## **HOW DO I READ MY COST CENTRE REPORT?**

KEY INFO:

REPORT PERIOD: JULY TO OCTOBER

YTD: Year to Date, in this examples refers to July to October

MTD: Month to Date, in this examples refers to month of October as this is the October report

MTD\_BUD: Month to Date Budget

YTD\_BUD: Year to Date Budget

MTD\_VAR: Difference between the BUDGET for the month and the ACTUALS for the month

YTD\_VAR: Difference between the BUDGET for the "year to date" and the ACTUALS for the "year to date"

These are the "ACTUAL" financial results for each of the months in this report

These lines reflect the Annual and LSL accruals NOT actuals

The YTD ACTUALS is an important column as it SUMS how much I have spent and how much I have earned, from July to current reporting period

|   |   |                                   |   | Values |          |         |          |          |          |          |           |          |                |                      |
|---|---|-----------------------------------|---|--------|----------|---------|----------|----------|----------|----------|-----------|----------|----------------|----------------------|
| 0 | SMRS_CAT_4                                  | LHD_smrs_cat1                     | ACCOUNT_DESC /  | JUL_   | AUG      | SEP     | ОСТ      |          |          |          | MTD_VAR Y |          | TD_BUD YTD_VAR |                      |
|   | Salary Costs - these are usually in BLACK   | 01_Employee Related               | A100210 S&W Base Nursing  |        | 13,446   | 6,437   | 13,051   | 12,410   | 12,410   | 9,567    | (2,843)   | 45,344   | 38,268         | (7,07)               |
|   |   |                                   | A105210 S&W Sal Pack Nursing  |        | (353)    | (126)   | (343)    | (313)    | (313)    | (481)    | (168)     | (1,134)  | (1,924)        | (79                  |
|   |   |                                   | A106210 S&W Oth Nursing   |        | 67       | 34      | 76       | 67       | 67       | 71       | 4         | 244      | 284            | 4                    |
|   |   |                                   | A109210 S&W Sick Lve Nursing  |        | (831)    | 1000    |          | ,        |          | 921      | 921       | (831)    | 3,684          | 4,51                 |
|   |   |                                   | A110210 S&W Oth Lve Nursing   |        | 364      |         | -        |          | -        | 530      | 530       | 364      | 2,120          | 1,75                 |
|   |   |                                   | A111210 S&W A/Lve Nursing   |        | 1,309    | 579     | 1,339    | 1,183    | 1,183    | 1,172    | (11)      | 4,409    | 4,688          | 279                  |
|   |   |                                   | A112210 S&W LSL Nursing   |        | -        |         | -        |          |          | -        |           | -        | -              |                      |
|   |   |                                   | A114185 S&W Man Jnl Clin Academics  |        | -        | 100     |          | (4,680)  | (4,680)  |          | 4,680     | (4,680)  | - 5            | 4,680                |
|   |   |                                   | A117210 S&W Sal Pack Save Meal/Ent Nursing  |        | (5)      |         | (57)     | (46)     | (46)     |          | 46        | (108)    |                | 108                  |
|   |   |                                   | A140350 Super Oth SCG   |        | 1,472    | 611     | 1,413    | 1,248    | 1,248    | 1,148    | (100)     | 4,744    | 4,592          | (152)                |
|   |   | 01_Employee Related Total         |   |        | 15,469   | 7,535   | 15,479   | 9,869    | 9,869    | 12,928   | 3,059     | 48,352   | 51,712         | 3,360                |
|   |   | 03_Goods & Services               | A176830 Spec Servs Oth Clin Servs   |        |          |         | -        |          | -        | 47       | 47        |          | 188            | 188                  |
|   |   |                                   | A185250 Intra Health Pathology Expense  |        |          | 0.74    | -        | 200      | 200      | 17       | (183)     | 200      | 68             | (132                 |
|   |   |                                   | A191450 Data Records & Storage  |        |          | 41      | 147      | 24       | 24       | 18       | (6)       | 212      | 72             | (132)<br>(140)<br>16 |
|   |   |                                   | A191700 Human Resource Services   |        | 121      | -       | -        | -        | 2        | 4        | 4         | - 1      | 16             | 16                   |
|   | All other expenses (apart                   |                                   | A193150 Membership/Professional Fees  |        |          |         |          | -        | 9        | 47       | 47        | 14       | 188            | 188                  |
|   | from salaries) - these are usually in BLACK |                                   | A193550 Other Management Services   |        | 190      | -       | - 2      | 155      | 155      | 95       | (60)      | 155      | 380            | 225                  |
|   |   |                                   | A195850 Salary Packaging Fee  |        | 26       | 11      | 11       | 11       | 11       | 17       | 6         | 60       | 68             | 8                    |
|   |   |                                   | A196250 Travel Dom Airflights   |        |          |         |          |          | -        | 43       | 43        | -        | 172            | 172                  |
|   |   |                                   | A196350 Travel Dom Car Parking  |        |          |         | -        |          |          | 20       | 20        |          | 80             | 80                   |
|   |   | /                                 | A196500 Travel Dom Taxi Non Cab Chg   |        |          |         | -        |          | -        | 7        | 7         |          | 28             | 28                   |
|   | L.  | 03_Goods & Services Total         | 37.5-54745-57-5441445-57-54-57-54-57-54-57-54-57-54-57-54-57-57-57-57-57-57-57-57-57-57-57-57-57- |        | 26       | 52      | 158      | 391      | 391      | 315      | (76)      | 627      | 1,260          | 633                  |
|   | Expenses Total                              |                                   |   |        | 15,495   | 7,587   | 15,637   | 10,260   | 10,260   | 13,243   | 2,983     | 48,979   | 52,972         | 3,993                |
|   | Retained Revenue                            | 11_User Charges                   | A471115 Intra Health Other Income   |        | (1,200)  | -       | -        |          | -        | (1,055)  | (1,055)   | (1,200)  | (4,220)        | (3,020)              |
|   | Income accounts - these are usually in RED  | 11_User Charges Total             |   |        | (1,200)  | -       |          |          |          | (1,055)  | (1,055)   | (1,200)  | (4,220)        | (3,020               |
|   |   | 13 Grants and Contributions       | A460620 Research and drug trial grants with specific performance obligations                      |        | (15,281) | (6,824) | (15,679) | (14,553) | (14,553) | (13,391) | 1,162     | (52,336) | (53,564)       | (1,228               |
|   |   | 13_Grants and Contributions Total | * · · · · · · · · · · · · · · · · · · ·   |        | (15,281) | (6,824) | (15,679) | (14,553) | (14,553) | (13,391) | 1,162     | (52,336) | (53,564)       | (1,228               |
|   | Retained Revenue                            |                                   |   |        | (16,481) | (6.824) | (15,679) | (14,553) | (14,553) | (14,446) | 107       | (53,536) | (57,784)       | (4,248)              |
|   |   |                                   |   |        | (986)    | 763     | (42)     | (4,292)  | (4,292)  | (1,203)  | 3,089     | (4,557)  | (4,812)        | (255)                |
|   |   |                                   |   |        |          |         |          |          |          |          |           |          |                |                      |

This is the account where the income from Sponsors is allocated to. This is where my Ethics & Governance Costs are allocated to

"Intra-health" means income earned from other health agencies, NSW Pathology, Other LHDs, ACI etc... This is the SUM of all my expenses for the period year to date, ie. July to October

This is the YTD NET position, Expenses - Revenue. ie. I have \$4,557 more in income than expenses, for the period year to date. ie. July to October

This is the SUM of all the income for the period year to date ie. July to October