

## NSLHD Board

### MEETING DETAILS

**Date:** Tuesday 17 November 2020 commencing 4:15pm

**Venue:** NSLHD Boardroom, Level 14, Kolling Building or via Skype

**Present:**

Mr Trevor Danos AM	Board Chair
A/Professor Annette Schmiede	Deputy Board Chair
Professor Mary Chiarella AM	Board Member (via Skype)
Ms Karen Filocamo	Board Member
Mr Andrew Goodsall	Board Member
Mr Brad Goodwin	Board Member
Mr Anthony Hollis	Board Member (via Skype)
Dr Donna Lynch	Board Member
Dr Michelle Mulligan	Board Member
Ms Kimberley Reynolds	Board Member (via Skype)
Mr Keith Skinner	Board Member (via Skype)
Dr Stephanie Teoh	Board Member

**In attendance:**

Ms Deb Willcox	Chief Executive, NSLHD (CE)
Dr Bruce Cooper	Chair MSEC, NSLHD
Ms Jacqueline Ferguson	Director Finance & Corporate Services, NSLHD
Ms Elizabeth Wood	Executive Director Operations, NSLHD
Mr Mark Zacka	Director Clinical Governance, NSLHD (Item 4.4)
Ms Annette Penney	National Safety & Quality Health Service Accreditation Manager, NSLHD (Item 4.4)
Mr Brian Blood	Chair, Board Audit and Risk Committee, NSLHD (Item 5)
Mr Gilbert Lorquet	Chief Executive Officer, NORTH Foundation (Item 6)
Dr Greg Purcell	Anaesthetist, RNSH (via Skype) (Item 9.1)
Dr Richard Piper	Clinical Informatics Lead, The Surgical Education and Research Training (SERT) Institute (via Skype) (Item 9.1)
Ms Brooke Barnett	Board Secretariat

### AGENDA ITEMS

The Board held an initial 15 minute in-camera session.

The Board Chair welcomed the Board members and attendees to the meeting.

#### 1. Attendance / Apologies / Quorum / Conflict of Interest

Attendance was **noted**, there were no apologies.

The Board Chair requested all attendees declare any conflicts of interest at this meeting. None were declared.

The Board Chair noted that the CE and the Director Strategic Operations will later this month complete three years' service at the NSLHD. The Board congratulated them on what had been achieved in that period.

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## 2. Confirmation of Minutes

Minutes of the meeting held 20 October 2020 were confirmed as a true and accurate record of the meeting.

The Board Chair noted the success of the Sydney North Health Network (SNHN) joint meeting in October. It will become an annual occurrence.

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## 3. Patient Story

### 3.1. Update on SNHN Patient Story

This item was **noted** and taken as read.

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## 4. Ongoing Business/Action Items

### 4.1. Action List – October 2020

The Action List was reviewed and updated accordingly.

### 4.2. Governance of LHDs

This item was **noted** and taken as read.

### 4.3. Quarterly Health, Safety and Wellbeing Report

This item was **noted** and taken as read.

**Action:** CE to provide a further update in December 2020 to include trend data, further details on assaults and on EAP usage.

### 4.4. Accreditation Update

This Director Clinical Governance (DCG) and the National Safety & Quality Health Service Accreditation Manager (NSQHSAM) provided an update on preparations for 2021 accreditations within NSLHD including an overview of the National Safety and Quality Health Service Standards, the Clinical Governance Framework and the Accreditation timelines and preparation.

**Action:** DCG and the NSQHSAM to provide an updated presentation in June 2021.

### 4.5. Planetary Health Update

This item was **noted** and taken as read.

**Action:** CE to provide an updated presentation in June 2021.

### 4.6. Health Education and Research Precinct Update

This item was **noted** and taken as read.

**Action:** Mick Reid to present to Board in February 2021.

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## 5. Board Audit and Risk Committee (BARC) Update

The Chair of the NSLHD BARC provided an update on the committee including the ongoing progress in embedding and reporting on risk management and the COVID-19 impacts on Internal Audit risks and priorities.

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## 6. NORTH Foundation Update

The Chief Executive Officer of the NORTH Foundation provided an update on the Foundation including outcomes of its recent strategy day, pending changes to the trustees of the Foundation, progress in relation to attaining DGR1 status, the COVID-19 impacts, funding models, training of NORTH Foundation Board members and new opportunities.

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## 7. Items for Approval

### 7.1. Board Charter

This Board **approved** the changes made to the Board Charter.

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## 8. Chief Executive update on COVID-19 activities

The CE provided a verbal update on COVID-19 activities with the following highlights:

- NSLHD is still seeing high numbers of testing and will continue to encourage this.
  - The Executive Director Operations (EDOps) has been nominated as the NSLHD delegate on the State vaccine committee. Planning is underway for a vaccine program.
  - The Clinical Governance Unit is continuing to oversee the mask fit testing.
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## 9. Strategic Discussion

### 9.1. Herbert Street Precinct

The Chair of the Medical Staff Executive Council (MSEC) presented on the Herbert Street Precinct issues.

### 9.2. Strategy Day 2021

The Board Chair advised the Strategy Day 2021 will be proceeding. Planning is underway.

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## 10. Standing Business

### 10.1. Board Chair Report

No new updates were provided.

### 10.2. Chief Executive Report October 2020

This item was **noted** and taken as read.

The CE verbally noted the below:

- There was a recent Performance Level meeting with the MoH. NSLHD remains on Performance Level 0.
- The NSW Health Awards took place at the end of October 2020. NSLHD was nominated for three awards and won two.
- The 2020 Safety and Quality Account has been submitted to the MoH.

The CE provided a verbal update on the operations of Northern Beaches Hospital and on the upcoming Annual Public Meeting (APM) including the agenda. The new NSLHD website will be live before the APM. The CE advised that she would present to the Board on the 2020 State Budget and the new Service Agreement at the December 2020 meeting.

#### **10.2.1. Statewide Activity 2019-2020**

This item was **noted** and taken as read.

#### **10.3. Finance, Risk and Performance Report**

This item was **noted** and taken as read.

#### **10.4. Committee Updates**

##### Board Audit and Risk Committee (BARC)

No further update provided.

##### Finance, Risk and Performance Committee (FRAP)

No further update provided.

##### Consumer Committee (CC)

Ms Karen Filocamo discussed the November 2020 CC meeting. The Committee is developing and engaging with the new consumer advisors. Ms Filocamo to consider issuing a communiqué after each CC meeting.

##### Health Care Quality Committee (HCQC)

No further updated provided.

##### JMO Board Wellbeing

No further update provided.

##### Clinical Council

No further update provided.

##### Medical Staff Executive Council (MSEC)

Dr Bruce Cooper, Chair of MSEC noted the recent department openings in the Hornsby Kur-ring-gai (HKH) redevelopment.

##### NSLHD Research Advisory Committee

No further update provided.

##### Planetary Health Committee

No further update provided.

#### **10.5. NSW LHD Selected Performance Indicators – September 2020**

The report was **noted** and taken as read.

#### **10.6. Communications Calendar**

This item was **noted** and taken as read.

### **10.7. Ministry of Health NSLHD Board Report April-June 2020**

This item was **noted** and taken as read.

The MoH is seeking input from Local Health Districts regarding this report. The Director Clinical Governance will be the NSLHD nominee

This report is to be referred to HCQC for review.

**Action:** CE to return to December Board meeting with further insight into all areas of the report and any concerns.

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## **11. NSLHD Committee Reports**

### **11.1. Board Audit and Risk Committee (BARC)**

Not available.

### **11.2. Finance Risk and Performance Committee (FRAP)**

This item was **noted** and taken as read.

### **11.3. Consumer Committee**

Not available.

### **11.4. Consumer Committee STRA<sup>2</sup>P Report**

Not available.

### **11.5. Health Care Quality Committee (HCQC)**

Not available.

### **11.6. HCQC STRA<sup>2</sup>P**

Not available.

### **11.7. HCQC Safety and Quality Report**

Not available.

### **11.8. JMO Well Being Board Committee**

This item was **noted** and taken as read.

### **11.9. Clinical Council**

This item was **noted** and taken as read.

### **11.10. Medical Staff Executive Council (MSEC)**

Not available.

### **11.11. NSLHD Research Advisory Committee**

Not available.

### **11.12. Planetary Health Committee**

This item was **noted** and taken as read.

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## **12. Additional Reading Material**

### **12.1. NSLHD Leadership Charter**

This item was **noted** and taken as read.

**12.2. Article – ‘The lack of integration in Australia’s health workforce: There are unconnected silos everywhere’**

This item was **noted** and taken as read.

**12.3. SNHN Thank you email**

This item was **noted** and taken as read.

**12.4. Sydney Health Partners Impact Report 2019-2020**

This item was **noted** and taken as read.

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**13. Other Business**

Nil.

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**14. Date, Time, Venue of next Meeting.**

Tuesday 15 December 2020, commencing at 4:15pm, NSLHD Boardroom, Level 14 Kolling Building, NSLHD.

**Meeting Closed: 7:45 pm**

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**CERTIFIED AS A CORRECT RECORD**

Mr Trevor Danos, AM Board Chair

15.12.2020