

## NSLHD Board

### MEETING DETAILS

**Date:** Tuesday 16 February 2021 commencing 4:15pm

**Venue:** NSLHD Boardroom, Level 14, Kolling Building or via Skype

**Present:**

Mr Trevor Danos AM	Board Chair
A/Professor Annette Schmiede	Deputy Board Chair
Mr Andrew Goodsall	Board Member
Mr Anthony Hollis	Board Member
Mr Brad Goodwin	Board Member
Dr Donna Lynch	Board Member
Ms Karen Filocamo	Board Member
Mr Keith Skinner	Board Member (Skype)
Ms Kimberley Reynolds	Board Member (Skype)
Dr Michelle Mulligan	Board Member
Dr Stephanie Teoh	Board Member (Skype)

**In attendance:**

Ms Deb Willcox	Chief Executive, NSLHD (CE)
Dr Bruce Cooper	Chair MSEC, NSLHD
Ms Elizabeth Wood	Executive Director Operations, NSLHD
Ms Jacqueline Ferguson	Director Finance and Corporate Services, NSLHD
Ms Brooke Barnett	Board Secretariat
Ms Beverley Bennett-Airey	Deputy Director Mental Health Drugs and Alcohol (MHDA), NSLHD (item 3.0)
Mr Laurie Basset	PCLI Manager, MHDA, NSLHD (item 3.0)
Ms Rita McConnell	PCLI Senior Social Worker, MHDA, NSLHD (item 3.0)

**Apologies:**

Professor Mary Chiarella AM	Board Member
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### AGENDA ITEMS

The Board held an initial 15 minute in-camera session.

The Board Chair Welcomed the Board members and attendees to the meeting.

#### 1. Attendance / Apologies / Conflict of Interest

Attendance and apologies were **noted**.

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The Board Chair asked those present to declare any additional or new conflicts of interest. None was declared.

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## 2. Confirmation of Minutes

### 2.1. Minutes of meeting held 15 December 2020

The minutes of the meeting held 15 December 2020 were confirmed as a true and accurate record of the meeting.

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## 3. Patient Story

### 3.1. MHDA Long Stay Transitions

The Deputy Director Mental Health Drug and Alcohol (MHDA) together with the Manager and Senior Social Worker of the Pathways to Community Living Initiative (PCLI) team presented an uplifting and informative patient story illustrating how NSLHD in partnership with NGOs supports people who have been staying in mental health facilities for long periods to transition to living successfully in the community.

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## 4. Ongoing Business/Action Items

### 4.1. Action List – December 2020

The action list was reviewed and updated accordingly.

### 4.2. Service Agreement and State Budget

This item was **noted** and taken as read.

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## 5. Chief Executive update on COVID-19 activities

The CE provided a verbal update on the COVID-19 activities with the following highlights:

- Preparation for the vaccination program in NSLHD is progressing.
  - NSLHD has set up a nursing pool to assist in resourcing the statewide vaccination program.
  - Mask Fit Testing continues throughout NSLHD. Ryde Hospital is complete. The program will be built into a business as usual process.
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## 6. Update on Accreditation

The CE provided an update on the 2021 accreditation process. The MHDA Accreditation Assessment will commence on 22 March 2021. Ryde Hospital, Royal North Shore Hospital (RNSH) and Hornsby Kur-ring-gai Hospital (HKH) will be assessed in September, October and November 2021.

MHDA preparation is progressing well, a mock survey has been completed.

The CE discussed the NSLHD Board's engagement and involvement in supporting the accreditation process.

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## 7. Matters for Decision/Approval

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## 7.1. NSLHD Fellowship Proposal

The Board Chair presented a revised proposal. Feedback was given and further amendments were discussed.

**Action:** The Board Chair to present a further proposal at the March 2021 NSLHD Board meeting.

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## 8. Strategic Discussion

### 8.1. NSLHD Strategic Plan 2017-2022 and Board Priorities Update

This item was **noted** and taken as read. The traffic light report will be uploaded to the NSLHD website.

**Action:** CE to provide an update on the process of updating the 2017-2022 Strategic Plan at the March 2021 NSLHD Board meeting.

### 8.2. Herbert Street Precinct

This item was **noted** and taken as read.

### 8.3. NSLHD Board Membership

This item was **noted** and taken as read.

### 8.4. Turning Ideas into Jobs – Accelerating Research & Development in NSW Action Plan

This item was **noted** and taken as read.

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## 9. Standing Business

### 9.1. Board Chair Report

The Board Chair provided a verbal update with the following highlights:

- The Board hosted a breakfast with members of the NSLHD cleaning and environmental staff in attendance. It was a great success.
- The Board Chair, CE and two Board members attended the opening of the Mona Vale Hospital Palliative Care and Geriatric Evaluation Management (GEM) building. The opening was attended by Minister Hazzard, Minister Stokes and James Griffin MP.
- The Board Chair and the CE visited and met with the staff of the RNSH burns unit.
- NSLHD is working with NSW Circular and UNSW on a plastics recycling project for HKH.
- The Board Chair and a Board member attended the NSLHD Leadership Development Program graduation day.
- The new NSLHD website has gone live.
- The People and Culture directorate is developing a program to increase the number of female doctors in leadership positions.
- Preparations are underway for the NSLHD Board Strategy Day in May 2021.

### 9.2. Chief Executive Report February 2021

The report was noted and taken as read.

The CE verbally noted the below:

- NSLHD had the quarterly performance meeting with the MoH. NSLHD remains on performance level 0.
- Initiated by the Director Clinical Governance NSLHD, the Capturing Real Time Patient Experience project is underway with a first draft being presented in the next few weeks.
- Overdue elective surgeries have been reduced post COVID-19, there are a small number of complex surgeries that remain overdue. Work is being progressed to schedule these patients' surgeries.
- Ongoing negotiations re Northern Beaches Hospital (NBH)
- Mr Lee Gregory will be seconded to the role of Acting Director Performance and Analytics NSLHD until June 2021.
- Mr Simon Hill will be Acting General Manager of HKH until June 2021.
- A new Chief Risk Officer has been appointed and will commence in March 2021.

### 9.3. Finance Risk and Performance Report

This item was **noted** and taken as read. The Director Finance and Corporate Services, NSLHD gave an update on NSLHD's financial performance to date and the year-end projections. The Chair, Finance, Risk and Performance Committee outlined the in depth analysis currently being done on the financial performance of RNSH and the additional resources being applied to assist with this analysis.

### 9.4. Committee Updates

#### Board Audit and Risk Committee (BARC)

No further update provided.

#### Finance, Risk and Performance Committee (FRAP)

No further update provided.

#### Consumer Committee (CC)

No further update provided.

#### Health Care Quality Committee (HCQC)

No further update provided.

#### JMO Board Wellbeing

No further update provided.

#### Clinical Council

No further update provided.

#### Medical Staff Executive Council (MSEC)

No further update provided.

#### NSLHD Research Advisory Committee

No further update provided.

#### Planetary Health Committee

Up to two Board members may be joining this committee.

#### Health Education and Research Precinct

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An in depth presentation will be made at the NSLHD Board Strategy Day in May 2021.

**9.5. NSW LHD Selected Performance Indicators – December 2020**

This item was noted and taken as read.

**9.6. Communications Calendar**

This item was noted and taken as read.

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**10. NSLHD Committee Minutes and Reports (taken as read)**

**10.1. Board Audit and Risk Committee (BARC)**

Not available.

**10.2. Finance Risk and Performance Committee (FRAP)**

Not available.

**10.3. Consumer Committee**

Not available.

**10.4. Consumer Committee STRA2P Report**

Not available.

**10.5. Health Care Quality Committee (HCQC)**

This item was **noted** and taken as read.

**10.6. HCQC STRA2P**

This item was **noted** and taken as read.

**10.7. HCQC Safety and Quality Report**

This item was **noted** and taken as read.

**Action:** Board Secretariat to invite the Director Clinical Governance to the March 2021 Board meeting to discuss the Safety and Quality Report.

**10.8. JMO Wellbeing Board Committee**

This item was **noted** and taken as read.

**10.9. Clinical Council**

This item was **noted** and taken as read.

**10.10. Medical Staff Executive Council (MSEC)**

Not available.

**10.11. NSLHD Research Advisory Committee**

Not available.

**10.12. Planetary Health Committee**

Not available.

**10.13. Health Education and Research Precinct**

Not available.

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## 11. Additional Reading Material

### 11.1. Council of Board Chairs - Communique

This item was **noted** and taken as read.

### 11.2. JMO Wellbeing Medical Board of Australia and SHPRA – Medical Training Survey 2020

This item was **noted** and taken as read.

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## 12. Other Business

Nil.

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## 13. Date, Time & Venue for Next Meeting

Tuesday 16 March 2021, Ryde Hospital, ELCA Building 6, Denistone Road, Eastwood commencing at 4:15pm.

**Meeting Closed:** 7:16pm

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**CERTIFIED A CORRECT RECORD**

**Trevor Danos AM, Chair**

**16.03.2021**