the below:

- Feedback received so far on and next steps for consultation on the Ryde Hospital/Macquarie University co-location option
- NSLHD remains on Performance level 0.
- Ongoing negotiations re Northern Beaches Hospital (NBH).
- The new NSLHD website will go live soon.
- NSLHD wide Dignity campaign was a great success with enough donations to create over 400 hampers for those in need.
- NSLHD has been participating in the Disability Job support program with more employees expected for 2021.

- Mr Mick Reid will give a status report update on the development of the RNSH Health, Education and Research Precinct Plan at the March 2021 Board meeting.

Action: The Kolling Strategic Plan to be included in the Board pack for the February 2021

11.3. Finance, Risk and Performance Report

This item was **noted** and taken as read.

11.4. Committee Updates

Board Audit and Risk Committee (BARC)

No further update provided.

Finance, Risk and Performance Committee (FRAP)

No further update provided.

Consumer Committee (CC)

No further update provided.

Health Care Quality Committee (HCQC)

The Chair of the HCQC provided an update of matters discussed at the last meeting.

JMO Board Wellbeing

No further update provided.

Clinical Council

No further update provided.

Medical Staff Executive Council (MSEC)

No further update provided.

NSLHD Research Advisory Committee

No further update provided.

Planetary Health Committee

No further update provided.

The Board Chair invited any Board members who would be interested in joining the Planetary Health Committee to contact the CE.

Health Education and Research Precinct

No further update provided.

11.5. NSW LHD Selected Performance Indicators – October 2020

The report was **noted** and taken as read.

11.6. Communications Calendar

This item was **noted** and taken as read.

The Board Chair thanked the Media and Communications team for the outstanding work done this year.

11.7. Quarterly Risk Report

This item was **noted** and taken as read.

12. NSLHD Committee Reports

- 12.1. Board Audit and Risk Committee (BARC)**
This item was **noted** and taken as read.
- 12.2. Finance Risk and Performance Committee (FRAP)**
This item was **noted** and taken as read.
- 12.3. Consumer Committee**
This item was **noted** and taken as read.
- 12.4. Consumer Committee STRA²P Report**
This item was **noted** and taken as read.
- 12.5. Health Care Quality Committee (HCQC)**
This item was **noted** and taken as read.
- 12.6. HCQC STRA²P**
This item was **noted** and taken as read.
- 12.7. HCQC Safety and Quality Report**
This item was **noted** and taken as read.
- 12.8. JMO Well Being Board Committee**
This item was **noted** and taken as read.
- 12.9. Clinical Council**
This item was **noted** and taken as read.
- 12.10. Medical Staff Executive Council (MSEC)**
Not available.
- 12.11. NSLHD Research Advisory Committee**
This item was **noted** and taken as read.
- 12.12. Planetary Health Committee**
This item was **noted** and taken as read.
- 12.13. Health Education and Research Precinct**
This item was **noted** and taken as read.

13. Additional Reading Material

- 13.1. Presentation Slides: CAHA Managing Upwards – climate change through a health sector board lens**
This item was **noted** and taken as read.
- 13.2. SNHN Climate and Health Strategy 2020**
This item was **noted** and taken as read.
- 13.3. Council of Board Chairs – 7 December 2020**
This item was **noted** and taken as read.

13.4. Randwick Health and Innovation Precinct

This item was **noted** and taken as read.

14. Other Business

Dr Michelle Mulligan expressed her thanks to the Executive on behalf of the clinicians of the District for the extraordinarily collaborative work that has been undertaken throughout 2020 during COVID-19.

The CE reciprocated Dr Mulligan's sentiment and expressed her thanks to all of the clinicians.

15. Date, Time, Venue of next Meeting.

Tuesday 16 February 2021, commencing at 4:15pm, NSLHD Boardroom, Level 14 Kolling Building, NSLHD.

Meeting Closed: 8:09 pm

CERTIFIED AS A CORRECT RECORD

Mr Trevor Danos, AM Board Chair

16.02.2021